

CITY COUNCIL

Hon. Kelly Garrett
Mayor

Hon. Bruce Kantor
Mayor Pro Tem

Hon. Saleem Siddiqi
Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings
Council Member

CITY ATTORNEY

Scott Baker, Esq.
Baker & Elowsky
City Attorney



CITY COUNCIL

CITY OF LATHRUP VILLAGE

27400 Southfield Road, Lathrup Village, Michigan 48076

**REGULAR MEETING
AGENDA**

MONDAY, JULY 22, 2019

Council Chambers

7:00 p.m.

ADMINISTRATION

Dr. Sheryl L. Mitchell
City Administrator

Pamela Bratschi
City Treasurer

Scott McKee
Chief of Police

Yvette Talley
City Clerk

Susie Stec
Comm. & Econ. Dev.
DDA Director

Christopher Clough
Parks & Recreation

AGENDA ITEMS

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

5. **Consent Agenda**
 - A. **Approval of Minutes** – June 17, 2019 Study Session
 - B. **Approval of Minutes** – June 17, 2019 Council Meeting
 - C. **Approval of Minutes** – June 22, 2019 Special Council Meeting
6. **Consider / Approval of Disbursement Reports and Investment Report**
 - A. Disbursement Period 06.01.2019-06.15.2019: \$ 60,522.04
 - B. Disbursement Period 06.16.2019-06.30.2019: \$750,599.59
 - C. City Annual Investment Report and Investment Account Balances - 6/30/2019
7. **Consider / Acceptance of the Department Reports**
8. **Public Comment** – Items not on the agenda
 - A. Presentation by Main Street Oakland County

9. Public Hearings – None

10. Action Requests:

- A. Consider / Approval - Agreement with Lathrup Services, Inc.
- B. Infrastructure Study Group – Report & Road Recommendations
- C. Consider / Approval – Resolution Submitting Street Improvements
- D. Consider / Approval – Resolution Accepting Permanent Utility Easement at 27327 and 27315 Rainbow Circle (Parcel No. 24-14-355-038 and 24-14-355-022)
- E. Consider / Approval – 1st Reading - An Ordinance To Amend The City Of Lathrup Village Code Of Ordinances At Chapter 14. Buildings And Regulations, Article VI. – Property Maintenance Code; By Deleting Article VI In Its Entirety And Replacing As Follows; In Order To Adopt The 2018 Edition Of The International Property Maintenance Code As The Property Maintenance Code For The City And To Include The Necessary Additions, Insertions And Changes To The Property Maintenance Code Necessitated By The Adoption.
- G. Consider / Approve – 2nd Reading & Adoption – An Ordinance to Amend the City of Lathrup Village Code of Ordinances at Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures and Penalties, By Adding Article XII. Parks and Recreation Protection and to Repeal Existing Section 46-31
- H. Consider / Approval – Road Commission for Oakland County – Traffic Signal LED Re-lamping (WB I-696 X-Over E Southfield and EB I-696 X-Over W Southfield) for \$11,000
- I. Consider / Approval – SOCWA bylaws revisions
- J. Appointment to Historic District Commission for 3-year term, ending December 31, 2022:
 - John Dunivant
- K. Appointments to Recreation Advisory Committee for 3-year terms, ending June 30, 2022:
 - Loretta DeLoach
 - Elaine Maninan
 - Marcella Rogers
- L. Appointment of 2019 MERS Conference Officer (and alternate) and Employee (and alternate) and Authorization to Attend Conference (Oct. 3-4, 201, Grand Traverse Resort, Acme, MI)
- M. Motion To Elect Members To The MML Workers Compensation Fund Board Of Trustees

11. City Administrator Report

12. City Attorney Report

13. Reports of Boards, Commissions and Committees

14. Unfinished / New Business

15. Adjourn

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES JUNE 17, 2019

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, JUNE 17, 2019 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 5:40 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett

Council members Saleem Siddiqi and Donna Stallings

Excused: Mayor Pro Tem Bruce Kantor and Council member Ian Ferguson

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Treasurer, Pamela Bratschi and City Clerk, Yvette Talley

Purpose of meeting to discuss Agenda items

B. Discussion Items:

A. Discussion – Facility Rental Update

B. Discussion – Sanitary Retention Tank

C. Discussion – Update of Rates and Fees

D. Discussion – Agenda Items

C. Mayor and Council Comments

Council member Stallings asked about community room rates. Made revision suggestions for community room policy.

Scott Baker said the current ordinance does not allow for car/RV repair in driveways. Currently the ordinance says 48 hours to remove inoperable vehicles & RV's. Will look into changing it to 72 hours and have further discussion at the next Study Session meeting on July 8, 2019

D. Public Comments – None

E. Adjournment

Motion by Council member Siddiqi, seconded by Council member Stallings to adjourn this meeting.

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES JUNE 17, 2019

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, JUNE 17, 2019 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:05 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members Ian Ferguson, Saleem Siddiqi and Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Treasurer, Pamela Bratschi and City Clerk, Yvette Talley

CO-19-107 APPROVAL OF AGENDA

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Agenda.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

CO-19-108 CALL TO ORDER AND ROLL CALL

Roll call was taken. Motion by Council member Stallings, seconded by Council member Siddiqi to excuse Mayor Pro Tem Kantor and Council member Ian Ferguson from this meeting.

Yes: Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-109 CONSENT AGENDA

Approval of Minutes – Study Session May 20, 2019

Motion by Council member Siddiqi, seconded by Council member Stallings to approve the minutes of the Study Session meeting on May 20, 2019.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES JUNE 17, 2019

CO-19-110 Approval of Minutes – Council Meeting– May 20, 2019

Motion by Council member Siddiqi, seconded by Council member Stallings to approve the minutes of the Council meeting on May 20, 2019.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

CO-19-111 Approval of Minutes – Special City Council Meeting – June 3, 2019

Motion by Council member Siddiqi, seconded by Council member Stallings to approve the minutes of the Special City Council meeting on June 3, 2019.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

CO-19-112 APPROVAL OF DISBURSEMENT REPORTS

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Disbursement Report of May 1, 2019 through May 15, 2019 totaling \$57,343.66.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

CO-19-113 APPROVAL OF DISBURSEMENT REPORTS

Motion by Council member Siddiqi, seconded by Council member Stallings to approve the Disbursement Report of May 16, 2019 through May 31, 2019 totaling \$527,071.64.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES JUNE 17, 2019

CO-19-114 CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Departmental Reports.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

CO-19-115 PUBLIC COMMENTS

None

CO-19-116 PUBLIC HEARING

None

CO-19-117 ACTION REQUESTS

- A. Consideration of Approval of Sanitary Retention Tank and Grinder Pumps Operation and Maintenance Agreement with Oakland County (Water Resources Commissioner)

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Sanitary Retention Tank and Grinder Pumps Operation and Maintenance Agreement with Oakland County and authorized the Mayor and/or City Administrator to sign the Agreement and any related documents.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

- B. Consideration to Approve Participation in the Oakland County West Nile Virus fund Reimbursement Program 2019

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Resolution authorizing participation in the Oakland County West Nile Virus Fund Program and authorized the Mayor and/or City Administrator to sign the Agreement and any related documents.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES JUNE 17, 2019

- C. Consideration to approve a Resolution for the Cost Participation Agreement for the 2019 Oakland County Local Road Improvement Matching Fund Pilot Program for the Resurfacing of Westbound 11 Mile Road Project

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Siddiqi, seconded by Council member Stallings to approve a Resolution for the Cost Participation Agreement for the 2019 Oakland County Local Road Improvement Matching Fund Pilot Program for the Resurfacing of Westbound 11 Mile Road Project and authorize the City Administrator to sign on behalf of the City of Lathrup Village.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

- D. Consideration to Approve the Agreement for I.T. Services between Oakland County and City of Lathrup Village

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Agreement for I.T. services between Oakland County and Lathrup Village and authorize the City Administrator to sign on behalf of the City.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

- E. Consideration to Approve the Resolution establishing authorized signatories for MERS Contracts and Service Credit Purchase Approvals

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Siddiqi, seconded by Council member Stallings to adopt the resolution establishing authorized signatories for MERS Contracts and Service Credit Purchase approvals.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES JUNE 17, 2019

F. Discussion –Infrastructure Study Group – Sidewalk Recommendations

Council member Siddiqi gave an overview and answered specific questions.

The goal of the improvement plan is to ensure all sidewalks (residential and businesses) are maintained in a safe and uniform manner. Recommendation from the study group is for all defective business corridor sidewalks blocks be repaired/replaced by October 2019.

Infrastructure study group recommends: All defective residential sidewalks be repaired/replaced by October 2023. It's recommended that the city hire a contractor to repair all sidewalks and the city will bill each building owner. The focus will be one of the four city quadrants each year. The largest quadrant (the area bounded by 11 Mile Road, 12 Mile Road, Southfield Road and Evergreen Road will be targeted first.

G. Consideration to Adopt the Infrastructure Study Group-Sidewalk Recommendations

Motion by Council member Stallings, seconded by Council member Siddiqi to adopt the conditional approval of the Infrastructure Study Group for the sidewalk recommendations.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

H. Consideration to Approve the Resolution for ACH and Electronic Transactions

Dr. Mitchell gave an overview and answered specific questions.

Motion by Council member Siddiqi, seconded by Council member Stallings to adopt the policy for automated clearinghouse (ACH) arrangements and Electronic Transactions.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

I. Consideration to Approve Policy for Automated Clearing House (ACH) Arrangements and Electronic Transactions of Funds

Motion by Council member Siddiqi seconded by Council member Stallings to adopt the policy for automated clearing house arrangements and electronic transactions of funds.

Yes: Garrett, Siddiqi, Stallings

No: None

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES JUNE 17, 2019

Motion carried.

- J. Consideration to Approve the Appointment of Jet Dhaliwal to the Downtown Development Authority – Term ending February 1, 2023

Motion by Council member Stallings, seconded by Council member Siddiqi to adopt the appointment of Jet Dhaliwal to the Downtown Development Authority – term ending February 1, 2023.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

- K. Consideration to Approve the Appointment of Cory Fortson to the Downtown Development Authority(Alternate)

Motion by Council member Stallings, seconded by Council member Siddiqi to adopt the appointment of Cory Fortson, to the Downtown Development Authority as an Alternate.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

- L. Consideration to Approve the Extension of the official July 4th holiday to include Friday, July 5th for 2019

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the extension of the official July 4th holiday to include Friday, July 5th for 2019.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

- M. Consideration to Approve the First Reading – An Ordinance to Amend the City of Lathrup Village Code of Ordinances at Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures and Penalties, By Adding Article XII Parks and Recreation Protection and to Repeal Existing Section 46-31

Scott Baker, City Attorney gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the First Reading of An Ordinance to Amend the City of Lathrup Village Code of Ordinances at Chapter 46. Miscellaneous

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES JUNE 17, 2019

Offenses, Provisions, Forfeitures and Penalties, By Adding Article XII Parks and Recreation Protection and to Repeal Existing Section 46-31 and schedule the Second Reading for July 22, 2019.

Yes: Garrett, Siddiqi, Stallings

No: None

Motion carried.

CO-19-118 CITY ADMINISTRATOR REPORT

City Council meeting – A Special Meeting is scheduled for Saturday, June 22 at 9:00 a.m. Agenda items include the Zoning Ordinance Amendment for Planned Unit Developments, drive through restaurants and amendments to the FY 2018/19 Budget.

July Council meetings – due to the July 4th Holiday, the City Council meetings in July will be on the 2nd and 4th Monday – July 8 and July 22.

Santa Barbara Water Main project- is underway to install a new 12 inch diameter water main along Santa Barbara from 11 mile north to Roseland, east on Roseland to Bloomfield and north on Bloomfield to 12 mile. East/West lateral water mains will be connected to the new water main. The work will commence at 11 mile and north through the summer. It is expected to complete the installation up to Roseland this summer and complete the work along Roseland in the summer of 2020.

11 Mile/I-696 Road Project – MDOT issued the bid for the project which came in 80% higher than the engineers estimate. The bid was rejected and will be re-let around August. It is anticipated the cement work will be completed in 2019 and the asphalt work in 2020.

Planning Commission – Next meeting is June 18th topics include Capital Improvement Plan, Standards for Drive through uses, Standards for Planned Unit Developments.

June 21-23 City Wide Garage Sale – residents can register and obtain a free permit and 2 free signs

Family Fun Friday, June 28 6pm-8pm – Art Explosion

Thursday, July 4th and Friday July 5th – city office closed in observance of Independence Day

Caribbean Carnival Event – Saturday, September 14

Summer Concerts – Kick off Wednesday, June 26th at 7pm

June 26 – Lord Yancy (Tenor Sax, Jazz)

July 3 - Detroit Symphony orchestra Youth Ensemble

July 10 Roots Vibrations (reggae, Caribbean)

July 17 Full Throttle (a cappella 50's/60's)

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES JUNE 17, 2019

July 24 Madelyn Grant (Soul/Neo Soul)

July 31 Nuevo Jazz Detroit (Latin Jazz)

Aug 7 Thornetta Davis (Blues)

CO-19-119 CITY ATTORNEY REPORT

Scott Baker said Olga's reimbursed the City over \$2,000 for a sewer back-up to cover the City's cost for clean-up. Also, there are no commercial tax appeals pending in the City.

CO-19-120 REPORTS OF BOARDS, COMISSIONS AND COMMITTEES

Dr. Mitchell gave an overview of the members on the following boards:

Historic District Commission, Planning Commission, Infrastructure Study Group and SOCRRA.

Council member Stallings gave a SEMCOG update – bike lanes grant is being processed. June 21 4pm-5pm Lt Governor Gilchrist will be here. June 27 is the general meeting for SEMCOG. Gave an update on Mackinac policy meeting.

Governor Whitmer has appointed Mayor Garrett to the Commission of Community Action and Economic Opportunity term will begin June 22, 2019 -June 22, 2022.

CO-19-121 UNFINISHED/ NEW BUSINESS

Council member Ian Ferguson said Summer Stroll will be finalized in the near future. More information will be coming soon.

CO-19-122 ADJOURNMENT

Motion by Council Pro Tem Kantor, seconded by Council member Stallings to adjourn this meeting.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

The meeting was adjourned at 8:40 p.m.

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk

CITY OF LATHRUP VILLAGE SPECIAL CITY COUNCIL MEETING MINUTES JUNE 22, 2019

MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, JUNE 22, 2019 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 9:18 a.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Kantor

Council members Ian Ferguson, Saleem Siddiqi and Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Treasurer, Pamela Bratschi and City Clerk, Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CONSENT AGENDA

CO-19-123 APPROVAL OF AGENDA

Motion by Council member Ferguson, seconded by Council member Siddiqi to approve the Agenda.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-124 CONSENT AGENDA

NO ITEMS

CO-19-125 PUBLIC COMMENTS

None

CO-19-126 PUBLIC HEARINGS

NO ITEMS

CO-19-127 ACTION REQUESTS

- A. Consideration to Approve An Ordinance to Amend the City of Lathrup /Village Zoning Ordinance Article 3, to Add Section 3.12 to Provide Standards for Planned Unit Developments

Dr. Sheryl Mitchell gave an overview and answered specific questions.

CITY OF LATHRUP VILLAGE SPECIAL CITY COUNCIL MEETING MINUTES JUNE 22, 2019

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve an ordinance to amend the City of Lathrup /Village Zoning Ordinance Article 3, to add Section 3.12 to provide standards for Planned Unit Developments.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

B. Consideration to Approve An Ordinance to Amend the City of Lathrup Village Zoning Ordinance Article 4, to add Section 4.16 to Provide Standards for Drive-Through Uses

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Susie Stec gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Siddiqi to approve an Ordinance to amend the City of Lathrup Village Zoning Ordinance Article 4, to add Section 4.16 to provide standards for drive-through uses.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

C. Consideration to Approve Capital Improvement Plan for Fiscal Year 2019-2025

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Kantor, seconded by Council member Stallings to accept the recommendation and Adopt the Capital Improvement Plan for 2019-2025 as presented and passed by the City of Lathrup Village Planning Commission.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

D. Consideration to Approve Fiscal Year 2018-19 Budget Amendments

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve Fiscal Year 2018-19 Budget Amendments.

CITY OF LATHRUP VILLAGE SPECIAL CITY COUNCIL MEETING MINUTES JUNE 22, 2019

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

E. **Consideration to Approve Contract with Kennedy Industries for Sanitary Retention Tank Valve Replacement**

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve contract with Kennedy Industries for sanitary retention tank valve replacement.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CO-19-128 UNFINISHED/NEW BUSINESS

Mayor Pro Tem Bruce Kantor gave an update on the infrastructure committee and a time line of submitting ballot language.

Council member Ferguson discussed weeding of public parks, food for music in the park, pollinators club.

Susie Stec said banners will be installed on Southfield Road to make Lathrup Village more visible.

Mayor Garrett said the State of the City will be July 18 at 6:00 p.m. in the Community Room.

CO-19-129 CITY ADMINISTRATOR REPORT

Dr. Sheryl Mitchell said Eddie from Eddie Smokes restaurant will provide food for the Wednesday summer concerts. Also, the City will be a part of the Martin L. King task force for 2020.

CO-19-130 REPORT CITY ATTORNEY

None

CO-19-131 ADJOURNMENT

Motion by Council member Siddiqi, seconded by Council member Kantor to adjourn this meeting.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE SPECIAL CITY COUNCIL MEETING MINUTES JUNE 22, 2019

The meeting was adjourned at 10:13 a.m.

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 6/1/2019-6/15/2019

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$21,871.52	Bratschi, Carlton,London, Mitchell Schultz,Talley
DDA	\$2,893.33	Stec
Bldg Mnt	\$0.00	
Police	\$33,124.90	Becker, Button, Carmack, Elhourani,Huston Imber,Knoll,Lask,Lawrence, McKee,Roberts Tackett,Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$965.62	Carlton
Recreation	\$1,666.67	Clough

Total Gross \$60,522.04

Deductions \$21,915.46

Net Payroll \$38,606.58

*** Fund Totals Include Gross Payroll**

General Fund	\$56,663.09
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$2,893.33
Water & Sewer Fund	\$965.62
Total	\$60,522.04

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 6/16/2019-6/30/2019

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$14,563.92	Bratschi, Carlton,London, Mitchell Schultz,Talley
DDA	\$2,083.33	Stec
Bldg Mnt	\$0.00	
Police	\$39,528.89	Becker, Button, Carmack, Elhourani,Huston Imber,Knoll,Lask,Lawrence, McKee,Roberts Tackett,Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$965.62	Carlton
Recreation	\$1,666.67	Clough

Total Gross **\$58,808.43**

Deductions **\$19,993.80**

Net Payroll **\$38,814.63**

*** Fund Totals Include Gross Payroll**

General Fund	\$395,742.29
Major Road Fund	\$13,881.83
Local Road Fund	\$8,501.22
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$5,175.99
Water & Sewer Fund	\$327,298.26
Total	\$750,599.59

Memorandum

To: Sheryl Mitchell, City Administrator

From: Pamela Bratschi, Treasurer

Date: July 17, 2019

Re: City Annual Investment Report 6/30/2019

The City investment balance at year-end was \$5,116,711.46. Approximately 73.42% of these investments relate to the funds: Capital Acquisition Fund, General Fund, Major Road Fund, Local Road Fund and Water/Sewer Fund. These investments were derived from separate purposes as outline below:

- The Capital Acquisition Fund investment is held for current and future capital expenditures.
- The General Fund investments are held for operating expenditures over the next fiscal year.
- The Major and Local Road Funds are held for current and future expenditures.
- The Water/Sewer funds are derived from utility revenue received, property tax revenue received and Grant funds for the payment of bond principal and interest expense.

Most of the funds were invested in Governmental Pooled Funds. The Governmental Pooled Funds invest mostly in US Treasury Notes, and Commercial Paper. Public Act 20 allows the City to invest in the following type of investments.

- US Treasury investments
- Certificates of Deposits
- Commercial Paper
- Governmental investment Pool Funds
- US Agency Obligations

To protect publicly held funds, the restrictions on investments under State law dose not allow municipalities to invest in many types of investments.

The City earned \$57,025.17 on their investment for the Fiscal Year 2018-2019 in comparison to \$45,409.80 on their investment for the Fiscal Year 2017-2018 in comparison to \$26,033.51 on their investment for Fiscal Year 2016-2017 in comparison to \$26,547.26 on their investment for

Fiscal Year 2015-2016 in comparison to \$26,394.33 on their investment for the Fiscal Year 2014-2015 in comparison to \$20,715.50 on investment for the fiscal Year 2013-2014 in comparison to \$7,164.28 on investment for the fiscal Year 2012-2013 in comparison to \$2,009.00 on investment for the Fiscal Year 2011-2012 in comparison to \$4,008.79 on their investment for Fiscal Year 2010-2011, \$5,281.24 on their investment for Fiscal Year 2009-2010. The Table shows the interest earned by account for the period.

As you can see the largest interest earnings are related to the General, Major and Local Road Funds and Water. This year the rates have decreased drastically and are the lowest I have ever seen them. Hopefully the rates will increase again and the economy improves so the Federal Reserve will adjust rates accordingly.

In conclusion, the Treasurers Department believes the investment goals for the year were met as shown below:

- Legal Requirements – The City has adhered to the restrictive investment definitions and criteria under Public Act 20.
- Safety of Investments – No funds were invested in high risk or speculative investments over the last year. Governmental Pooled Funds were utilized which invest in US Treasury instruments and Commercial Paper.
- Credit Risk – The City did not invest in any funds which could lose their Net Asset Value. The Banking institutions utilized to invest these funds met the necessary capital adequacy, Liquidity, Asset Quality and Earnings levels as shown in the Highline Bank Rating reports.
- Diversification: The City has utilized Governmental Pooled Funds and Certificates of Deposits to allow for diversification of investments. In addition, the City invested in different qualified banking institutions to further diversify their investment.
- Liquidity: All funds are liquid.

CITY OF LATHRUP VILLAGE
Investment Account Balances and Interest Earnings
June 30, 2019

Fiscal Year	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Chase Money Market	MBIA Class Pool	Ambassador Funds	Michigan First Credit Union					Total
2018-19	258	494	101	101	101	592	Account Closed	Account Closed	Account Closed	592					
July	124,254.20	1,065,895.00	12,290.95	856,021.75	82,463.31	489,800.13	-	-	-	100.18	-	-	-	-	2,630,825.52
August	124,400.89	1,067,153.34	12,305.46	867,607.30	82,560.66	490,378.36	-	-	-	100.18	-	-	-	-	2,644,506.19
September	124,543.01	1,068,372.53	12,319.52	878,396.37	82,654.98	490,938.60	-	-	-	100.18	-	-	-	-	2,657,325.19
October	124,690.04	1,069,633.80	12,334.06	882,613.42	82,752.56	491,518.18	-	-	-	100.18	-	-	-	-	2,663,642.24
November	124,832.49	1,070,855.82	12,348.15	890,902.11	82,847.10	492,079.72	-	-	-	100.18	-	-	-	-	2,673,965.57
December	124,979.86	1,072,120.02	12,362.73	894,768.22	82,944.90	492,660.64	-	-	-	100.18	-	-	-	-	2,679,936.55
January	125,127.40	1,073,385.71	12,377.32	898,621.25	83,042.82	493,242.25	-	-	-	100.18	-	-	-	-	2,685,896.93
February	125,260.82	1,074,530.26	12,390.52	862,705.75	83,131.37	493,768.19	-	-	-	100.18	-	-	-	-	2,651,887.09
March	125,408.70	1,075,798.79	12,405.14	870,367.91	83,229.51	494,351.11	-	-	-	100.18	-	-	-	-	2,661,661.34
April	125,551.98	1,077,027.85	12,419.32	874,699.45	83,324.60	494,915.89	-	-	-	100.18	-	-	-	-	2,668,039.27
May	125,700.20	1,078,299.33	12,433.98	852,447.56	83,422.97	494,500.16	-	-	-	100.18	-	-	-	-	2,646,904.38
June	125,843.81	1,079,531.25	12,448.19	845,088.28	83,518.28	496,066.25	-	-	-	100.18	-	-	-	-	2,642,596.24
Total	1,500,593.40	12,872,603.70	148,435.34	10,474,239.37	995,893.06	5,914,219.48	-	-	-	1,202.16	-	-	-	-	31,907,186.51
														Average Monthly Balance	<u>2,658,932.21</u>
										Total					
Interest											Interest				57,025.17
To Date	1,722.88	14,779.47	169.42	12,047.64	1,143.42	6,791.45	-	-	-	-	-	-	-	-	

	Balance as of	Rate	Maturity Date	Fund	6/30/2019	Percent	Interest Per Fund	Percent
FLAGSTAR BANK (CD)	06/30/19			Capital Acquisition	125,843.81	2.37%	1,722.88	3.02%
	06/30/19	2.350%	12/16/19	General, Major Rd & Local Rd Funds	2,463,409.07	46.41%	28,671.05	50.28%
MICHIGAN FIRST CU (CD)	06/30/19			DDA	1,079,531.25	20.34%	14,779.47	25.92%
	06/30/19	0.800%	10/01/19	Forfeiture	12,448.19	0.23%	169.42	0.30%
				Water	1,626,757.29	30.65%	11,682.35	20.49%
FLAGSTAR/CHASE (CHECKING ACCOUNTS)				Total	<u>5,307,989.61</u>	<u>100.00%</u>	<u>57,025.17</u>	<u>100%</u>
	Balance as of	Interest Earned						
	06/30/19	06/30/19						
General	1,144,643.31	4,781.93						
Tax	1,006.65	10,698.06						
Water/Sewer	923,759.00	4,890.90						
	<u>2,069,408.96</u>	<u>20,370.89</u>						

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 06/01/2019 - 06/30/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-020.000	PREPAID	OAKLAND COUNTY TREASURER	ASSESSMENTS, AND POSTAGE	31,755.66	42678
101-000.000-020.000	PREPAID	BLUE CARE NETWORK	HEALTH INSURANCE	11,208.75	42694
101-000.000-020.000	PREPAID	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,632.18	42695
101-000.000-020.000	PREPAID	BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	10,699.33	42696
101-000.000-020.000	PREPAID	STANDARD INSURANCE COMPAN	INSURANCE	537.57	42740
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	352.25	42674
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GF	INSURANCE	56.34	42682
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	98.30	42700
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	545.25	42725
101-000.000-243.000	ENGINEERING DEPOSITS	GIFFELS-WEBSTER ENG INC	PLAN REVIEW FOR MICHIGAN FIRST EXPANSIC	362.50	42716
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CLIFTON GRANT	PARTY WAS AN HOUR AND HALF LATE LEAVING	75.00	42651
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ANGELA WRIGHT WHITE	COMMUNITY ROOM DEPOSIT	150.00	42640
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ANSHANETT KELLY	COMMUNITY ROOM DEPOSIT	300.00	42641
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DEONNA ECTOR	COMMUNITY ROOM DEPOSIT	300.00	42654
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	JOI NEVILS	COMMUNITY ROOM DEPOSIT	300.00	42668
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KRISTIAN PATTERSON	COMMUNITY ROOM DEPOSIT	300.00	42670
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	NATASHA HUTCHERSON	COMMUNITY ROOM DEPOSIT	300.00	42675
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ANDREA LYLES-WALKER	COMMUNITY ROOM DEPOSIT	300.00	42702
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CAROLE SCOTT	COMMUNITY ROOM DEPOSIT	300.00	42708
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	JACLYN NELAMS	COMMUNITY ROOM DEPOSIT	300.00	42721
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ROBERT GRIFFIN	COMMUNITY ROOM DEPOSIT	300.00	42733
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SANDRA JOHNSON	COMMUNITY ROOM DEPOSIT	150.00	42734
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SHARON HAILEY	COMMUNITY ROOM DEPOSIT	200.00	42735
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SONDRA HEWINS	COMMUNITY ROOM DEPOSIT	220.00	42738
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ANDREA JONES	COMMUNITY ROOM DEPOSIT	300.00	42752
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BOYS 2 MEN	PARK DEPOSIT	100.00	42758
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CANDACE COOK	COMMUNITY ROOM DEPOSIT	300.00	42760
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CHERYL MCCARY	COMMUNITY ROOM DEPOSIT	285.00	42762
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. OF	UNION DUES	66.36	42711
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES	582.92	42730
101-000.000-283.000	PERFORMANCE BONDS	Action Demolition LLC	BD Bond Refund	150.00	42637
101-000.000-283.000	PERFORMANCE BONDS	All Pro Construction	BD Bond Refund	150.00	42639
101-000.000-283.000	PERFORMANCE BONDS	Great Construction LLC	BD Bond Refund	150.00	42662
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	100.00	42692
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	42692
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	42692
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	42692
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	42692
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	42692
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	42692
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	42692
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	42692
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	42692
101-000.000-283.000	PERFORMANCE BONDS	Window PRO	BD Bond Refund	150.00	42693
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	3,239.19	42667
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	3,713.10	42718
Total For Dept 000.000				73,544.70	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT FUND	5.72	42799
101-100.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	TRAINING, MEMBERSHIPS, OFFICE SUPPLIES,	59.94	42635

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-726.000	OFFICE SUPPLIES	PRINTING SYSTEMS, INC.	CHECKS FOR TAX ACCOUNT	95.70	42732
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	54.55	42729
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	31.37	42811
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINTEN	NUISANCE CUTS	600.00	42715
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINTEN	NUISANCE CUT	120.00	42779
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	TRAINING, MEMBERSHIPS, OFFICE SUPPLIES,	1,493.03	42635
101-100.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY CLERKS ASSC	OCCA QUARTERLY MEETING	20.00	42728
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	48.48	42748
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL AND ELECTRICAL INSE	1,036.75	42673
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS AND CODE ENFORCEME	10,628.25	42673
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL, AND ELECTRICAL IN	921.05	42724
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS AND CODE ENFORCEME	8,898.50	42724
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES PROVIDED	2,298.75	42706
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	1,560.00	42651
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	STRIP AND WAX COMMUNITY ROOM FLOOR	250.00	42651
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	CLEANED CARPETS ON FIRST AND SECOND FLC	275.00	42651
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	WASHED WALLS IN COMMUNITY ROOM, AND CLE	100.00	42651
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	ELITE LIGHT AND POWER	REPAIR ELECTRICAL IN KITCHEN	205.42	42660
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	KIMBERLY RUSHING	PAINT BASEBOARDS AND WASH BLINDS	250.00	42669
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COOKING FOR FRIDAY FUN FEST	150.00	42710
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COOKING FOR THE CONCERT IN THE PARK	150.00	42710
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	920.00	42710
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RESTROOM DUTIES FOR THE PARK	160.00	42710
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	KIMBERLY RUSHING	RESTROOM DUTIES FOR THE PARK	160.00	42722
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SER	LINEN CLEANING	65.21	42767
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	KIMBERLY RUSHING	ASSISTANT JUNE 29TH AND JUNE 30TH	160.00	42795
101-100.000-840.000	LIBRARY PAYMENT	CITY OF SOUTHFIELD	LIBRARY PAYMENT FOR JAN 1ST 2019 TO JUN	59,969.00	42765
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	TRAINING, MEMBERSHIPS, OFFICE SUPPLIES,	743.18	42635
101-100.000-848.000	GOVERNMENT OPERATIONS	YVETTE TALLEY	NOTARY COMMISSION RENEWAL	10.00	42746
101-100.000-848.000	GOVERNMENT OPERATIONS	WATER LANDSCAPES	SHARE MONITORING AND TREATMENT	114.00	42745
101-100.000-848.000	GOVERNMENT OPERATIONS	WATER LANDSCAPES	CUTTING AND REMOVAL, MDEQ PERMIT FEE AN	732.00	42745
101-100.000-848.000	GOVERNMENT OPERATIONS	GIFFELS-WEBSTER ENG INC	PLANNING RETAINER, ZONING, MEETINGS, ZE	1,021.00	42716
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	525.43	42748
101-100.000-848.000	GOVERNMENT OPERATIONS	CITY OF LATHRUP VILLAGE	OCCMA MEETING, CARPET CLEANER	20.00	42763
101-100.000-848.000	GOVERNMENT OPERATIONS	PAMELA A. BRATSCHI	MILEAGE REIMBURSEMENT	68.44	42813
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	394.64	42680
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	INTERNET AND CABLE	30.56	42652
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	600.55	42680
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	154.88	42744
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	376.72	42812
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	611.97	42812
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL CHARGES FOR CITY VEHICLES	109.68	42689
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL	CAR ALLOWNACE	350.00	42736
101-100.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	12.50	42748
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	223.26	42825
101-100.000-880.000	CDBG EXPENDITURES	EXCELL SNOW & TURF MAINTEN	SIX CUTS AT 18971 SENIOR SERVICES	168.00	42779
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING RETAINER, ZONING, MEETINGS, ZE	1,000.00	42716
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	254.40	42647
101-100.000-900.000	PRINTING/PUBLICATION COSTS	MUNICODE	ADMINISTRATIVE SUPPORT FEE	250.00	42726
101-100.000-900.000	PRINTING/PUBLICATION COSTS	MUNICODE	SUPPLEMENT PAGES, SEPARATOR TABS, FOLIC	2,295.02	42804
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES GLOBAL FINAN	LEASE CHARGES FOR POSTAGE MACHINE	356.64	42681
101-100.000-901.000	POSTAGE FEES	POSTMASTER	PERMIT FEES	470.00	42731

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
Total For Dept 100.000 GOVERNMENT SERVICES				101,579.59	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	209.74	42691
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	209.74	42743
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	1,105.00	42643
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	1,137.50	42754
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION FORMS	117.31	42818
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	ADVANCED MARKETING	TAX BILLS ORIGINAL AND COPY OF STATEMEN	597.58	42699
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	4,060.00	42643
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	4,547.50	42754
101-101.000-722.000	LEGAL SERVICES	KELLER THOMA	GENERAL MATTERS	170.00	42793
Total For Dept 101.000 ADMINISTRATION				12,154.37	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY HAI	550.25	42651
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	42674
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY HAI	550.25	42710
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	42725
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	WATER BILLS	305.57	42650
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	1,731.78	42657
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	238.69	42712
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	2,200.39	42775
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE FOR JUNE 2019	207.00	42655
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ABLE GREASE TRAP SERVICE,	CLEANINING OF THE GREASE TRAP IN KITCHE	182.00	42636
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVICES	DRILL BITS, KWIKSPIN AUGER	38.28	42663
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY CO	BUILDING SUPPLIES	945.61	42676
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRlich CO.INC	PEST CONTROL	87.00	42719
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	LOCKSMITH, INC.	REPAIR ON AWID FOBS	85.00	42723
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	TOWN LOCKSMITH	LOCKSMITH WORK ON LOCK DOWN SYSTEM	1,515.00	42741
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	161.14	42748
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CITY OF LATHRUP VILLAGE	OCCMA MEETING, CARPET CLEANER	23.31	42763
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING &	REPAIR COMPRESSOR ON HVAC SYSTEM	212.50	42771
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DURST LUMBER COMPANY	BUILDING SUPPLIES	17.07	42776
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVICES	BUILDING MAINTANANCE, MARKING PAINT FOF	646.07	42783
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NELSON BROTHERS	URINAL REPAIR IN MENS RESTROOM	210.00	42806
101-201.000-936.000	EQUIPMENT MAINTENANCE	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	42.50	42748
101-201.000-938.000	PARKING LOT & GROUNDS	EXCELL SNOW & TURF MAINTEN	FERTILIZER APP	150.00	42779
101-201.000-938.000	PARKING LOT & GROUNDS	EXCELL SNOW & TURF MAINTEN	FERTILIZER APP	200.00	42779
101-201.000-938.000	PARKING LOT & GROUNDS	EXCELL SNOW & TURF MAINTEN	FERTILIZER APP	200.00	42779
101-201.000-938.000	PARKING LOT & GROUNDS	EXCELL SNOW & TURF MAINTEN	FERTILIZER APP	300.00	42779
Total For Dept 201.000 BUILDING & GROUNDS				12,098.91	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	MEDICAL INSURANCE RIEMBURSEMENT	406.50	42646
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	PRESCRIPTIONS, OFFICE COPAY	573.64	42646
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	492.04	42691
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	36.90	42691
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	36.90	42743
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HALTH SAVINGS PLAN	492.04	42743
101-301.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT FUND	11.11	42799
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	TRAINING, MEMBERSHIPS, OFFICE SUPPLIES,	409.39	42635
101-301.000-726.000	OFFICE SUPPLIES	BATTERIES PLUS	BATTERIES	271.55	42703

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 06/01/2019 - 06/30/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-726.000	OFFICE SUPPLIES	BATTERIES PLUS	BATTERIES	10.19	42703
101-301.000-728.000	EVIDENCE SUPPLIES	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	760.02	42748
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	PREMIER BUSINESS PRODUCTS	COPY CHARGES	146.44	42683
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	MOBILE COMMUNICATION SALES	REPAIR ON POLICE VEHICLE COMMUNICATION	320.00	42802
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	25.00	42748
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LEXIS NEXIS	MAY 2019 MINIMUM COMMITMENT	50.00	42672
101-301.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY TACTICAL TR	TACTICAL TRAINING	250.00	42677
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LEXIS NEXIS	JUNE 2019 MINIMUM COMMITMENT	50.00	42797
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	25.00	42748
101-301.000-822.000	TRAINING	OAKLAND COMMUNITY COLLEGE	TRAINING	250.00	42808
101-301.000-822.000	TRAINING	SCOTT MCKEE	TRAVEL REIMBURSEMENT	668.10	42821
101-301.000-823.000	FIREARMS TRAINING	VANCE OUTDOORS, INC.	AMMO FOR POLICE DEPARTMENT	702.40	42690
101-301.000-823.000	FIREARMS TRAINING	VANCE LAW ENFORCEMENT	FIVE SPRINGFIELD SAINT 56MM SEMI AUTOMF	1,599.95	42742
101-301.000-823.000	FIREARMS TRAINING	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	1,431.12	42748
101-301.000-823.000	FIREARMS TRAINING	VANCE OUTDOORS, INC.	WINCHESTER AMMO	221.60	42826
101-301.000-824.000	CRIME PREVENTION	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	958.84	42748
101-301.000-824.000	CRIME PREVENTION	MODERN MARKETING, INC.	NITE GLOW PENCILS	95.22	42803
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	CITY OF SOUTHFIELD	DISPATCH SERVICES FOR JULY 2018 THROUGH	54,044.00	42709
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	349.96	42665
101-301.000-829.000	POLICE UNIFORMS & CLEANING	RAYMOND TOMPKINS	BOOT REIMBURSEMENT	94.99	42684
101-301.000-829.000	POLICE UNIFORMS & CLEANING	AMANDA CARMACK	BOOT REIMBURSEMENT	100.00	42701
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	800.00	42717
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	UNIFORM CLEANING FOR MAY AND JUNE 2019	230.65	42727
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	164.97	42784
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, IN	UNIFORMS FOR OFFICER TOMPKINS	22.99	42819
101-301.000-829.000	POLICE UNIFORMS & CLEANING	ZAHARRA ELHOURANI	BOOT REIMBURSEMENT	100.00	42828
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	53.81	42642
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	398.36	42680
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	154.88	42744
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	53.81	42753
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	398.36	42812
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	TRAINING, MEMBERSHIPS, OFFICE SUPPLIES,	87.96	42635
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	OIL CHANGE ON 2015 TAHOE	63.95	42644
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL CHARGES FOR CITY VEHICLES	1,879.16	42689
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	OIL CHANGE ON 2018 IMPALA	69.96	42704
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	1,652.96	42748
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	NEW TIRES ON 2015 TAHOE	1,034.00	42755
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	NEW TIRES ON LV1	1,034.00	42755
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	OIL CHANGE ON 2017 TAHOE	63.95	42757
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	CAR WASHES FOR POLICE VEHICLES	36.00	42790
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	MOTORPOOL PRODUCTIVE LABOR	80.68	42810
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	2,145.33	42825
Total For Dept 301.000 PUBLIC SAFETY				75,408.68	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	WATER BILLS	295.37	42650
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	100.34	42657
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILLS	124.28	42680
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS	FUEL CHARGES FOR CITY VEHICLES	742.99	42689
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	129.48	42712
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	85.93	42775
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILLS	124.28	42812

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Fund 101 GENERAL FUND					
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	919.90	42825
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED FOR THE CITY	8,530.55	42671
Total For Dept 401.000 PUBLIC SERVICE				11,053.12	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL WASTE PICK UP	142.29	42737
Total For Dept 501.000 LEAF COLLECTION				142.29	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLI	14,420.00	42688
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLI	12,772.00	42737
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLI	14,420.00	42822
Total For Dept 502.000				41,612.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	42691
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	42743
101-601.000-806.000	OTHER RECREATION PROGRAMS	ONE LIFE FITNESS	2019 FITNESS CLASSES	6,850.00	42679
101-601.000-806.000	OTHER RECREATION PROGRAMS	ADDELL ANDERSON	REFUND FOR CANCELLED CLASS	40.00	42638
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	TRAINING, MEMBERSHIPS, OFFICE SUPPLIES,	77.27	42635
101-601.000-812.000	COMMUNITY EVENTS	S & R EVENT RENTAL	TENT RENTAL	1,445.00	42686
101-601.000-812.000	COMMUNITY EVENTS	SANTA WILL TRAVEL, LLC	RETAINER FOR SANTA	100.00	42687
101-601.000-812.000	COMMUNITY EVENTS	C & G NEWSPAPERS	ADVERTISEMENTS FOR GARAGE SALE AND ART	1,494.40	42705
101-601.000-812.000	COMMUNITY EVENTS	NICOLE DOERSCHER	FACE PAINTING FOR ART EXPLOSION	200.00	42747
101-601.000-841.000	SPECIAL PROG/SPORTING EVENTS	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	574.48	42748
101-601.000-884.000	CONCERTS IN THE PARK	BMI	LICENSING RENEWAL	358.00	42645
101-601.000-884.000	CONCERTS IN THE PARK	3 Y ENTERTAINMENT	CONCERT IN THE PARK	1,200.00	42698
Total For Dept 601.000 RECREATION				12,389.15	
Total For Fund 101 GENERAL FUND				339,982.81	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	136.28	42648
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	86.83	42648
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	79.35	42707
202-702.000-861.000	ROAD MAINTENANCE	DORNBOS SIGN & SAFETY INC.	STOP SIGNS	418.39	42714
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	61.52	42759
202-702.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	1,000.00	42661
202-702.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE AND FERTILIZER APP	625.00	42779
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SUB SIGNALS	974.71	42685
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SUB SIGNALS	117.10	42685
202-702.000-864.000	TRAFFIC CONTROLS	DTE ENERGY	STREET LIGHTS	1,640.28	42656
202-702.000-864.000	TRAFFIC CONTROLS	DTE ENERGY	STREET LIGHTS	1,648.51	42774
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,073.25	42720
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,616.50	42788
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED FOR THE CITY	4,404.11	42671
Total For Dept 702.000				13,881.83	
Total For Fund 202 MAJOR ROAD FUND				13,881.83	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					

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Dept 703.000					
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	136.27	42648
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	86.82	42648
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	79.35	42707
203-703.000-861.000	ROAD MAINTENANCE	DORNBOS SIGN & SAFETY INC.	STOP SIGNS	418.39	42714
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	61.53	42759
203-703.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE AND FERTILIZER APP	625.00	42779
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,073.25	42720
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,616.50	42788
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED FOR THE CITY	4,404.11	42671
Total For Dept 703.000				8,501.22	
Total For Fund 203 LOCAL ROAD FUND				8,501.22	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	41.88	42691
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	41.88	42743
494-000.000-822.000	TRAINING/MEMBERSHIP	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	20.00	42748
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING RETAINER, ZONING, MEETINGS, ZE	1,275.00	42716
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	42691
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	42743
494-000.000-900.000	PRINTING/PUBLICATION COSTS	GIFFELS-WEBSTER ENG INC	PLANNING RETAINER, ZONING, MEETINGS, ZE	1,029.00	42716
494-000.000-901.000	POSTAGE FEES	GIFFELS-WEBSTER ENG INC	PLANNING RETAINER, ZONING, MEETINGS, ZE	300.00	42716
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	CARDMEMBER SERVICE	FIRE ARMS, VEHICLE MAINTANANCE, GOVERN	368.24	42748
Total For Dept 000.000				3,092.66	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				3,092.66	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42691
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42743
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	600.00	2485
592-536.000-902.000	BILLING SERVICES	PRIMARY TITLE AGENCY, LLC	OVER PAYMENT FOR WATER BILL	74.84	2487
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED FOR THE CITY	4,948.83	42671
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	FILL FOR WATER MAIN BREAK	460.00	42658
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	554.38	42659
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	WATER MAIN PARTS	1,338.00	42780
592-536.000-937.000	WATER SYSTEM MAINTENANCE	HOME DEPOT CREDIT SERVICES	BUILDING MAINTANANCE, MARKING PAINT FOF	54.91	42783
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER CHARGES FOR MONTH ENDING MAY 2019	31,354.29	2488
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER PURCHASE FOR THE MONTH OF JUNE 2019	32,135.40	2491
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	38,268.86	42713
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	556.88	42713
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	3,861.39	42713
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	6,915.81	42713
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	4,086.40	42713
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	ROW PLAN REVIEW AND INSPECTION	217.50	42716
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2018 WATER MAIN PROGRAM	1,232.50	42716
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPLY	FILL SAND AND DEBRIS HAUL AWAY FOR WATE	2,510.00	42777
592-536.000-974.000	WATER MAIN PROJECT	SUNDE BUILDING INC.	MAINBREAK	1,500.00	42823
Total For Dept 536.000 WATER DEPARTMENT				130,699.81	

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Fund 592 WATER & SEWER FUND					
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42691
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42743
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED FOR THE CITY	4,948.83	42671
592-537.000-939.000	SEWER SYTEM MAINTENANCE	CORBY ENERGY SERVICES, INC	CURED IN PLACE PIPE LINING AND TELEVISI	16,830.00	42653
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELECTRIC BILLS	14.48	42657
592-537.000-939.000	SEWER SYTEM MAINTENANCE	OAKLAND COUNTY TREASURER	GRINDER PUMP CALLS	2,511.61	2486
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	14.18	42775
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL FOR MAY 2019	78,840.66	2486
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL FOR THE MONTH OF JUNE 2	78,840.66	2490
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	ELECTRIC BILLS	2,259.09	42657
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE, V	WATER BILLS	68.84	42650
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS	14.00	42712
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	TELEPHONE BILLS	145.56	42680
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	INTERNET	46.05	42697
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	TELEPHONE BILLS	145.56	42812
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	CENTRAL AIR COMPRESSOR CO.	MAINTANANCE ON AIR COMPRESSOR AT RETENI	882.00	42649
592-537.000-970.000	CAPITAL EXPENDITURE	KENNEDY INDUSTRIES INC	SERVICE RETENTION TANK	7,410.00	42794
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM	525.00	42666
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, INC	STORM WATER PERMITTING	381.49	42664
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	GIFFELS-WEBSTER ENG INC	PLANNING RETAINER, ZONING, MEETINGS, ZF	1,200.00	42716
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM	525.00	42785
Total For Dept 537.000 SEWER DEPARTMENT				195,632.83	
Total For Fund 592 WATER & SEWER FUND				326,332.64	

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Fund Totals:

Fund 101 GENERAL FUND	339,982.81
Fund 202 MAJOR ROAD FUNI	13,881.83
Fund 203 LOCAL ROAD FUNI	8,501.22
Fund 494 DOWNTOWN DEVELC	3,092.66
Fund 592 WATER & SEWER I	326,332.64

Total For All Funds:	<u>691,791.16</u>
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LAW OFFICE

BAKER & ELOWSKY, PLLC

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NOVI, MICHIGAN 48375
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www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

June 3, 2019

Via Email

Sheryl Mitchell, DBA, MSA
City Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA
City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for May 1 through May 31, 2019

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of May 2019:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,560.00
3. Downtown Development Authority	\$0
4. Project Reimbursement	\$0
5. Prosecution/Code Enforcement	<u>\$ 1,105.00</u>
	\$5,165.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker
Lathrup Village Attorney

Enclosures



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

06-03-2019

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 850
Invoice Period: 05-01-2019 - 05-31-2019

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
05-01-2019	SRB	Draft notice of hearing for MFCU ZBA variance request; draft correspondence to clerk	0.25	32.50
05-02-2019	SRB	review correspondence from Building Official re Mobile MRI	0.25	32.50
05-02-2019	SRB	Review Operation & Maintenance agreement for retention tank; draft correspondence to Admin .	0.25	32.50
05-02-2019	SRB	Draft correspondence to City Engineer re 11 mile storm sewer	0.25	32.50
05-03-2019	SRB	Review correspondence from City Engineer re MFCU drainage issue	0.25	32.50
05-06-2019	SRB	Review correspondence from attorney re G&A Real Estate tax appeal Docket # 18-001810	0.25	32.50
05-06-2019	SRB	Review correspondence from City Engineer	0.25	32.50
05-07-2019	SRB	review correspondence from Building official re MFCU drainage issue	0.25	32.50
05-07-2019	SRB	review correspondence from City Engineer re MFCU drainage issue	0.25	32.50
05-08-2019	SRB	review and respond to correspondence from City Engineer re MFCU north line drainage	0.25	32.50
05-08-2019	SRB	Review contract between City and Tringali for chipping services	0.25	32.50
05-08-2019	SRB	review correspondence from Developer for Lathrup Townhomes	0.25	32.50
05-09-2019	SRB	Revise MDOT construction resolution; fwd to Admin.	0.25	32.50
05-09-2019	SRB	Draft correspondence to City Engineer re MFCU north line drainage easements	0.25	32.50
05-09-2019	SRB	review correspondence from City Engineer re water main work insurance requirements	0.25	32.50
05-09-2019	SRB	review correspondence from City liability carrier re sewer back-	0.25	32.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 2

Date	Professional	Description	Hours	Amount
		up claims		
05-13-2019	SRB	attend special budget workshop for City Council	2.00	260.00
05-14-2019	SRB	research millage rate question from Mayor Pro-tem	0.25	32.50
05-14-2019	SRB	draft amendment to Administrator contract	0.25	32.50
05-17-2019	SRB	Review multiple correspondence from City Engineer, MFCU engineers and property mgr re MFCU north line drainage	0.75	97.50
05-17-2019	SRB	review correspondence from code enforcement officer re Dhal real estate	0.25	32.50
05-17-2019	SRB	Review correspondence from City Planner re ZBA variance request	0.25	32.50
05-20-2019	SRB	Draft background authorization form; forward to City Clerk	0.25	32.50
05-20-2019	SRB	Review Operation Agreement between Oakland County Water Resource Commission and the City for maintenance and operation of the retention tank	0.25	32.50
05-21-2019	SRB	Draft notice of public hearing for PUD zoning ordinance amendment; fwd to City Clerk	0.25	32.50
05-21-2019	SRB	Draft notice of public hearing for adoption of 2019-2025 CIP; fwd to City Clerk	0.25	32.50
05-21-2019	SRB	Review correspondence from Code Enforcement officer re Dhal REal Estate	0.25	32.50
05-21-2019	SRB	Prepare for and attend regular meeting of Planning Commission.	1.00	130.00
05-22-2019	SRB	Review correspondence from Code Enforcement officer re Dhal Real Estate	0.25	32.50
05-28-2019	SRB	Review correspondence from property manager re MFCU north line drainage	0.25	32.50
05-30-2019	SRB	Review correspondence from MFCU engineer re north line drainage	0.25	32.50
05-30-2019	SRB	Review Correspondence from City Planner re Jagged Fork	0.25	32.50
05-30-2019	SRB	Review correspondence from MFCU engineer re north line drainage	0.25	32.50
05-31-2019	SRB	Review multiple correspondence from MFCU engineer and property manager re north line drainage.	0.50	65.00
05-31-2019	SRB	Review multiple correspondence from code enforcement officer re 18891 Rainbow Drive	0.25	32.50
			Total Fees	1,560.00

Time Summary

Professional	Hours	Amount
Scott Baker	12.00	1,560.00
		Total Fees

Total for this Invoice 1,560.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

06-03-2019

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 849

Invoice Period: 05-01-2019 - 05-31-2019

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
05-01-2019	SRB	review correspondence with defense attorney re Twelve Southfield Associates	0.25	32.50
05-02-2019	SRB	review correspondence from Probation Department at 46th District Court; t/c with same	0.25	32.50
05-02-2019	SRB	Review Correspondence from 46th District Court	0.25	32.50
05-02-2019	SRB	Receipt of draft docket for 5/8 for Judge Arvant; review of docket.	0.25	32.50
05-06-2019	SRB	Review correspondence from 46th District Court	0.25	32.50
05-07-2019	SRB	Receipt of final docket for 5/8 for Judge Arvant; review of docket.Receipt of draft docket for 5/8 for Judge Arvant; review of docket.	0.25	32.50
05-07-2019	SRB	.Phone call with defense counsel concerning restitution amount and hearing date re: 19LV00529A.	0.25	32.50
05-07-2019	SRB	review and respond to correspondence from defense attorney re Twelve Southfield Associates	0.25	32.50
05-08-2019	SRB	Appearance in 46th District Court for pre-trials and formal hearings.	3.00	390.00
05-10-2019	SRB	Phone call with Jim Wright, ordinance officer, concerning status and default re: 19LV0001627.	0.25	32.50
05-22-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV00793A; copy to Police Clerk.	0.25	32.50
05-22-2019	SRB	Receipt and review notices from 46th District Court. Draft correspondence to Officer to appear for formal hearings re: 19LV00577A & 19LV00827A; copy to Police Clerk.	0.25	32.50
05-22-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV00793A; copy to Police Clerk.	0.25	32.50

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Page 1 of 2

Date	Professional	Description	Hours	Amount
05-22-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV00911A; copy to Police Clerk.	0.25	32.50
05-22-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV00818A; copy to Police Clerk.	0.25	32.50
05-22-2019	SRB	Receipt and review crash report re: 19LV00136A in preparation for formal hearing.	0.25	32.50
05-22-2019	SRB	Receipt and review correspondence from defense counsel re: G & A Real Estate Investors LLC Michigan Tax Tribunal matter, MTT Docket No. 18-001810-TT.	0.25	32.50
05-22-2019	SRB	Review correspondence from Defense attorney re Twelve Southfield Associates	0.25	32.50
05-23-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV00136A; copy to Police Clerk.	0.25	32.50
05-23-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV00700A; copy to Police Clerk.	0.25	32.50
05-29-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV00869A; copy to Police Clerk.	0.25	32.50
05-29-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19L247536A; copy to Police Clerk.	0.25	32.50
05-30-2019	SRB	Phone call with defense counsel concerning dismissal of appeal re: G & A Real Estate Investors LLC Michigan Tax Tribunal matter, MTT Docket No. 18-001810-TT.	0.25	32.50
			Total Fees	1,105.00

Time Summary

Professional	Hours	Amount
Scott Baker	8.50	1,105.00
		Total Fees

Total for this Invoice 1,105.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

06-03-2019

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 848
Invoice Period: 05-01-2019 - 05-31-2019

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
05-01-2019	SRB	Review correspondence from Recreation Coordinator	0.25	No Charge
05-01-2019	SRB	Review correspondence from clerk	0.25	No Charge
05-02-2019	SRB	Review Correspondence from Admin	0.25	No Charge
05-02-2019	SRB	Review/ Respond to correspondence form Admin re MFCU ZBA variance request	0.25	No Charge
05-03-2019	SRB	review correspondence from S. Stec	0.25	No Charge
05-05-2019	SRB	review correspondence from Admin re study session agenda	0.25	No Charge
05-06-2019	SRB	Review Correspondence from Admin	0.25	No Charge
05-06-2019	SRB	Review correspondence from Admin re MDOT contracts for 11 mile road	0.25	No Charge
05-06-2019	SRB	prep for and attend City Council study session	3.00	No Charge
05-06-2019	SRB	review correspondence from Mayor-Pro-Tem	0.25	No Charge
05-06-2019	SRB	review correspondence from Admin re evaluation	0.25	No Charge
05-07-2019	SRB	reveiw/ respond to correspondence from Admin re MFCU drainage easements	0.25	No Charge
05-07-2019	SRB	review correspondence from Admin re O&M agreement	0.25	No Charge
05-07-2019	SRB	review/ respond to correspondence from Clerk re Solicitors Permit application	0.25	No Charge
05-07-2019	SRB	review correspondence from Admin re Southfield road strategic meeting	0.25	No Charge
05-07-2019	SRB	Draft Correspondence to Mayor Pro-tem re alley vacation	0.25	No Charge
05-07-2019	SRB	Review correspondence from Admin re council meeting dates	0.25	No Charge
05-08-2019	SRB	review correspondence from Admin re Tringali Chipping contract	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 4

Date	Professional	Description	Hours	Amount
05-08-2019	SRB	review correspondence from Admin re MDOT resolution	0.25	No Charge
05-08-2019	SRB	review correspondence from S. Stec re permit fees	0.25	No Charge
05-08-2019	SRB	review and respond to correspondence from Admin re sewer back-up claims	0.25	No Charge
05-09-2019	SRB	Review correspondence from Mayor Pro-tem re infrastructure committee	0.25	No Charge
05-09-2019	SRB	review correspondence from Admin re Gorbe litigation	0.25	No Charge
05-09-2019	SRB	review correspondence from Admin re house fire	0.25	No Charge
05-09-2019	SRB	review multiple correspondence between Admin and Mayor Pro-tem re ballot initiatives	0.50	No Charge
05-10-2019	SRB	review correspondence from Clerk re ballot questions	0.25	No Charge
05-10-2019	SRB	review correspondence from Admin re ballot question	0.25	No Charge
05-10-2019	SRB	review correspondence from clerk re ZBA variance request	0.25	No Charge
05-10-2019	SRB	review correspondence from Admin re agenda for Special meeting of City Council	0.25	No Charge
05-13-2019	SRB	review correspondence from Clerk re ZBA variance request	0.25	No Charge
05-13-2019	SRB	review correspondence from Councilwoman Stallings	0.25	No Charge
05-13-2019	SRB	review press release from Admin	0.25	No Charge
05-14-2019	SRB	review and respond to correspondence from Mayor Pro-tem re millage question	0.25	No Charge
05-14-2019	SRB	review correspondence from clerk re deadline to submit ballot language	0.25	No Charge
05-14-2019	SRB	Review correspondence from Admin re condominium issue.	0.25	No Charge
05-14-2019	SRB	review correspondence from Admin re evaluation	0.25	No Charge
05-14-2019	SRB	review correspondence from Admin re Supper Club	0.25	No Charge
05-15-2019	SRB	review and respond to multiple correspondence from Mayor Pro-tem re Millage inquiry	0.50	No Charge
05-15-2019	SRB	review correspondence from S. Stec re share parking agreement	0.25	No Charge
05-15-2019	SRB	review correspondence from Clerk re solicitors permit	0.25	No Charge
05-15-2019	SRB	Review correspondence from Clerk re ballot language deadline	0.25	No Charge
05-16-2019	SRB	Review correspondence from Admin re DTE service reliability	0.25	No Charge
05-17-2019	SRB	review correspondence from Admin re contract amendment	0.25	No Charge
05-17-2019	SRB	Review correspondence from admin re ZBA variance request	0.25	No Charge
05-17-2019	SRB	Review and respond to correspondence from Admin re Council agenda	0.25	No Charge
05-17-2019	SRB	Review correspondence from S. Stec re Planning commission agenda	0.25	No Charge
05-17-2019	SRB	review correspondence from Admin re Fiscal Budget	0.25	No Charge
05-18-2019	SRB	Review correspondence from Admin re code enforcement updates	0.25	No Charge
05-18-2019	SRB	Review Correspondence and attached agenda for regular meeting of City Council	0.50	No Charge
05-20-2019	SRB	Prepare for and attend study session and regular meeting of City Council	4.00	No Charge
05-20-2019	SRB	Review correspondence from Admin re operation agreement for retention tank	0.25	No Charge

Date	Professional	Description	Hours	Amount
05-20-2019	SRB	Review correspondence from Clerk re solicitors permit	0.25	No Charge
05-20-2019	SRB	Review correspondence from S. Stec re code enforcement	0.25	No Charge
05-20-2019	SRB	Review correspondence from Admin re water main project notice	0.25	No Charge
05-20-2019	SRB	Review correspondence from Admin re weekly report	0.25	No Charge
05-20-2019	SRB	Review correspondence from S. Stec re ZBA variance request	0.25	No Charge
05-21-2019	SRB	Review and respond to correspondence from Mayor Pro-tem re debt service millages	0.25	No Charge
05-21-2019	SRB	Review correspondence from Admin re ZBA meeting	0.25	No Charge
05-21-2019	SRB	Review correspondence from Admin re Gorbe litigation	0.25	No Charge
05-21-2019	SRB	Review correspondence from Admin re code enforcement complaints	0.25	No Charge
05-22-2019	SRB	Review correspondence from Clerk re solicitors permit	0.25	No Charge
05-22-2019	SRB	Telephone conference with Clerk and Police Chief re solicitors permit	0.25	No Charge
05-22-2019	SRB	Review correspondence from S. Stec re shared parking agreement	0.25	No Charge
05-22-2019	SRB	Review and respond to correspondence from Clerk re L. Green lawsuit.	0.25	No Charge
05-24-2019	SRB	Review correspondence from Admin re code violations	0.25	No Charge
05-24-2019	SRB	Review correspondence from Admin re women's club donation	0.25	No Charge
05-28-2019	SRB	review correspondence from Admin re Oakland County order	0.25	No Charge
05-29-2019	SRB	Review correspondence from S. Stec re Jagged Fork	0.25	No Charge
05-29-2019	SRB	Review and respond to multiple correspondence re Jagged Fork amendment to SLU procedure	0.75	No Charge
05-29-2019	SRB	Review an respond to correspondence from Admin re Liquor license applications.	0.25	No Charge
05-29-2019	SRB	Review and respond to Admin re park policies enforcement	0.25	No Charge
05-29-2019	SRB	Review correspondence from Admin re Jagged Fork	0.25	No Charge
05-30-2019	SRB	Draft correspondence to Admin re Jagged Fork	0.25	No Charge
05-30-2019	SRB	Review correspondence from Admin re sewer lining	0.25	No Charge
05-30-2019	SRB	Review correspondence from Admin re nee resident handbook	0.25	No Charge
05-31-2019	SRB	Review correspondence from Admin re park policies	0.25	No Charge
05-31-2019	SRB	Review and respond to correspondence from S. Stec re shared parking agreement.	0.25	No Charge
05-31-2019	SRB	Review and respond to correspondence from Admin re maintenance issues re 18891 Rainbow Drive	0.25	No Charge
05-31-2019	SRB	Review correspondence from Admin re L. Green litigation	0.25	No Charge
05-31-2019	SRB	Review correspondence from Admin re Jagged Fork	0.25	No Charge
05-31-2019	SRB	Review correspondence from Admin re retention tank	0.25	No Charge
05-31-2019	SRB	Review correspondence from Admin re special council meeting	0.25	No Charge
05-31-2019	SRB	Services Rendered		2,500.00
Total Fees				2,500.00

Time Summary

Professional	Hours	Amount
Scott Baker	28.25	2,500.00

Professional

Hours
Total Fees **Amount**
2,500.00

Total for this Invoice 2,500.00

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED JUNE 30, 2019

	<u>Revenues Through 6/30/2019</u>	<u>Expenses Through 6/30/2019</u>	<u>Revenues Over (Under) Expenses</u>
101-GENERAL FUND	4,005,650	3,949,316	56,335
202-MAJOR STREET FUND	260,439	231,752	28,687
203-LOCAL STREET FUND	402,700	489,556	(86,857)
258-CAPITAL ACQUISITION FUND	95,823	95,875	(52)
494-DOWNTOWN DEVELOPMENT AUTHORITY	165,107	120,468	44,639
592-WATER & SEWER FUND	2,127,551	2,154,948	(27,398)
GRAND TOTAL ALL FUNDS	<u>7,057,269</u>	<u>7,041,914</u>	<u>15,354</u>

User: PAM

DB: Lathrup

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,438,092.00	2,413,465.00	2,413,465.27	0.00	(0.27)	100.00
101-000.000-402.000	REFUSE COLLECTION TAXES	365,705.00	362,150.00	362,150.41	0.00	(0.41)	100.00
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	7,000.00	11,923.00	14,155.02	2,231.90	(2,232.02)	118.72
101-000.000-414.000	TAX PENALTIES	38,500.00	35,824.00	35,824.23	0.00	(0.23)	100.00
101-000.000-415.000	MISCELLANEOUS REVENUE	12,000.00	10,500.00	9,001.64	(1,940.00)	1,498.36	85.73
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	8,200.00	6,716.00	6,716.00	0.00	0.00	100.00
101-000.000-419.000	AT & T LEASE PAYMENTS	55,000.00	60,074.00	60,889.32	5,074.11	(815.32)	101.36
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	39,644.00	41,368.56	3,447.38	(1,724.56)	104.35
101-000.000-446.000	INVESTMENT INTEREST	16,000.00	27,000.00	38,689.06	5,885.24	(11,689.06)	143.29
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	75,000.00	77,172.00	77,171.78	0.00	0.22	100.00
101-000.000-448.000	INSURANCE REIMBURSEMENT	0.00	6,888.00	6,887.63	0.00	0.37	99.99
101-000.000-448.001	INSURANCE RECOVERIES	0.00	14,411.00	14,411.25	0.00	(0.25)	100.00
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	15,472.00	15,472.12	0.00	(0.12)	100.00
101-000.000-456.000	BUILDING PERMITS	65,000.00	125,000.00	130,218.40	10,905.00	(5,218.40)	104.17
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	3,000.00	3,153.00	3,165.00	106.00	(12.00)	100.38
101-000.000-458.000	PLUMBING/HEATING PERMITS	16,000.00	27,300.00	28,072.00	1,445.00	(772.00)	102.83
101-000.000-459.000	ELECTRICAL PERMITS	20,000.00	14,000.00	13,899.00	960.00	101.00	99.28
101-000.000-460.000	LICENSES & REGISTRATIONS	9,000.00	8,000.00	7,825.00	195.00	175.00	97.81
101-000.000-461.000	DOG & CAT LICENSES	1,000.00	1,000.00	1,008.00	85.00	(8.00)	100.80
101-000.000-465.000	CABLE TV REVENUES	120,000.00	145,000.00	101,416.62	0.00	43,583.38	69.94
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	50,000.00	18,600.00	18,957.00	3,541.50	(357.00)	101.92
101-000.000-471.000	DONATIONS-OTHER	13,000.00	15,750.00	15,750.00	500.00	0.00	100.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	55,000.00	67,270.00	70,500.50	8,789.00	(3,230.50)	104.80
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	0.00	2,474.00	2,474.45	0.00	(0.45)	100.02
101-000.000-542.000	SMART CREDITS	35,000.00	0.00	0.00	0.00	0.00	0.00
101-000.000-543.000	FEDERAL/STATE GRANTS	0.00	4,084.00	4,084.19	4,084.19	(0.19)	100.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	13,500.00	12,591.17	445.00	908.83	93.27
101-000.000-574.000	STATE SHARED REVENUES	389,269.00	389,269.00	333,290.00	62,929.00	55,979.00	85.62
101-000.000-612.000	DISTRICT COURT FINES	125,000.00	95,000.00	104,376.97	18,787.30	(9,376.97)	109.87
101-000.000-626.000	COMMUNITY DEVELOPMENT	3,000.00	14,670.00	16,775.04	3,173.26	(2,105.04)	114.35
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	21,000.00	23,500.00	17,576.71	8,146.58	5,923.29	74.79
101-000.000-667.000	MUNICIPAL BUILDING RENT	0.00	0.00	18.00	18.00	(18.00)	100.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	4,917.00	0.00	0.00	100.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	1,639.00	1,639.00	1,639.00	0.00	0.00	100.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	30,000.00	30,000.00	19,200.00	0.00	10,800.00	64.00
101-000.000-682.000	SALE OF FIXED ASSET	0.00	627.00	1,693.92	1,066.92	(1,066.92)	270.16
Total Dept 000.000		4,052,322.00	4,085,992.00	4,005,650.26	139,875.38	80,341.74	98.03
TOTAL REVENUES		4,052,322.00	4,085,992.00	4,005,650.26	139,875.38	80,341.74	98.03

Expenditures							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	30,000.00	24,256.00	24,256.00	0.00	0.00	100.00
101-100.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	101.34	5.72	(1.34)	101.34
101-100.000-712.000	WORKER'S COMP INSURANCE	2,500.00	9,489.00	9,489.00	0.00	0.00	100.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	5,549.70	50.57	450.30	92.50
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	2,000.00	2,000.00	720.00	0.00	100.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	0.00	0.00	0.00	0.00	0.00
101-100.000-803.000	MEMBERSHIPS & MEETINGS	0.00	7,000.00	8,553.19	1,561.51	(1,553.19)	122.19
101-100.000-804.000	BUILDING TRADE INSPECTION	80,000.00	138,500.00	125,149.24	21,484.55	13,350.76	90.36
101-100.000-805.000	CABLE TELEVISION	35,000.00	35,000.00	35,915.96	2,298.75	(915.96)	102.62
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	15,000.00	28,800.00	29,949.44	4,405.63	(1,149.44)	103.99

User: PAM

DB: Lathrup

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-810.000	AUDITING & ACCOUNTING	27,000.00	25,559.00	25,559.25	0.00	(0.25)	100.00
101-100.000-818.000	APPRECIATION DINNER	2,000.00	0.00	0.00	0.00	0.00	0.00
101-100.000-822.000	TRAINING	0.00	6,000.00	5,955.64	0.00	44.36	99.26
101-100.000-832.000	CITIZEN COMMUNICATION/PR	10,000.00	10,000.00	9,816.00	0.00	184.00	98.16
101-100.000-840.000	LIBRARY PAYMENT	128,611.00	124,111.00	119,938.00	59,969.00	4,173.00	96.64
101-100.000-848.000	GOVERNMENT OPERATIONS	60,000.00	35,000.00	36,485.34	4,334.69	(1,485.34)	104.24
101-100.000-848.001	TECHNOLOGY	0.00	28,051.00	28,050.78	0.00	0.22	100.00
101-100.000-850.000	TELEPHONE EXPENDITURES	16,000.00	19,500.00	18,615.65	2,169.32	884.35	95.46
101-100.000-860.000	VEHICLE EXPENSE	6,000.00	7,200.00	7,381.73	695.44	(181.73)	102.52
101-100.000-880.000	CDBG EXPENDITURES	6,000.00	12,200.00	12,302.52	168.00	(102.52)	100.84
101-100.000-882.000	PLANNING/CONSULTING FEES	3,000.00	3,000.00	3,758.50	1,000.00	(758.50)	125.28
101-100.000-883.000	CITY BEAUTIFICATION	2,000.00	1,735.00	1,734.95	0.00	0.05	100.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	10,000.00	12,731.00	15,530.60	2,799.42	(2,799.60)	121.99
101-100.000-901.000	POSTAGE FEES	6,000.00	2,200.00	2,586.26	826.64	(386.26)	117.56
Total Dept 100.000 - GOVERNMENT SERVICES		449,211.00	538,432.00	528,679.09	102,489.24	9,752.91	98.19
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	322,395.00	310,000.00	311,011.76	32,881.60	(1,011.76)	100.33
101-101.000-702.000	SALARIES PART-TIME	4,000.00	3,000.00	2,355.00	0.00	645.00	78.50
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	118,879.00	180,000.00	169,231.50	10,221.81	10,768.50	94.02
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	15,000.00	12,025.00	2,242.50	2,975.00	80.17
101-101.000-718.000	ELECTIONS	12,000.00	14,199.00	14,216.68	17.31	(17.68)	100.12
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,000.00	34,000.00	33,984.03	597.58	15.97	99.95
101-101.000-722.000	LEGAL SERVICES	60,000.00	57,000.00	55,951.65	8,777.50	1,048.35	98.16
101-101.000-723.000	BOARD OF REVIEW	550.00	573.00	572.85	0.00	0.15	99.97
Total Dept 101.000 - ADMINISTRATION		572,824.00	613,772.00	599,348.47	54,738.30	14,423.53	97.65
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	31,000.00	31,000.00	28,730.70	2,400.00	2,269.30	92.68
101-201.000-920.000	UTILITIES	40,000.00	43,500.00	43,451.33	4,476.43	48.67	99.89
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	28,000.00	45,000.00	42,629.12	4,329.98	2,370.88	94.73
101-201.000-930.001	BUILDING - GRANTS	7,928.00	7,928.00	7,927.65	0.00	0.35	100.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	250.00	181.76	42.50	68.24	72.70
101-201.000-938.000	PARKING LOT & GROUNDS	5,500.00	3,000.00	3,849.19	850.00	(849.19)	128.31
Total Dept 201.000 - BUILDING & GROUNDS		114,928.00	130,678.00	126,769.75	12,098.91	3,908.25	97.01
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	621,363.00	621,363.00	596,730.05	56,904.32	24,632.95	96.04
101-301.000-702.000	SALARIES PART-TIME	146,290.00	112,000.00	106,769.22	6,833.85	5,230.78	95.33
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	378,232.00	378,232.00	357,270.19	19,715.99	20,961.81	94.46
101-301.000-704.000	SALARIES-OVERTIME	75,000.00	65,000.00	57,433.76	3,665.62	7,566.24	88.36
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	24,000.00	24,000.00	24,000.00	0.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	700.00	250.00	196.72	11.11	53.28	78.69
101-301.000-712.000	WORKER'S COMP INSURANCE	11,500.00	15,500.00	15,500.00	0.00	0.00	100.00
101-301.000-726.000	OFFICE SUPPLIES	5,000.00	5,000.00	4,855.48	691.13	144.52	97.11
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	1,291.34	0.00	708.66	64.57
101-301.000-728.000	EVIDENCE SUPPLIES	1,500.00	1,500.00	1,122.42	760.02	377.58	74.83
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	5,000.00	5,000.00	3,619.39	466.44	1,380.61	72.39
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	700.00	689.65	25.00	10.35	98.52
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	4,000.00	3,199.80	350.00	800.20	80.00

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PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-821.000	POLICE RESERVES	1,000.00	725.00	725.00	0.00	0.00	100.00
101-301.000-822.000	TRAINING	14,000.00	15,500.00	14,189.00	943.10	1,311.00	91.54
101-301.000-823.000	FIREARMS TRAINING	4,500.00	6,000.00	6,227.55	3,955.07	(227.55)	103.79
101-301.000-824.000	CRIME PREVENTION	3,000.00	3,000.00	1,491.83	1,054.06	1,508.17	49.73
101-301.000-825.000	ANIMAL CONTROL	1,000.00	1,500.00	982.00	0.00	518.00	65.47
101-301.000-826.000	YOUTH & DRUG PROGRAMS	750.00	1,000.00	999.33	0.00	0.67	99.93
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	676,101.00	660,000.00	656,409.00	54,044.00	3,591.00	99.46
101-301.000-829.000	POLICE UNIFORMS & CLEANING	10,000.00	15,000.00	13,897.23	1,863.56	1,102.77	92.65
101-301.000-836.000	PRISONER LOCKUP	5,000.00	6,500.00	4,471.00	0.00	2,029.00	68.78
101-301.000-850.000	TELEPHONE EXPENDITURES	10,000.00	9,000.00	8,739.14	1,059.22	260.86	97.10
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	12,500.00	8,549.87	0.00	3,950.13	68.40
101-301.000-860.000	VEHICLE EXPENSE	40,000.00	40,000.00	38,198.62	8,147.95	1,801.38	95.50
Total Dept 301.000 - PUBLIC SAFETY		2,056,636.00	2,005,270.00	1,927,557.59	160,490.44	77,712.41	96.12
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	500.00	5,500.00	5,332.40	475.20	167.60	96.95
101-401.000-890.000	PARK MAINTENANCE	5,000.00	1,000.00	380.00	0.00	620.00	38.00
101-401.000-892.000	SIDEWALK MAINTENANCE	2,500.00	250.00	113.60	0.00	136.40	45.44
101-401.000-920.000	UTILITIES	21,000.00	20,000.00	19,155.29	2,522.57	844.71	95.78
101-401.000-921.000	CONTRACTUAL SERVICES	102,336.00	102,336.00	102,366.60	8,530.55	(30.60)	100.03
101-401.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	5,335.00	5,335.30	0.00	(0.30)	100.01
Total Dept 401.000 - PUBLIC SERVICE		133,836.00	134,421.00	132,683.19	11,528.32	1,737.81	98.71
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	11,000.00	4,888.00	5,030.04	142.29	(142.04)	102.91
Total Dept 501.000 - LEAF COLLECTION		11,000.00	4,888.00	5,030.04	142.29	(142.04)	102.91
Dept 502.000							
101-502.000-801.001	SOCRRA	350,000.00	350,000.00	326,588.58	41,612.00	23,411.42	93.31
Total Dept 502.000		350,000.00	350,000.00	326,588.58	41,612.00	23,411.42	93.31
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	30,900.00	21,000.00	20,576.93	2,500.00	423.07	97.99
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	9,916.00	6,800.00	5,795.65	241.26	1,004.35	85.23
101-601.000-712.000	WORKER'S COMP INSURANCE	500.00	500.00	500.00	0.00	0.00	100.00
101-601.000-726.000	OFFICE SUPPLIES	500.00	250.00	229.00	0.00	21.00	91.60
101-601.000-806.000	OTHER RECREATION PROGRAMS	35,000.00	10,000.00	7,069.40	6,890.00	2,930.60	70.69
101-601.000-807.000	BUS TRANSPORTATION	3,000.00	0.00	0.00	0.00	0.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	1,000.00	5.00	5.00	0.00	0.00	100.00
101-601.000-812.000	COMMUNITY EVENTS	20,000.00	21,000.00	21,280.45	3,316.67	(280.45)	101.34
101-601.000-817.000	FITNESS CENTER EXP	1,000.00	0.00	0.00	0.00	0.00	0.00
101-601.000-841.000	SPECIAL PROG/SPORTING EVENTS	7,000.00	0.00	574.48	574.48	(574.48)	100.00
101-601.000-884.000	CONCERTS IN THE PARK	13,000.00	7,000.00	7,108.00	1,558.00	(108.00)	101.54
Total Dept 601.000 - RECREATION		121,816.00	66,555.00	63,138.91	15,080.41	3,416.09	94.87
Dept 811.000							

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PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-811.000-970.000	CAPITAL EXPENDITURE	94,100.00	94,100.00	94,100.00	0.00	0.00	100.00
101-811.000-999.203	TRANSFER OUT TO LOCAL ROADS	145,420.00	145,420.00	145,420.00	0.00	0.00	100.00
Total Dept 811.000		239,520.00	239,520.00	239,520.00	0.00	0.00	100.00
TOTAL EXPENDITURES		4,049,771.00	4,083,536.00	3,949,315.62	398,179.91	134,220.38	96.71
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,052,322.00	4,085,992.00	4,005,650.26	139,875.38	80,341.74	98.03
TOTAL EXPENDITURES		4,049,771.00	4,083,536.00	3,949,315.62	398,179.91	134,220.38	96.71
NET OF REVENUES & EXPENDITURES		2,551.00	2,456.00	56,334.64	(258,304.53)	(53,878.64)	2,293.76

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PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 06/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/19 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 202 - MAJOR ROAD FUND								
Revenues								
Dept 702.000								
202-702.000-574.000	STATE SHARED REVENUES	312,814.00	312,814.00	260,438.70	25,020.05	52,375.30		83.26
202-702.000-665.000	INVESTMENT INTEREST	400.00	400.00	0.00	0.00	400.00		0.00
Total Dept 702.000		313,214.00	313,214.00	260,438.70	25,020.05	52,775.30		83.15
TOTAL REVENUES		313,214.00	313,214.00	260,438.70	25,020.05	52,775.30		83.15
Expenditures								
Dept 702.000								
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	4,005.00	2,500.00	1,209.38	66.41	1,290.62		48.38
202-702.000-705.000	SALARIES-ADMIN	5,250.00	5,250.00	5,451.92	639.42	(201.92)		103.85
202-702.000-810.000	AUDITING & ACCOUNTING	5,253.00	5,253.00	5,253.00	0.00	0.00		100.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	5,000.00	2,100.00	2,074.00	0.00	26.00		98.76
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	3,738.59	782.37	1,261.41		74.77
202-702.000-862.000	ROADSIDE MAINTENANCE	5,000.00	5,500.00	5,747.00	1,625.00	(247.00)		104.49
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	20,000.00	18,732.33	4,380.60	1,267.67		93.66
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	6,263.00	6,262.64	0.00	0.36		99.99
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	0.00	0.00	0.00	0.00		0.00
202-702.000-870.000	FORESTRY	30,000.00	25,000.00	18,982.26	2,689.75	6,017.74		75.93
202-702.000-921.000	CONTRACTUAL SERVICES	52,853.00	52,853.00	52,849.32	4,404.11	3.68		99.99
202-702.000-970.000	CAPITAL EXPENDITURE	0.00	88,791.00	44,395.50	0.00	44,395.50		50.00
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS	67,056.00	67,056.00	67,056.00	0.00	0.00		100.00
Total Dept 702.000		214,917.00	285,566.00	231,751.94	14,587.66	53,814.06		81.16
TOTAL EXPENDITURES		214,917.00	285,566.00	231,751.94	14,587.66	53,814.06		81.16
Fund 202 - MAJOR ROAD FUND:								
TOTAL REVENUES		313,214.00	313,214.00	260,438.70	25,020.05	52,775.30		83.15
TOTAL EXPENDITURES		214,917.00	285,566.00	231,751.94	14,587.66	53,814.06		81.16
NET OF REVENUES & EXPENDITURES		98,297.00	27,648.00	28,686.76	10,432.39	(1,038.76)		103.76

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PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 06/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/19 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL ROAD FUND								
Revenues								
Dept 000.000								
203-000.000-556.000	OTHER STATE GRANTS	0.00	54,358.94	54,358.94	0.00	0.00	100.00	
Total Dept 000.000		0.00	54,358.94	54,358.94	0.00	0.00	100.00	
Dept 703.000								
203-703.000-415.000	MISCELLANEOUS REVENUE	0.00	14,000.00	14,035.00	0.00	(35.00)	100.25	
203-703.000-574.000	STATE SHARED REVENUES	104,271.00	140,865.06	121,829.62	11,699.34	19,035.44	86.49	
203-703.000-665.000	INVESTMENT INTEREST	300.00	300.00	0.00	0.00	300.00	0.00	
203-703.000-690.101	TRANSFER IN FROM GENERAL FUND	145,420.00	145,420.00	145,420.00	0.00	0.00	100.00	
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS	67,056.00	67,056.00	67,056.00	0.00	0.00	100.00	
Total Dept 703.000		317,047.00	367,641.06	348,340.62	11,699.34	19,300.44	94.75	
TOTAL REVENUES		317,047.00	422,000.00	402,699.56	11,699.34	19,300.44	95.43	
Expenditures								
Dept 703.000								
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	4,274.00	4,274.00	1,209.37	66.41	3,064.63	28.30	
203-703.000-705.000	SALARIES-ADMIN	5,250.00	5,250.00	5,451.92	639.42	(201.92)	103.85	
203-703.000-810.000	AUDITING & ACCOUNTING	3,121.00	3,121.00	3,121.00	0.00	0.00	100.00	
203-703.000-852.000	PUBLIC SERVICE BUILDING	1,000.00	0.00	0.00	0.00	0.00	0.00	
203-703.000-856.000	ADMINISTRATION & ENGINEERING	0.00	22,100.00	0.00	0.00	22,100.00	0.00	
203-703.000-861.000	ROAD MAINTENANCE	318,737.00	357,000.00	356,255.02	782.36	744.98	99.79	
203-703.000-862.000	ROADSIDE MAINTENANCE	0.00	1,100.00	1,029.18	625.00	70.82	93.56	
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	0.00	0.00	0.00	0.00	0.00	
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	6,263.00	6,262.63	0.00	0.37	99.99	
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	0.00	0.00	0.00	0.00	0.00	
203-703.000-868.000	NON-MOTOR FACILITIES	2,000.00	0.00	0.00	0.00	0.00	0.00	
203-703.000-870.000	FORESTRY	30,000.00	25,000.00	18,982.24	2,689.75	6,017.76	75.93	
203-703.000-921.000	CONTRACTUAL SERVICES	52,853.00	52,853.00	52,849.32	4,404.11	3.68	99.99	
203-703.000-970.000	CAPITAL EXPENDITURE	90,000.00	0.00	44,395.50	0.00	(44,395.50)	100.00	
Total Dept 703.000		518,235.00	476,961.00	489,556.18	9,207.05	(12,595.18)	102.64	
TOTAL EXPENDITURES		518,235.00	476,961.00	489,556.18	9,207.05	(12,595.18)	102.64	
Fund 203 - LOCAL ROAD FUND:								
TOTAL REVENUES		317,047.00	422,000.00	402,699.56	11,699.34	19,300.44	95.43	
TOTAL EXPENDITURES		518,235.00	476,961.00	489,556.18	9,207.05	(12,595.18)	102.64	
NET OF REVENUES & EXPENDITURES		(201,188.00)	(54,961.00)	(86,856.62)	2,492.29	31,895.62	158.03	

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PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	1,600.00	1,722.88	143.61	(122.88)	107.68
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	94,100.00	94,100.00	94,100.00	0.00	0.00	100.00
Total Dept 000.000		94,500.00	95,700.00	95,822.88	143.61	(122.88)	100.13
TOTAL REVENUES		94,500.00	95,700.00	95,822.88	143.61	(122.88)	100.13
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	94,100.00	95,875.00	95,874.61	0.00	0.39	100.00
Total Dept 000.000		94,100.00	95,875.00	95,874.61	0.00	0.39	100.00
TOTAL EXPENDITURES		94,100.00	95,875.00	95,874.61	0.00	0.39	100.00
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		94,500.00	95,700.00	95,822.88	143.61	(122.88)	100.13
TOTAL EXPENDITURES		94,100.00	95,875.00	95,874.61	0.00	0.39	100.00
NET OF REVENUES & EXPENDITURES		400.00	(175.00)	(51.73)	143.61	(123.27)	29.56

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DB: Lathrup

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGDGT USED
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	80,000.00	80,000.00	103,072.30	0.00	(23,072.30)	128.84
494-000.000-410.000	TAX COLLECTED OTHER	40,000.00	40,000.00	37,632.42	0.00	2,367.58	94.08
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	0.00	0.00	9,622.82	0.00	(9,622.82)	100.00
494-000.000-446.000	INVESTMENT INTEREST	8,500.00	8,500.00	14,779.47	1,231.92	(6,279.47)	173.88
494-000.000-614.000	FARMERS MARKET	1,910.00	1,910.00	0.00	0.00	1,910.00	0.00
494-000.000-615.000	MAIN STREET REVENUES	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
Total Dept 000.000		133,310.00	133,310.00	165,107.01	1,231.92	(31,797.01)	123.85
TOTAL REVENUES		133,310.00	133,310.00	165,107.01	1,231.92	(31,797.01)	123.85
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	55,469.00	55,469.00	43,847.68	5,717.04	11,621.32	79.05
494-000.000-702.000	SALARIES PART-TIME	9,250.00	9,250.00	0.00	0.00	9,250.00	0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	22,000.00	22,000.00	17,035.80	989.49	4,964.20	77.44
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	0.00
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	800.00	0.00	0.00	100.00
494-000.000-822.000	TRAINING/MEMBERSHIP	2,000.00	2,000.00	638.41	20.00	1,361.59	31.92
494-000.000-844.000	MAIN STREET PROGRAM	7,600.00	7,600.00	4,350.18	0.00	3,249.82	57.24
494-000.000-845.000	STREETSCAPING	3,000.00	3,000.00	2,830.00	0.00	170.00	94.33
494-000.000-882.000	PLANNING/CONSULTING FEES	16,000.00	16,000.00	25,626.64	1,275.00	(9,626.64)	160.17
494-000.000-887.000	FARMERS MARKET	19,270.00	19,270.00	13,663.12	850.00	5,606.88	70.90
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,000.00	2,000.00	1,029.00	0.00	100.00
494-000.000-901.000	POSTAGE FEES	300.00	300.00	300.00	300.00	0.00	100.00
494-000.000-933.000	REPAIRS & MAINTENANCE	8,100.00	8,100.00	8,987.49	0.00	(887.49)	110.96
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	1,300.00	1,300.00	388.24	368.24	911.76	29.86
494-000.000-970.000	CAPITAL EXPENDITURE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		183,189.00	183,189.00	120,467.56	10,548.77	62,721.44	65.76
TOTAL EXPENDITURES		183,189.00	183,189.00	120,467.56	10,548.77	62,721.44	65.76
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		133,310.00	133,310.00	165,107.01	1,231.92	(31,797.01)	123.85
TOTAL EXPENDITURES		183,189.00	183,189.00	120,467.56	10,548.77	62,721.44	65.76
NET OF REVENUES & EXPENDITURES		(49,879.00)	(49,879.00)	44,639.45	(9,316.85)	(94,518.45)	89.50

User: PAM

DB: Lathrup

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	41,709.44	1,779.00	(1,709.44)	104.27
592-536.000-640.000	WATER SERVICE	571,221.00	571,221.00	615,972.53	50,321.57	(44,751.53)	107.83
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	29,189.37	27,287.23	(4,189.37)	116.76
592-536.000-642.000	METER CHARGE REVENUE	70,556.00	70,556.00	70,395.24	7,066.75	160.76	99.77
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	150,456.00	150,456.00	0.00	0.00	150,456.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	3,000.00	3,000.00	6,400.89	606.38	(3,400.89)	213.36
Total Dept 536.000 - WATER DEPARTMENT		860,233.00	860,233.00	763,667.47	87,060.93	96,565.53	88.77
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-415.000	MISCELLANEOUS REVENUES	0.00	0.00	2,024.00	2,024.00	(2,024.00)	100.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	45,994.92	(20,428.88)	(2,994.92)	106.96
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,497,234.00	1,497,234.00	1,279,031.11	104,428.01	218,202.89	85.43
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	30,432.36	2,528.21	12,567.64	70.77
592-537.000-665.000	INVESTMENT INTEREST	1,700.00	1,700.00	6,400.78	606.35	(4,700.78)	376.52
Total Dept 537.000 - SEWER DEPARTMENT		1,584,934.00	1,584,934.00	1,363,883.17	89,157.69	221,050.83	86.05
TOTAL REVENUES		2,445,167.00	2,445,167.00	2,127,550.64	176,218.62	317,616.36	87.01
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	17,888.00	19,750.00	18,134.44	1,732.93	1,615.56	91.82
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	68,414.00	100,000.00	92,972.87	2,559.39	7,027.13	92.97
592-536.000-706.000	OPEB EXPENSE	7,654.00	7,654.00	0.00	0.00	7,654.00	0.00
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	6,989.00	6,989.00	6,989.00	0.00	0.00	100.00
592-536.000-810.000	AUDITING & ACCOUNTING	3,756.00	4,881.00	4,881.00	0.00	0.00	100.00
592-536.000-875.000	PENSION EXPENSE	1,626.00	1,626.00	0.00	0.00	1,626.00	0.00
592-536.000-902.000	BILLING SERVICES	20,000.00	10,000.00	10,044.03	674.84	(44.03)	100.44
592-536.000-921.000	CONTRACTUAL SERVICES	59,397.00	59,397.00	60,154.96	4,948.83	(757.96)	101.28
592-536.000-935.000	EQUIPMENT REPLACEMENT	20,000.00	544.00	544.12	0.00	(0.12)	100.02
592-536.000-937.000	WATER SYSTEM MAINTENANCE	80,000.00	80,000.00	98,294.36	2,407.29	(18,294.36)	122.87
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	4,917.00	0.00	0.00	100.00
592-536.000-944.000	WATER PURCHASES	325,600.00	392,000.00	392,184.95	63,489.69	(184.95)	100.05
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	3,100.00	1,400.00	0.00	0.00	1,400.00	0.00
592-536.000-970.000	CAPITAL EXPENDITURE	5,000.00	0.00	0.00	0.00	0.00	0.00
592-536.000-974.000	WATER MAIN PROJECT	500,000.00	400,000.00	241,193.44	59,149.34	158,806.56	60.30
Total Dept 536.000 - WATER DEPARTMENT		1,124,341.00	1,089,158.00	930,310.17	134,962.31	158,847.83	85.42
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	17,888.00	19,750.00	19,775.06	1,732.93	(25.06)	100.13
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	14,451.00	28,800.00	25,516.97	2,084.19	3,283.03	88.60
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,500.00	7,500.00	7,500.00	0.00	0.00	100.00
592-537.000-720.000	INTEREST EXPENSE	40,466.00	37,296.00	37,296.00	0.00	(0.06)	100.00
592-537.000-725.000	PAYING AGENT FEES	750.00	750.00	750.00	0.00	0.00	100.00
592-537.000-810.000	AUDITING & ACCOUNTING	3,756.00	4,881.00	4,881.00	0.00	0.00	100.00
592-537.000-921.000	CONTRACTUAL SERVICES	59,397.00	59,397.00	59,385.96	4,948.83	11.04	99.98
592-537.000-939.000	SEWER SYTEM MAINTENANCE	118,000.00	30,000.00	25,775.20	19,370.27	4,224.80	85.92
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	0.00	0.00	0.00	0.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	952,800.00	952,800.00	946,087.92	157,681.32	6,712.08	99.30
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,729.00	18,729.00	11,871.57	2,259.09	6,857.43	63.39

User: PAM

DB: Lathrup

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 06/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/19 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 592 - WATER & SEWER FUND								
Expenditures								
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	1,500.00	826.08	68.84	673.92		55.07
592-537.000-947.000	RETENTION TANK UTIL-GAS	300.00	300.00	216.99	14.00	83.01		72.33
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	1,700.00	3,400.00	3,220.25	337.17	179.75		94.71
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	0.00	0.00	0.00	0.00		0.00
592-537.000-950.000	RETENTION TANK SUPPLIES/TOOLS	1,400.00	0.00	0.00	0.00	0.00		0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	15,000.00	15,000.00	10,063.29	882.00	4,936.71		67.09
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	8,700.00	8,700.00	8,700.00	0.00	0.00		100.00
592-537.000-955.000	MISCELLANEOUS EXPENDITURES	1,200.00	1,200.00	0.00	0.00	1,200.00		0.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	32,600.00	32,600.00	14,068.10	0.00	18,531.90		43.15
592-537.000-970.000	CAPITAL EXPENDITURE	142,000.00	35,000.00	30,669.49	7,410.00	4,330.51		87.63
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	20,000.00	20,000.00	18,034.35	2,631.49	1,965.65		90.17
Total Dept 537.000 - SEWER DEPARTMENT		1,462,637.00	1,277,603.00	1,224,638.29	199,420.13	52,964.71		95.85
TOTAL EXPENDITURES		2,586,978.00	2,366,761.00	2,154,948.46	334,382.44	211,812.54		91.05
Fund 592 - WATER & SEWER FUND:								
TOTAL REVENUES		2,445,167.00	2,445,167.00	2,127,550.64	176,218.62	317,616.36		87.01
TOTAL EXPENDITURES		2,586,978.00	2,366,761.00	2,154,948.46	334,382.44	211,812.54		91.05
NET OF REVENUES & EXPENDITURES		(141,811.00)	78,406.00	(27,397.82)	(158,163.82)	105,803.82		34.94
TOTAL REVENUES - ALL FUNDS								
		7,355,560.00	7,495,383.00	7,057,269.05	354,188.92	438,113.95		94.15
TOTAL EXPENDITURES - ALL FUNDS								
		7,647,190.00	7,491,888.00	7,041,914.37	766,905.83	449,973.63		93.99
NET OF REVENUES & EXPENDITURES		(291,630.00)	3,495.00	15,354.68	(412,716.91)	(11,859.68)		439.33

**CITY OF LATHRUP VILLAGE
DEPARTMENT REPORTS**

June 2019 Police Summaries

6/1/2019 19-4811: Operating Under the Influence of Drugs

Officers were dispatched to a local intersection for a traffic crash. Through an investigation it was determined that one of the drivers was operating while under the influence of drugs. The vehicle was impounded and the driver was taken to a medical facility for evaluation due to injuries from the crash. A warrant is being sought for operating under the influence of drugs.

6/3/2019 19-4872: Dog at large

Officers were dispatched to a local residence because someone had found a loose dog. Officers took possession of the dog, located the owner and then returned the dog to the owner.

6/3/2019 19-4876: Found Property

Individuals found a lost credit card and turned it over to LVPD Officers. Officers were able to make contact with the owner of the credit card. The owner was advised that the credit card would be held for safekeeping at the LVPD.

6/4/2019 19-4895: Fraud

An individual came to the LVPD to make a report of suspicious circumstances involving a fraudulent check. A report was taken and the reporting party was advised on steps to take.

6/4/2019 19-4900: Suspicious incident

Officers were dispatched to a local residence because the homeowner had just returned home and noticed that their front door was open. When the reporting party walked through the residence, they noticed items that were missing, and also that the residence was noticeable ransacked. Officers searched the residence, took photographs, and a report was taken. The suspect is believed to be an ex-domestic partner and the Rp is not being fully cooperative. The case was turned over to the LVPD Detective Bureau.

6/5/2019 19-4944: Home Invasion

Officers were dispatched to a local residence because the homeowner had just returned from vacation and noticed certain items missing from their residence. The homeowner also noticed damage to their front door, where they believe entry was gained from. Officers searched the residence, took photographs and a report was taken. The suspect is believed to be an ex-boyfriend. The case was turned over to the LVPD Detective Bureau.

6/6/2019 19-4979: Suspicious Circumstances

An individual came to the LVPD to report that their Xbox account had been hacked. When signing into their account, the reporting party found that their password had been changed. A report was taken and the reporting party was advised on steps to take.

6/7/19 19-5026: Road Rage incident

Officers were dispatched to a local intersection due to an individual that crashed their vehicle into a tree. After an investigation, it was discovered that an individual in another vehicle threw a liquor bottle that struck the drivers windshield, causing them to crash their vehicle into a building. After the initial crash a subsequent crash occurred where the driver ran into a tree. The individual that threw the liquor bottle has a child in common with the driver of the vehicle that crashed. Statements were taken and the case was turned over to the LVPD Detective Bureau.

6/8/19 19-5047: Felony Arrest Warrant

Officers made contact with a resident who had a Felony Arrest Warrant. The individual was taken into custody and transported to Oakland County Jail for lodging.

6/11/2019 19-5151: Suspicious Circumstances

An individual came to the LVPD to report fraudulent activity on their credit card. The reporting party stated that two I-phones were purchased on their credit card without their consent. No suspects. A report was taken and the reporting party was advised on steps to take.

6/11/2019 19-5161: Suspicious Circumstances

An individual came to the LVPD to report a dispute between them and someone they hired to perform work for them. Officers advised the reporting party that this was a civil matter and also advised on actions to take.

6/11/2019 19-5169: DWLS

Officers were dispatched to a traffic crash. While investigating the crash, officers found that the driver had a suspended driver's license. A citation was issued to the driver and the vehicle was turned over to a licensed driver.

6/13/2019 19-5245: Neighborhood Trouble

Officers were dispatched to a local residence due to problems between neighbors. Officers spoke with both parties and were able to help mediate the situation.

6/13/2019 19-5250: Found Property

An individual came to the LVPD to turn over property that they had found. Officers were able to locate the owner of the property and eventually return the property to the owner.

6/19/2019 19-5436: Family Trouble

Officers were dispatched to a local residence due to an argument between mother and daughter. After an investigation, Officers determined that the dispute was verbal only. Officers were able to help mediate the situation.

6/19/2019 19-5440: Suspicious Circumstances

An individual came into the LVPD to make a fraud report. The reporting party stated that they received a Collections (for unpaid balance) letter from a cable provider that they had no knowledge of. The reporting party stated that they do not even have an account with the provider that sent the letter. A report was taken and the individual was provided an identity theft packet. The reporting party was advised on actions to take.

6/19/2019 19-5449: Suspicious Circumstances

An individual came to the LVPD to advise that their ex-spouse was supposed to return property and failed to do so. The reporting party also stated that the ex-spouse has made vulgar comments to them and other family members. A report was taken and the reporting party was advised on steps to take regarding the PPO process.

6/20/2019 19-5480: Misdemeanor Arrest Warrant

Officers were dispatched to meet another agency that had an individual on a LVPD warrant. The individual was taken to Berkley PD for processing and then released.

6/21/2019 19-5481: Misdemeanor Arrest Warrant

Officers were dispatched to meet another agency that had an individual on a LVPD warrant. The individual was taken to Berkley PD for processing and then released.

6/21/2019 19-5504: Misdemeanor Arrest Warrant

Officers were dispatched to meet another agency that had an individual on a LVPD warrant. The individual was taken to Berkley PD for processing and then released.

6/24/2019 19-5604: Peace Officer Duties

Officers were dispatched to the LVPD to standby and monitor an exchange of property and documents between an ex-husband and ex-wife. Officers stood by and monitored the exchange of property and documents.

6/25/2019 19-5642: Suspicious Circumstances

An individual came to the LVPD to report threatening emails they received from a co-worker. A report was taken and the reporting party was advised on steps to take.

6/25/2019 19-5653: Family Trouble

Officers were dispatched to the LVPD due to a custody dispute. Officers were able to speak with both parties and help mediate the situation.

6/26/2019 19-5706: Misdemeanor Arrest Warrant

Officers were dispatched to meet another agency that had an individual on a LVPD warrant. The individual was taken to Berkley PD for processing and then released.

6/29/2019 19-5762: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and then taken to Berkley PD for processing. The vehicle was impounded. The individual was released after posting bond.

6/29/2019 19-5782: Mental Health Call

Officers were dispatched for a suicidal individual. Officers spoke with the individual and were able to get them to agree to go to a medical facility for evaluation. Officers transported the individual to a medical facility and turned them over to hospital staff.



Date: July 17, 2019

To: Sheryl Mitchell, City Administrator

From: Susie Stec, Manager – Community & Economic Development

Re: Department Report

Redevelopment Ready Communities (RRC)

We're making good progress on our recertification. MEDC awarded the city \$25K in Technical Assistance funds for the master plan & downtown plan updates.

Trainings/Events/Networking

I have/will be attending the following trainings:

- Increasing Sales & Profits for Destination Businesses w/Jon Schallert – July 24th
- SEMCOG Training Wheels 2.0 (Advanced) – Aug. 1st
- Innovate Michigan! – Aug. 29th
- Master Plan Kick-Off meeting has been scheduled for Monday, August 5th at 5:30 – 7:00 pm.
- DDA Lunch & Learn Informational Meeting – August 9th at 12 Noon

Planning Commission

The LVPC conditionally approved the site plan for 27047 – 27051 Southfield Road (massage therapy & legal office) on July 17th. The property owner will need to obtain an encroachment license.

DDA

- Banners were installed just before July 4th! A total of 28 were installed. New bracket hardware is needed before installing the remaining 12 banners.
- The DDA awarded a sign grant (\$2,000) to Jagged Fork. Expect to see their new, beautiful signage in the next few weeks.
- Per PA 57 of 2018, the DDA must hold two informational meetings, the first of which will be Friday, August 9th at 12 Noon in The Meeting Place. This free event will be a lunch & learn and everyone is encouraged to attend. <https://signup.com/go/DOXvqcB>

Grant/Award Opportunities

- MEDC/RRC Technical Assistance – Awarded \$25K
- SEMCOG TAP Grant – Our application was submitted. The program officer has asked for additional information. We will be resubmitting by Aug. 7th
- [Partners in Preservation](#) – LV was not selected.

Enforcements By Category

07/03/19

BOAT STORAGE

Enforcement Number	Address	Status	Filed	Closed
E19-0121	27514 RACKHAM DR	Discovered	06/14/19	
			Total Entries: 1	

INOPERABLE VEHICLE

Enforcement Number	Address	Status	Filed	Closed
E19-0111	18841 HAMPSHIRE ST	Problem Reported	06/07/19	
E19-0137	18151 SUNNYBROOK AVE		06/07/19	
			Total Entries: 2	

OFF STREET PARKING

Enforcement Number	Address	Status	Filed	Closed
E19-0116	28950 LATHRUP BLVD	No Cause for Action	06/14/19	06/28/19
			Total Entries: 1	

OTHER

Enforcement Number	Address	Status	Filed	Closed
E19-0112	27411 SOUTHFIELD RD		06/07/19	
E19-0118	28901 SOUTHFIELD RD	Discovered	06/14/19	
E19-0134	27265 LATHRUP BLVD		06/06/19	
E19-0138	26021 SOUTHFIELD RD 101A		06/04/19	
			Total Entries: 4	

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
E19-0099	28505 SOUTHFIELD RD		06/07/19	
E19-0106	27840 SUNSET W BLVD	Discovered	06/07/19	

Enforcements By Category

07/03/19

E19-0113	18244 ROSELAND BLVD	Discovered	06/12/19	
E19-0115	27236 SOUTHFIELD RD 2	Repaired	06/12/19	06/28/19
E19-0117	28927 SOUTHFIELD RD	Resolved	06/14/19	06/28/19
E19-0119	18441 W GLENWOOD BLVD	Discovered	06/14/19	
E19-0126	18465 SARATOGA BLVD	Discovered	06/14/19	
E19-0127	18740 SAN DIEGO BLVD		06/17/19	
E19-0139	28939 SOUTHFIELD RD		06/27/19	

Total Entries: 9

REFUSE CONTAINER W/O PERM

Enforcement Number	Address	Status	Filed	Closed
E19-0109	27440 LATHRUP BLVD	No Cause for Action	06/07/19	06/14/19
E19-0110	27211 MEADOWBROOK WAY	Resolved	06/07/19	06/12/19

Total Entries: 2

SIDEWALK OBSTRUCTED

Enforcement Number	Address	Status	Filed	Closed
E19-0120	27210 ELDORADO PL	Resolved	06/14/19	06/27/19

Total Entries: 1

TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
E19-0089	18475 SAN QUENTIN DR	Closed	06/05/19	06/11/19
E19-0090	27840 SUNSET W BLVD	Resolved	06/05/19	06/28/19
E19-0091	28521 SUNSET W BLVD	Resolved	06/05/19	06/14/19
E19-0092	28725 BLOOMFIELD DR	Repaired	06/05/19	06/14/19
E19-0093	18810 DOLORES AVE	Closed	06/05/19	06/11/19
E19-0095	27401 MORNINGSIDE PLZ	Resolved	06/05/19	06/14/19

Enforcements By Category

07/03/19

E19-0096	27821 RED RIVER DR	Discovered	06/05/19	
E19-0097	28050 RED RIVER DR	Resolved	06/05/19	06/14/19
E19-0098	18679 RAINBOW DR	Resolved	06/05/19	06/14/19
E19-0101	27535 GOLDENGATE W DR	Resolved	06/07/19	06/14/19
E19-0102	18151 SUNNYBROOK AVE	Resolved	06/07/19	06/14/19
E19-0103	27211 MEADOWBROOK WAY	Resolved	06/07/19	06/14/19
E19-0104	27440 CALIFORNIA SW DR	Resolved	06/07/19	06/28/19
E19-0105	28451 SANTA BARBARA DR	Resolved	06/07/19	06/14/19
E19-0107	17625 WILTSHIRE BLVD	Closed	06/07/19	06/11/19
E19-0108	18740 LACROSSE AVE	Resolved	06/07/19	06/14/19
E19-0114	27236 SOUTHFIELD RD 2	Discovered	06/12/19	06/28/19
E19-0122	27820 RACKHAM DR	Discovered	06/14/19	
E19-0123	27877 RAINBOW CIR	Resolved	06/14/19	06/28/19
E19-0124	27350 BLOOMFIELD DR	Resolved	06/14/19	06/28/19
E19-0125	28265 SUNSET W BLVD	Resolved	06/07/19	06/28/19
E19-0128	28871 SOUTHFIELD		06/28/19	
E19-0129	19015 LACROSSE AVE		06/28/19	
E19-0135	27848 CATHALTON AVE		06/07/19	
E19-0136	27235 GOLDENGATE W DR		06/07/19	

Total Entries: 25

TRAILER IN YARD

Enforcement Number	Address	Status	Filed	Closed
E19-0130	18918 HAMPSHIRE ST		06/28/19	

Total Entries: 1

VEHICLE STORAGE

Enforcement Number	Address	Status	Filed	Closed
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Enforcements By Category

07/03/19

E19-0133 18501 SAN DIEGO BLVD 06/06/19

Total Entries: 1

WORK W/O A PERMIT

Enforcement Number	Address	Status	Filed	Closed
E19-0094	18790 DOLORES AVE	Resolved	06/05/19	06/28/19

Total Entries: 1

Total Records: 48

Population: All Records
Enforcement.DateFiled Between 6/1/2019 12:00:00 AM AND 6/30/2019 11:59:59 PM

Enforcements By Code Officer

07/03/19

Jim Wright

Enforcement Number	Address	Status	Filed	Closed
E19-0089	18475 SAN QUENTIN DR	Closed	06/05/19	06/11/19
E19-0090	27840 SUNSET W BLVD	Resolved	06/05/19	06/28/19
E19-0091	28521 SUNSET W BLVD	Resolved	06/05/19	06/14/19
E19-0092	28725 BLOOMFIELD DR	Repaired	06/05/19	06/14/19
E19-0093	18810 DOLORES AVE	Closed	06/05/19	06/11/19
E19-0094	18790 DOLORES AVE	Resolved	06/05/19	06/28/19
E19-0095	27401 MORNINGSIDE PLZ	Resolved	06/05/19	06/14/19
E19-0096	27821 RED RIVER DR	Discovered	06/05/19	
E19-0097	28050 RED RIVER DR	Resolved	06/05/19	06/14/19
E19-0098	18679 RAINBOW DR	Resolved	06/05/19	06/14/19
E19-0099	28505 SOUTHFIELD RD		06/07/19	
E19-0101	27535 GOLDENGATE W DR	Resolved	06/07/19	06/14/19
E19-0102	18151 SUNNYBROOK AVE	Resolved	06/07/19	06/14/19
E19-0103	27211 MEADOWBROOK WAY	Resolved	06/07/19	06/14/19
E19-0104	27440 CALIFORNIA SW DR	Resolved	06/07/19	06/28/19
E19-0105	28451 SANTA BARBARA DR	Resolved	06/07/19	06/14/19
E19-0106	27840 SUNSET W BLVD	Discovered	06/07/19	
E19-0107	17625 WILTSHIRE BLVD	Closed	06/07/19	06/11/19
E19-0108	18740 LACROSSE AVE	Resolved	06/07/19	06/14/19
E19-0109	27440 LATHRUP BLVD	No Cause for Action	06/07/19	06/14/19
E19-0110	27211 MEADOWBROOK WAY	Resolved	06/07/19	06/12/19
E19-0113	18244 ROSELAND BLVD	Discovered	06/12/19	
E19-0114	27236 SOUTHFIELD RD 2	Discovered	06/12/19	06/28/19
E19-0115	27236 SOUTHFIELD RD 2	Repaired	06/12/19	06/28/19
E19-0116	28950 LATHRUP BLVD	No Cause for Action	06/14/19	06/28/19

Enforcements By Code Officer

07/03/19

E19-0117	28927 SOUTHFIELD RD	Resolved	06/14/19	06/28/19
E19-0118	28901 SOUTHFIELD RD	Discovered	06/14/19	
E19-0119	18441 W GLENWOOD BLVD	Discovered	06/14/19	
E19-0120	27210 ELDORADO PL	Resolved	06/14/19	06/27/19
E19-0121	27514 RACKHAM DR	Discovered	06/14/19	
E19-0122	27820 RACKHAM DR	Discovered	06/14/19	
E19-0123	27877 RAINBOW CIR	Resolved	06/14/19	06/28/19
E19-0124	27350 BLOOMFIELD DR	Resolved	06/14/19	06/28/19
E19-0125	28265 SUNSET W BLVD	Resolved	06/07/19	06/28/19
E19-0126	18465 SARATOGA BLVD	Discovered	06/14/19	
E19-0128	28871 SOUTHFIELD		06/28/19	
E19-0129	19015 LACROSSE AVE		06/28/19	
E19-0130	18918 HAMPSHIRE ST		06/28/19	

Total Enforcements for Jim Wright: 38

Kelda London

Enforcement Number	Address	Status	Filed	Closed
E19-0111	18841 HAMPSHIRE ST	Problem Reported	06/07/19	
E19-0112	27411 SOUTHFIELD RD		06/07/19	
E19-0127	18740 SAN DIEGO BLVD		06/17/19	
E19-0133	18501 SAN DIEGO BLVD		06/06/19	
E19-0134	27265 LATHRUP BLVD		06/06/19	
E19-0135	27848 CATHALTON AVE		06/07/19	
E19-0136	27235 GOLDENGATE W DR		06/07/19	
E19-0137	18151 SUNNYBROOK AVE		06/07/19	
E19-0138	26021 SOUTHFIELD RD 101A		06/04/19	
E19-0139	28939 SOUTHFIELD RD		06/27/19	

Total Enforcements for Kelda London:

Enforcements By Code Officer

07/03/19

Total Records: 48

Enforcement.DateFiled Between
6/1/2019 12:00:00 AM AND
6/30/2019 11:59:59 PM

Total Pages3

Enforcements By Category

Kelda London
07/02/19

INOPERABLE VEHICLE

Enforcement Number	Address	Status	Filed	Closed
18841 HAMPSHIRE ST		Problem Reported	06/07/19	
Inoperable Cars				
18151 SUNNYBROOK AVE			06/07/19	

Total Inoperable Vehicle Entries: 2

OTHER

Enforcement Number	Address	Status	Filed	Closed
27411 SOUTHFIELD RD			06/07/19	
Smoker/BBQ Pit outside				
27265 LATHRUP BLVD			06/06/19	
Parked on grass				
26021 SOUTHFIELD RD 101A			06/04/19	
Trash needs to be in can				

Total Other Entries: 3

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
18740 SAN DIEGO BLVD			06/17/19	

Total Property Maintenance Entries: 1

TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
27848 CATHALTON AVE			06/07/19	
27235 GOLDENGATE W DR			06/07/19	

Total Tall Grass/ Weeds Entries: 2

Enforcements By Category

07/02/19

VEHICLE STORAGE

Enforcement Number	Address	Status	Filed	Closed
18501 SAN DIEGO BLVD			06/06/19	
RV Parked				

Total Vehicle Storage Entries: 1

Total Records: 9

Enforcement.CodeOfficer = Kelda
London AND
Enforcement.DateFiled Between
6/1/2019 12:00:00 AM AND
6/30/2019 11:59:59 PM

Total Pages2

Enforcements By Category

Jim Wright
07/02/19

BOAT STORAGE

Enforcement Number	Address	Status	Filed	Closed
27514 RACKHAM DR		Discovered	06/14/19	
fith offense continued ignoring of ordinance. Ticket to be issued for boat being left on property. Must be removed by 6/19/19				

Total Boat Storage Entries: 1

OFF STREET PARKING

Enforcement Number	Address	Status	Filed	Closed
28950 LATHRUP BLVD		No Cause for Action	06/14/19	06/28/19
Large Blue commercial truck parked in drive remove immediately				

Total Off street parking Entries: 1

OTHER

Enforcement Number	Address	Status	Filed	Closed
28901 SOUTHFIELD RD		Discovered	06/14/19	
Pallets and boxes behind building. Can not store or place debris, pallets or boxes behing building. second warning ticket to be is				

Total Other Entries: 1

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
28505 SOUTHFIELD RD			06/07/19	
Replace brick wall in back				
27840 SUNSET W BLVD		Discovered	06/07/19	
Remove all dead and dying trees, brush and weeds				
18244 ROSELAND BLVD		Discovered	06/12/19	
Remove dead tree rear yard near wallRemove trash containers from public view				
27236 SOUTHFIELD RD 2		Repaired	06/12/19	06/28/19
Property maintenance allb uilsdings				
28927 SOUTHFIELD RD		Resolved	06/14/19	06/28/19
Trash and debris behind building				
18441 W GLENWOOD BLVD		Discovered	06/14/19	
Damaged garage door replace door				

Enforcements By Category

07/02/19

18465 SARATOGA BLVD	Discovered	06/14/19		
Dead trees, Open permits, Veermon on property. Posting house condemned				

Total Property Maintenance Entries: 7

REFUSE CONTAINER W/O PERM

Enforcement Number	Address	Status	Filed	Closed
27440 LATHRUP BLVD		No Cause for Action	06/07/19	06/14/19
Dumpster require a permit obtain required permit				
27211 MEADOWBROOK WAY		Resolved	06/07/19	06/12/19
Dumpster requires permit obtain required permit				

Total Refuse Container w/o Permit Entries: 2

SIDEWALK OBSTRUCTED

Enforcement Number	Address	Status	Filed	Closed
27210 ELDORADO PL		Resolved	06/14/19	06/27/19
Bush on CORner blocking sidewalk trim bush				

Total Sidewalk Obstructed Entries: 1

TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
18475 SAN QUENTIN DR		Closed	06/05/19	06/11/19
Tall grass door hanger left				
27840 SUNSET W BLVD		Resolved	06/05/19	06/28/19
Cut tall grass				
28521 SUNSET W BLVD		Resolved	06/05/19	06/14/19
Cut tall grass				
28725 BLOOMFIELD DR		Repaired	06/05/19	06/14/19
Cut tall grass				
18810 DOLORES AVE		Closed	06/05/19	06/11/19
Tall grass and dead pine tree front yard Cut grass and remove dead tree				
27401 MORNINGSIDE PLZ		Resolved	06/05/19	06/14/19
Cut grass remove vehicle with no valid plate in drive				

Enforcements By Category

07/02/19

27821 RED RIVER DR	Discovered	06/05/19	
Cut tall grass			
28050 RED RIVER DR	Resolved	06/05/19	06/14/19
Cut tall grass			
18679 RAINBOW DR	Resolved	06/05/19	06/14/19
Cut tall grass			
27535 GOLDENGATE W DR	Resolved	06/07/19	06/14/19
Cut tall grass			
18151 SUNNYBROOK AVE	Resolved	06/07/19	06/14/19
Cut tall Grass			
27211 MEADOWBROOK WAY	Resolved	06/07/19	06/14/19
Cut tall Grass			
27440 CALIFORNIA SW DR	Resolved	06/07/19	06/28/19
Cut tall Grass			
28451 SANTA BARBARA DR	Resolved	06/07/19	06/14/19
Cut tall Grass			
17625 WILTSHIRE BLVD	Closed	06/07/19	06/11/19
Cut tall Grass			
18740 LACROSSE AVE	Resolved	06/07/19	06/14/19
Cut tall Grass			
27236 SOUTHFIELD RD 2	Discovered	06/12/19	06/28/19
Tall grass			
27820 RACKHAM DR	Discovered	06/14/19	
Cut tall grass			
27877 RAINBOW CIR	Resolved	06/14/19	06/28/19
Cut tall grassSpoke with owner she is having a hard time finding a lawn cutting service			
27350 BLOOMFIELD DR	Resolved	06/14/19	06/28/19
Cut tall grass			
28265 SUNSET W BLVD	Resolved	06/07/19	06/28/19
cut tall grass			
28871 SOUTHFIELD		06/28/19	
Cut tall grass at bus stop			
19015 LACROSSE AVE		06/28/19	
Cut tall grass			

Enforcements By Category

07/02/19

Total Tall Grass/ Weeds Entries: 23

TRAILER IN YARD

Enforcement Number	Address	Status	Filed	Closed
	18918 HAMPSHIRE ST		06/28/19	

Total Trailer in Yard Entries: 1

WORK W/O A PERMIT

Enforcement Number	Address	Status	Filed	Closed
	18790 DOLORES AVE	Resolved	06/05/19	06/28/19
Deck construction no permit				

Total Work w/o a permit Entries: 1

Total Records: 38

Enforcement.CodeOfficer = Jim
Wright AND
Enforcement.DateFiled Between
6/1/2019 12:00:00 AM AND
6/30/2019 11:59:59 PM

Total Pages4

Monthly Permit List

07/02/2019

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PB190054	06/04/2019	LEY, ANDRE	19051 DOLORES AVE	40-24-14-181-003	\$90.00
Work Description: HOMEOWNER FINISH PERMIT (pb180079)					
PB190055	06/05/2019	SEDONA LLC	17550 W 11 MILE RD	40-24-13-359-063	\$215.00
Work Description: WATER PROOFING					
PB190056	06/06/2019	PEARSON, KEIL L	26559 MEADOWOOD N CT	40-24-24-151-009	\$347.00
Work Description: NEW ROOF					
PB190057	06/11/2019	CHAMPA, STEVEN R	18732 SAN JOSE BLVD	40-24-14-401-017	\$760.00
Work Description: 2 Bathroom remodel					
PB190058	06/12/2019	KNIGHT, WILLIAM	28145 LATHRUP BLVD	40-24-13-155-008	\$1,237.00
Work Description: REMOD					
PB190059	06/14/2019	MICHIGAN FIRST CREDIT UN	27000 EVERGREEN RD	40-24-14-356-052	\$65.00
Work Description: DUMPSTER ENCLOSUER					
PB190060	06/14/2019	STANLEY-BURTON, TAJUANN	18150 MARGATE AVE	40-24-23-278-013	\$185.00
Work Description: REPLACING LIVING ROOM WINDOW					
PB190061	06/17/2019	DAVID LOCKLEAR	27850 SAN JOSE CT	40-24-14-301-046	\$585.00
Work Description: KITCHEN REMOD					
PB190062	06/18/2019	MCKINSTRY, MARILYN K	18544 SARATOGA BLVD	40-24-14-256-012	\$155.00
Work Description: REPLACEMENT WINDOW					
PB190063	06/19/2019	WELLS, RICARDO	26779 BLOOMFIELD S DR	40-24-23-207-006	\$275.00
Work Description: REPLACE DOORWALL					
PB190064	06/21/2019	CHERYL A. ROGERS TRUST	18610 SAN QUENTIN DR	40-24-14-403-011	\$432.00
Work Description: STRIP & RESHINGLE					
PB190065	06/21/2019	LEY, ANDRE	19051 DOLORES AVE	40-24-14-181-003	\$417.00
Work Description: REMOVE AND REPLACE SIDING					
PB190066	06/21/2019	ABBEY, CHERIE	18754 DOLORES AVE	40-24-14-251-010	\$275.00
Work Description: BASEMENT WATERPROOFING					
PB190067	06/21/2019	JAMES SMYTH, REVOCABLE L	19010 LACROSSE AVE	40-24-14-127-014	\$445.00
Work Description: BASEMENT WATERPROOFING					

PB190068	06/21/2019	BAILY JR, ODELL	26269 MEADOWBROOK WAY	40-24-23-254-017	\$516.00
Work Description: patio cover					
PB190069	06/24/2019	SCHOHL, RICHARD J	18855 SAN JOSE BLVD	40-24-14-402-002	\$439.00
Work Description: NEW ROOF					
PB190073	06/27/2019	CAFMEYER, ROBERT E	28691 ELDORADO PL	40-24-14-207-010	\$417.00
Work Description: NEW ROOF					

Total Permits For Type: 17
Total Fees For Type: \$6,855.00
Total Const. Value For Type: \$0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PE190042	06/06/2019	NICHOLSON, WILLIE LOUISE	17327 CORAL GABLES AVE	40-24-24-105-004	\$95.00	
Work Description: GENERATOR INSTALL						
PE190043	06/10/2019	BENNER, GUY R	28661 LATHRUP BLVD	40-24-13-105-013	\$85.00	
Work Description: 6300						
PE190047	06/18/2019	ZELLIN, NANCY A	27791 LATHRUP BLVD	40-24-13-304-015	\$95.00	
Work Description: ELECTRICAL RECONNCT FOR FURANCE						
PE190048	06/18/2019	ONICIU, CHRISTIAN	27675 LATHRUP BLVD	40-24-13-306-010	\$95.00	
Work Description: GENERATOR INSTALL						
PE190049	06/19/2019	WAYMARK HOMES LLC A MIC	18148 SAN ROSA BLVD	40-24-14-230-015	\$111.00	
Work Description: 15 Lamps 3 Circuits Living room, kitchen, family room, bathrooms						
PE190050	06/24/2019	CHAMPA, STEVEN R	18732 SAN JOSE BLVD	40-24-14-401-017	\$159.00	
Work Description: ELECTRICAL FOR REMOD						

Total Permits For Type: 6
Total Fees For Type: \$640.00
Total Const. Value For Type: \$0

EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
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PEXC-009-19 06/18/2019 GRAY, NORMAN 26747 BLOOMFIELD S DR 40-24-23-207-008 \$40.00

Work Description: WIDEN DRIVEWAY

PEXC-011-19 06/26/2019 LEON, RODERIC 18678 RAINBOW DR 40-24-23-207-001 \$80.00

Work Description: DRIVEWAY REPLACE

Total Permits For Type: 2
Total Fees For Type: \$120.00
Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
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PF190011 06/18/2019 HOSKINS, VERONICA 28280 ELDORADO PL 40-24-14-278-001 \$65.00

Work Description: ORNAMENTAL METAL FRONT YARD FENCE

PF190012 06/24/2019 SANFORD II, ANDRE M 27650 BLOOMFIELD DR 40-24-14-405-001 \$65.00

Work Description: rear property line fence

Total Permits For Type: 2
Total Fees For Type: \$130.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
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PM190189 06/06/2019 NICHOLSON, WILLIE LOUISE 17327 CORAL GABLES AVE 40-24-24-105-004 \$95.00

Work Description: GENERATOR INSTALL

PM190190 06/10/2019 BENNER, GUY R 28661 LATHRUP BLVD 40-24-13-105-013 \$85.00

Work Description:

PM190192 06/18/2019 ZELLIN, NANCY A 27791 LATHRUP BLVD 40-24-13-304-015 \$130.00

Work Description: FURANCE INSTALL

PM190193 06/18/2019 ONICIU, CHRISTIAN 27675 LATHRUP BLVD 40-24-13-306-010 \$65.00

Work Description: GENERATOR INSTALL

Total Permits For Type: 4
Total Fees For Type: \$375.00
Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PORC-190005	06/11/2019	CHAMPA, STEVEN R	18732 SAN JOSE BLVD	40-24-14-401-017	\$25.00	
Work Description: rubber tire dumbster						
PORC-190006	06/14/2019	WOLGAT, OLGA	26262 MEADOWBROOK WAY	40-24-23-256-044	\$25.00	
Work Description: DUMPSTER FOR CLEAN UP						
PORC-190007	06/17/2019	DUNN, MICHAEL A	27440 LATHRUP BLVD	40-24-13-355-011	\$25.00	
Work Description: dumpster						

Total Permits For Type: 3
Total Fees For Type: \$75.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PP190025	06/05/2019	SEDONA LLC	17550 W 11 MILE RD	40-24-13-359-063	\$55.00	
Work Description: PLUMBING FOR WATER PROOFING						
PP190026	06/19/2019	WAYMARK HOMES LLC A MIC	18148 SAN ROSA BLVD	40-24-14-230-015	\$220.00	
Work Description: BATHROOM REMOD						
PP190027	06/21/2019	WHITE, EARLIAN	18464 CORAL GABLES AVE	40-24-23-226-033	\$70.00	
Work Description: WATER HEATER INSTALL						
PP190029	06/24/2019	ABBEY, CHERIE	18754 DOLORES AVE	40-24-14-251-010	\$65.00	
Work Description: DRAIN REPAIR						
PP190030	06/25/2019	Garrett, Jessica	18511 WILTSHIRE BLVD	40-24-14-254-004	\$80.00	
Work Description: SEWER REPAIR						
PP190031	06/25/2019	TIMMONS, NIKI	19284 W 11 MILE RD	40-24-14-385-013	\$70.00	
Work Description: WATER HEATER INSTALL						

Total Permits For Type: 6
Total Fees For Type: \$560.00
Total Const. Value For Type: \$0

Right of Way Construction

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PROW-190038	06/06/2019	LEE, REGINALD	28791 SANTA BARBARA DR	40-24-14-127-021	\$1,700.00	

Work Description:

Total Permits For Type: 1
Total Fees For Type: \$1,700.00
Total Const. Value For Type: \$0

Shed

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PSHED-003-15	06/25/2019	ANDREWS JR, WILSON	27852 RAINBOW CIR	40-24-14-307-007	\$65.00	

Work Description: SHED

Total Permits For Type: 1
Total Fees For Type: \$65.00
Total Const. Value For Type: \$0

Zoning

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PVAR-1706	07/25/2017	BOWLING CENTERS ASSOCIA'	28200 SOUTHFIELD RD	40-24-13-153-002	\$400.00	

Work Description: Special land use permit for MRI truck to operate in rear of building

Total Permits For Type: 1
Total Fees For Type: \$400.00
Total Const. Value For Type: \$0

Report Summary

Permit.Status = ISSUED AND
Permit.DateIssued Between
6/1/2019 12:00:00 AM AND
6/30/2019 11:59:59 PM

Grand Total Fees: \$10,920.00
Grand Total Permits: 43
Grand Total Const. Value: \$0



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
 FR: Sheryl L. Mitchell, City Administrator
 DA: July 22, 2019

RE: MOTION TO APPROVE AN AGREEMENT WITH LATHRUP SERVICES

The City of Lathrup Village contracts with Lathrup Services for the operation of the Department of Public Services. Historically, the contract is approved for a one (1) year extension. In approving the Fiscal Year 2019-20 Budget, Council approved an increase that reflects a four (4%) percent increase (\$13,075) and the addition of another staff person (\$56,000) and increase the scope of services that are provided.

CONTRACTUAL SERVICES	ACTUAL FY 17-18	BUDGETED FY 18-19	BUDGET FY 19-20	INCREASE (DECREASE)
General- Public Services	102,336	102,336	123,999	21,663
General- Refuse	-	-	0	0
Major Streets	52,853	52,853	64,019	11,166
Local Streets	52,853	52,853	64,019	11,166
Water	59,397	59,397	71,937	12,540
Sewer	59,397	59,397	71,937	12,540
General- Govt. Services-Insurance	0	0	0	0
TOTAL	326,836	326,836	395,911	69,075

The costs for the services are spread across various funds:

Local Road: 16.17%
 Major Roads: 16.17%
 Water 18.17%
 Sewer: 18.17%
 General 31.32%
 100.00%

Suggested Motion:

To Approve the Master Services Agreement with Lathrup Services LLC for the budgeted amount of \$395,911 authorize the Mayor to sign on behalf of the City.

Motion by _____, Seconded by _____,

Motion by _____, Seconded by _____,

**MASTER SERVICES AGREEMENT FOR THE OPERATION OF DEPARTMENT OF
PUBLIC SERVICES FOR THE CITY OF LATHRUP VILLAGE**

This Master Services Agreement (Agreement) is made on July 1, 2019 (Effective Date), by and between Lathrup Services LLC (Service Provider), whose address is 1224 East Windemere, Royal Oak, MI 48073, and City of Lathrup Village, (City), whose address is 27400 Southfield Road, Lathrup Village, MI 48076.

RECITALS

1. Service Provider is in the business of public work services.
2. The City desires to engage Service Provider, and Service Provider desires to be so engaged, for the provision of services in accordance with the terms and conditions contained in this Agreement.

For valid consideration received, the parties agree as follows:

1. *Services.* During the Term (as defined below) of this Agreement, Service Provider shall perform those services set forth on Exhibit A, in accordance with the performance standards set forth on Exhibit B and on the terms and conditions contained in this Agreement (Services).
2. *Payment.* The City shall pay Service Provider for the Services provided according to the Schedule of Fees set forth on Exhibit C. On the written agreement of both parties, the Schedule of Fees may be amended from time to time during the Term of this Agreement. The City will pay each invoice submitted to it by Service Provider no later than 30 days from the date the invoice is received.
3. *Term and Termination.* This Agreement shall commence on the Effective Date and shall continue for an initial term of one year (Initial Term). The Initial Term shall be extended for consecutive one-year periods unless either party provides written notice of its intent to terminate this Agreement as provided to the other not less than 60 days before the end of the then-current Term. The Initial Term as the same may be extended shall constitute the "Term." Notwithstanding the foregoing, either party may terminate this Agreement (1) on mutual written agreement of the parties, (2) on the occurrence of any breach of this Agreement that is not cured within 30 days after receipt of written notice of the breach, (3) if either party is declared bankrupt or insolvent or makes an assignment for the benefit of its creditors, or if a receiver is appointed or any proceedings are commenced, voluntarily or involuntarily, by or against either party under any bankruptcy or similar law, or (4) The City may terminate this contract at any time for any reason by giving at least thirty (30) day's notice in writing to the contractor. If this Agreement is terminated, the obligations of Service Provider and the City shall terminate, other than the City's obligation to provide earned and unpaid compensation to Service Provider for Services performed before the termination date.

4. *Independent Contractor.* The relationship between the parties is that of independent contracting parties. Nothing contained in this Agreement or the course of conduct between the parties will be considered to form a partnership, employment relationship, or any other relationship except that of independent contractor. In performance of the Services under this Agreement, Service Provider is an independent contractor with the authority to control and direct the performance of the Services.

5. *Taxes, Benefits, and Expenses.* Service Provider is responsible for all expenses connected with the performance of the Services to the City under this Agreement. Service Provider shall be solely responsible to pay all applicable federal, state, and local taxes and to file all related returns and reports in connection with the performance of Services to the City under this Agreement. Service Provider acknowledges that the City has no obligation to and will not withhold taxes of any kind or nature with respect to the Services performed by Service Provider. Service Provider shall indemnify and hold the City harmless to the extent of any obligation of the City to pay any taxes, whether income or otherwise, including any withholding taxes, social security taxes, unemployment taxes, or disability insurance or similar items in connection with any payments made to Service Provider by the City.

6. *Insurance.* Service Provider shall purchase and maintain throughout the Term statutory worker's compensation and commercial general liability insurance covering bodily injury, property damage, premises operations, completed operations, and contractual liability, each of which insurance policies shall have limits reasonably satisfactory to City. Service Provider shall also maintain automobile insurance coverage on the vehicle(s) its employees use in the course of the performance of Services to the City under this Agreement. The insurance shall be in the amount, with coverage and from an insurance City satisfactory to City. Service Provider shall maintain coverage without interruption from the Effective Date of this Agreement until the date of termination of this Agreement; *provided, however*, the coverage provided under all policies must be issued on an occurrence basis. At the request of the City, the City shall be added as an additional named insured on any insurance policy. Additionally, Service Provider shall furnish the City with a copy of certificates of insurance, which shall contain an obligation of the carrier to notify the City at least 30 days in advance of any cancellation or nonrenewal of the policy.

List of required insurance:

- a. Worker's Compensation Coverage A;
- b. Employer's Liability Coverage B;
- c. Commercial General Liability in the minimum limit of \$1 million;
- d. Automobile Liability in the minimum limit of \$1 million;
- e. Environmental Insurance or Pollution Liability in the minimum amount of \$1 million;
- f. Excess and Umbrella Liability;
- g. Owners & Contractors Protective Liability in the minimum amount of \$1 million.

7. *Confidentiality.* Neither party shall use, exploit, or make known to any person or business entity, any information directly or indirectly received by a party or acquired pursuant to the relationship created by this Agreement, including, without limitation, information relating to

business affairs, data, designs, manuals, training materials and documentation, formulas, ideas, inventions, knowledge of manufacturing processes, methods, prices, financial and accounting data, timekeeping data, products and product specifications, systems and technical information (Confidential Information). Notwithstanding the foregoing, the Service Provider and the City shall each be permitted to disclose Confidential Information of the other to its own employees, subcontractors, accountants, attorneys, and other agents and its affiliates or subsidiaries to the extent the disclosure is reasonably necessary for the performance of its duties and obligations or the enjoyment of its rights under this Agreement; *provided, however*, that Service Provider and the City shall be responsible for any violation of the confidentiality obligations set forth in this Agreement by any permitted third parties to which it provides Confidential Information.

8. *City Provided Fleet Gasoline Cards.* The City, at its option, may provide fleet gasoline cards to the Service Provider for the employees who will be working on City jobs. The Service Provider will provide to the City a list of all authorized signers. The Service Provider shall attach the gas receipts to the monthly invoice provided to the City along with a summary of the attached gas receipts. The Service Provider shall reimburse the City for all gas receipts on a monthly basis.

9. *Materials.* It is anticipated that materials such as gravel, salt, sand and the like will be used by the Service Provider on City jobs. The City will have the obligation to purchase all such materials. When the materials are delivered to the service yard, the Service Provider shall sign all delivery receipts and submit the signed delivery receipts along with its monthly report.

The Supervisor or designee will review the projected weekly job assignments/work orders with the City Administrator. The Service Provider shall maintain an inventory of such materials within the DPS yard. When it is time to order such materials, the Service Provider shall obtain permission from the City Administrator or designee.

10. *Monthly Invoices.* Service Provider shall provide to the City Administrator a monthly invoice. The monthly invoice shall consist of a listing of all work performed during the last thirty days. The list will include the name of all employees working on each job, a list of equipment for each job, and what materials were used on each job. Payment shall be made as set forth in paragraph 2 which references Exhibit C.

It is specifically understood that any work not on the regular City maintenance list must be pre-approved by the City Administrator or his/her designee.

11. *Files and Records.* Any and all files and records of work performed by the Service Provider shall remain under the ownership of the City. The Service Provider shall maintain a copy of all work records at the DPS Building in appropriately labeled filing cabinets or within a computer program for which the City has been provided all access codes.

12. *Subcontractors.* The City and Service Provider shall review a list of proposed subcontractors which the Service Provider may use in the normal course of its duties. The City shall review the use of all subcontractors, except for those that may be called for emergency services. All subcontractors shall invoice the Service Provider who will then include that invoice with its monthly payment request.

13. *Reasonableness.* Service Provider acknowledges and agrees that Service Provider has weighed all the facts, conditions, and circumstances pertaining to this Agreement, has been afforded an opportunity to consult with counsel of its choice concerning this Agreement and its legal effect, and acknowledges that all of the provisions of this Agreement are reasonable. Service Provider shall not contest the validity of any provision of this Agreement and waives any and all rights that Service Provider may have to bring any claim, action, or suit or to raise any defense regarding the validity and reasonableness of this Agreement or any of its provisions.

14. *Indemnification.*

(a) Service Provider shall indemnify, defend, and hold the City, its affiliates, and their respective officers, directors, council, members, employees, agents, and other representatives harmless from and against all claims, losses, expenses, liabilities, demands, obligations, or damages of every kind and nature (including, without limitation, reasonable attorney fees and expenses) (Losses), arising out of or related to (i) any act or omission of Service Provider or (ii) any breach of this Agreement by Service Provider.

(b) The City shall indemnify, defend, and hold Service Provider, its affiliates, and their respective officers, directors, council, members, employees, agents, and other representatives harmless from and against all Losses arising out of or related to (i) any act or omission of the City or (ii) any breach of this Agreement by City.

15. *Force Majeure.* If either party is prevented or delayed in the performance of any of its obligations under this Agreement due to Force Majeure (defined below), that party will provide written notice to the other party specifying the nature and expected duration of the Force Majeure. The performance of the party invoking Force Majeure with respect to any obligation will be excused and the time for performance extended, but only for the period of delay or inability to perform due to Force Majeure. If the total of any period of delay or inability to perform due to Force Majeure asserted by either party during the Term equals or exceeds 30 consecutive days, the other party will have the right, at its option, to either terminate this Agreement by written notice or to continue to excuse the first party's performance for the period of any delay or inability to perform due to Force Majeure. As used in this Agreement, "Force Majeure" shall mean any act of God, fire, casualty, flood, war, strike, lockout, labor trouble, or any other circumstances beyond the reasonable control of the party asserting it that prevents or delays the performance of any of its obligations under this Agreement.

16. *Assignment.* The rights and obligations conferred under this Agreement may not be assigned by either party without the prior written consent of the other party. Any attempted assignment in violation of this Section 13 is null and void.

17. *Notices.* Any notice required or permitted to be given under this Agreement must be in writing and may be delivered in person, by registered mail, facsimile, or by overnight courier addressed to the respective party at the address set forth in the introduction of this Agreement or a changed address as may be given by a party to the other by written notice. Any notice will be considered to have been given when personally delivered or five business days after the date of mailing or one business day after the date of forwarding if sent by facsimile or overnight courier.

18. *Binding Agreement; Successors.* This Agreement will be binding on, inure to the benefit of, and be enforceable by the successors and assigns of the parties; provided, however, that no assignment of this Agreement will be effective without the express written consent of the other party.

19. *Governing Law.* This Agreement is a contract made under, and shall be governed by and construed in accordance with, the laws of the State of Michigan without giving effect to its choice-of-law principles. The parties agree that any legal or equitable action or proceeding with respect to this Agreement or the transactions contemplated by it shall be brought only in any court sitting in Oakland County of the State of Michigan, and each of the parties submits to and accepts generally and unconditionally the exclusive jurisdiction of those courts with respect to it and its property and irrevocably consents to the service of process in connection with any action or proceeding by personal delivery or by the mailing by registered or certified mail, postage prepaid to its address first set forth above. Nothing in this Agreement shall affect the right of any party to serve process in any other manner permitted by law. Each party irrevocably waives any objection to the laying of venue of any action or proceeding in the above described courts.

20. *Cost of Enforcement.* Each party shall pay all costs and expenses, including reasonable attorney fees, incurred by the other party in enforcing the provisions of this Agreement or in recovering any claims or damages arising from a breach of this Agreement if the other party is successful in its action.

21. *Waiver.* The failure of either party to require the performance of any term or obligation of this Agreement, or the waiver by either party of any breach of this Agreement, shall not prevent any subsequent enforcement of any term or obligation or be deemed a waiver of any subsequent breach.

22. *Survival.* The provisions of Sections 5, 7, and 14 shall survive the termination of this Agreement or any relationship between the parties for the period set forth in that Section, and if not set forth, indefinitely.

23. *Severability.* If any provision of this Agreement is held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision is invalid and unenforceable as written, that provision will be deemed modified in a manner consistent with the intent of the original provision, so as to make it valid and enforceable. This Agreement, and the application of the provision to persons or circumstances other than those with respect to which it would be invalid or unenforceable, shall not be affected.

24. *Entire Agreement.* This Agreement constitutes the entire agreement and understanding between the parties and supersedes all other agreements and understandings, both written and oral, of the parties relating to the subject matter of this Agreement.

25. *Counterparts; Facsimile.* This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed and delivered by facsimile or electronic transmission, and a facsimile or electronic version of this Agreement or of a signature of a party will be effective as an original.

The parties have executed this Agreement as of the Effective Date.

SERVICE PROVIDER:

LATHRUP SERVICES LLC

A Michigan limited liability company

By: /s/ _____

Bjerne Sunde

Its: Member

CITY OF LATHRUP VILLAGE:

A Michigan Municipal Corporation

By: /s/ _____

Mykale Garrett

Its: Mayor

EXHIBIT A Scope of Services

The Service Provider shall supply the following services to the City by way of illustration but not limitation:

GENERAL PUBLIC SERVICES

- Snow removal: Level – at 3 inches accumulation (26 miles of side streets)
- Salt routes – main roads in and out of town
- Salt supplies – maintain supplies and storage
- Grass cutting
- Tree trimming (investigates & performs. Referrals to tree service for tree & limb removal, if needed)
- Tree planting
- Landscaping
- Compost delivery
- Leaf pick-up
- Park maintenance
- Special event signage – place and remove
- Training – including safety and cultural diversity
- Set up for Farmer’s Market
- City Hall Upkeep
- Ordinary repairs
- Equipment Maintenance, Repairs (repairs exceeding \$4,000 shall be covered by the City)
- Vehicle Maintenance, Repairs (repairs exceeding \$4,000 shall be covered by the City)
- Training and certifications as required, including safety related
- And other functions which are usual for a municipal department of public services.

MAJOR / LOCAL STREETS

- Street Grading
- Street Patching
- Street cleaning – debris/animal/obstruction removal
- Right-of-way maintenance/cleaning
- Erection and maintenance of traffic signs and markings
- Clearing view of stop signs
- Extra cement permit inspections (for new driveway approaches and culvert replacement installations)

EXHIBIT A
Scope of Services - Continued

WATER / SEWER

- Water Meter readings and replacement
- Check for Water Leaks
- Infrastructure maintenance
- Storm water drainage
- Televising sewer lines – coordinate work with City of Southfield
- Sanitary Retention tank – maintain grounds and emergency pumping
- Culvert/Ditch/Stormwater Investigations/Cleaning (at request of City/Contractor)
- Fire Hydrants – repair, replace, maintain/flush
- Catch basin inspection/repair (and/or referral to Sunde Services)
- Excluded from the above, is any underground work of any kind

Reimburse costs to City of Lathrup Village:

- Fuel
- DPS Garage Utilities – phone, electric, gas, water, alarm
- Internet/WiFi, Cellular Data – if authorized by City and/or Lathrup Services

Other functions which are usual for a municipal department of public services.

EXHIBIT B
Performance Standards - General

The Service Provider shall supply to the City a list of all employees who will work on any City jobs. The Service Provider shall maintain a minimum of four (4) employees to work on City jobs at all times.

Part-time and seasonal staff will be hired as needed for seasonal services, including grass cutting, leaf pickup, snow removal and salting.

For each and every proposed employee a driver's license and any special driver's license shall be supplied to the City so that they may perform the required police check for driving privileges and for other required police background investigations.

Each of the aforementioned minimum number of workers i.e. four (4) employees, shall be required to work a minimum of thirty hours per week on City jobs.

The Service Provider shall provide a specific list of supervisors who will be responsible for City jobs.

All aforementioned employees must wear a uniform type shirt which identifies them as agents for the City of Lathrup Village and the identification shirts must be worn at all times while they are working on City jobs. This includes supervisors.

The Service Provider shall provide a list of emergency contacts to the City Administrator.

All employees of the Service Provider shall comply with any and all federal and state employment related rules and criteria which are typical for employees working at a department of public services.

EXHIBIT B
Performance Standards – Snow Fall Policy

In the event that snow fall accumulations are at three (3) inches the Lathrup Village Police Department will call the DPS Staff member on call.

Priority One

All major arterial streets are salted and plowed. These include:

- Sunset Blvd (Roseland to Southfield Rd)
- Santa Barbara Dr (Eleven Mile Rd to Roseland Blvd)
- Bloomfield Dr (Eleven Mile Rd to Twelve Mile Rd)
- Lathrup Blvd (Lincoln Dr to Twelve Mile Rd)
- Rainbow Dr (Eleven Mile Rd to Southfield Rd)

Priority Two

When Priority One routes are done, crews shift to Priority Two, which includes

- All major arterial street intersections
- City Hall (during office hours and when the Community Room is booked for events)

Crews salt intersections only where the majority of stopping and turning takes place. This permits "tracking" of salt beyond the intersection.

Within a few days after a snow and as soon as is reasonably possible, the streets and intersections are to be as cleared of ice or snow.

Priority Three


All paved Lathrup Village Streets are plowed but not salted.

This typically includes two heavy plow trucks and 1 pick up truck which is primarily tasked with intersections and dead end streets.

EXHIBIT B

Performance Standards – Snow Fall Policy

The City of
Lathrup Village

SALT ROUTE 

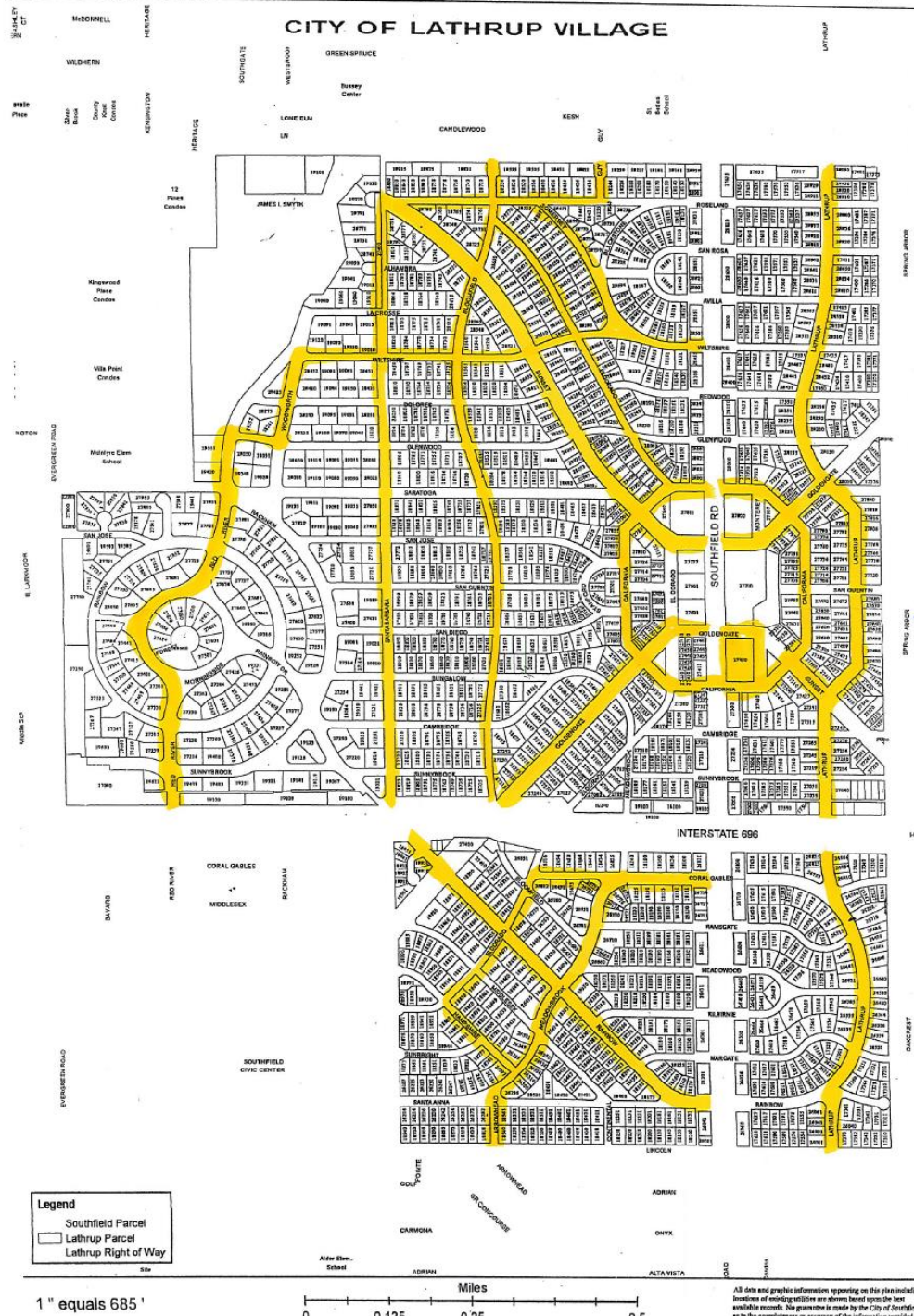


EXHIBIT C
Schedule of Fees

The City shall pay the Service Provider the total sum of Three Hundred Ninety Five Thousand Nine Hundred Eleven Dollars and 00/100 (\$395,911.00) per year at the rate of Thirty Two Thousand Nine Hundred Ninety Two Dollars and 60/100 (\$32,992.60) per month upon the submission of the appropriate invoice and other proper documentation.

It is specifically agreed between the parties that the Service Provider is not responsible for any budgeted water main repairs or the installation of any new water mains as the work responsibility for those items shall remain pursuant to the agreement with the City and Sunde Building Inc.

EXHIBIT D
List of Employees and Supervisors

Employees:

Timothy Prast
David “Crush” Chang
Daniel Zuchowski
Robert “Bob” Cichowlas

Supervisors:

Bjerne Sunde
Randy Baldwin



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: July 22, 2019

RE: **MOTION TO APPROVE RESOLUTION SUBMITTING STREET IMPROVEMENTS BOND PROPOSAL**

The City Council created and appointed an Infrastructure Study Group to study and make recommendations for sidewalks, water, sewer, stormwater and road improvements. Based on the road core samples, the engineer has estimated that the total cost for the upgrade of all of the city local roads and adjacent culvert/ditch system is \$21.3 million.

In order to complete the proposed project in an estimated 7 years, the study group is making a recommendation to fund the project through a bond of \$21.3 M in a series three \$7.1 M issues.

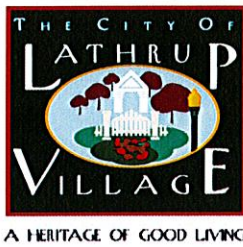
If approved, the estimated millage to be levied in 2020 is 4.4843 mills (\$4.48 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 8.3105 mills (\$8.31 per \$1,000 of taxable value). The unlimited tax general obligation bonds, would be payable for a period not to exceed 15 years. It is proposed to place to this question on the November 5, 2019 ballot.

Suggested Motion:

To Approve the Resolution Submitting Street Improvements Bond Proposal and authorize the Clerk to take the appropriate action to have the measure placed on the November 5, 2019 ballot.

Motion by _____, Seconded by _____,

Motion by _____, Seconded by _____,



INFRASTRUCTURE STUDY GROUP

CITY OF LATHRUP VILLAGE
27400 Southfield Road, Lathrup Village, Michigan 48076

DRAFT – ROAD RECOMMENDATION TO CITY COUNCIL

MONDAY, JULY 22, 2019

Infrastructure Committee Road Recommendation:

Goal: To rehabilitate ALL city residential roads within a 6 year period and to improve the function of the storm ditch system. This project would begin in the spring of 2021.

Background: The last comprehensive residential road project in Lathrup Village took place 50 years ago in 1969. Over the last few decades, the effects of Proposal A, the Headlee Amendment, reduced State Shared Revenue and the real estate crash of 2008 have resulted in significantly reduced expenditures on residential road maintenance and upkeep. As a result, the degradation of our road system has accelerated dramatically. Residents are frustrated by the rough nature of the roads, lack of walkability, damage to their cars, poor street appearance, loss of property value, injury, etc.

Further, residents are very frustrated with the non-functional storm ditch system that runs parallel to the streets. Water continuously backs up, forming ditch-long standing pools of water that rise to cover the sidewalks and driveways, attract insects and other animals, degrade concrete sidewalks and driveways, etc. In addition, this issue shortens the life of the road system as water that should properly drain off of the roads does not do so and seeps into the road sub-structure, resulting in damage. This standing water also causes significant and unnecessary inflow and infiltration into our sewer pipes, something we are under DEQ mandate to correct. This forces significant amounts of errant water into the sewer system and ultimately to the sanitary retention tank. If the tank cannot handle this additional storm water, we either incur an illegal sanitary sewer overflow or allow basements to back up with sewage.

Recommendation: The Infrastructure Study Group **unanimously** recommends that all existing paved roads, depending upon their existing state, be reconstructed, rehabilitated or resurfaced within 6 years. This would also include paving all 1.95 miles of gravel roads currently contained within the city without issuing a special assessment to the residents on those streets. While the committee realizes that there are some in the community who like gravel roads and may resist, the majority of the residents do not. These gravel roads affect all residents, not just those living directly on those streets. Further, this will allow the city to sell its road grader, generating funds that can be used for other purposes. Likewise, it will eliminate the need for resources for quarterly (or more often) grading, freeing up DPW hours to be used for other projects. Current concrete roads requiring full replacement (1.61 miles) will be replaced with an asphalt road surface. Further, due to significant cost saving associated with simultaneous repair, the committee also recommends this project include ditch grading, culvert replacement and culvert cleaning.

Roads will primarily be scheduled for repair based upon their PASER ratings. Early in the project, the focus will be on roads with PASER ratings of 1 through 5. Failed and poor streets (PASER 1 and 2) will be addressed early as these roads are currently in grave condition. Roads with PASER ratings of 3 through 5 will also be addressed earlier in the project, because these roads are typically able to undergo rehabilitation rather than full reconstruction. Rehabilitation, per mile, is about \$600,000 cheaper than reconstruction. These roads would have higher priority as we would want to repair them earlier in the project before their condition worsens and potentially requires more costly reconstruction. Roads with better quality (PASER rating of 6 and above) will be addressed at the end of the project and most likely will receive a simple resurfacing. The City Engineer has developed a tentative six-year schedule for this project. However, due to factors such as water main replacements, sewer projects and the fact that roads deteriorate at different rates based upon various factors, the repair schedule for each upcoming fiscal year program may change.

The \$21,311,100 cost of this project would be born via a series of 3 bonds issued for \$7.1 M in 2020, \$7.1M in 2022 and \$7.1M in 2024. A millage of 4.4843 mills in the first year with an annual average of 8.3105 mills over the 15 year bond issuances will be placed on the November 5th ballot. The annual cost to the average Lathrup Village homeowner would be approximately \$300 in the first year with an average of \$557 per year over the life of the bond issuances. The cost per \$100,000 of taxable value would be \$448 per year in the first year with an average of \$831 per year over the life of the bond issuances. The bond issue would be structured, as

required by state law, such that this general obligation debt never exceeds 10% of the city's aggregate State Equalized Value. In fact, the debt has been structured in such a way to leave some cushion should a new general obligation bond be needed to address an emergency need (e.g., a tornado destroys City Hall, the sanitary retention tank collapses, etc). The highest yearly percentage of our allowed general obligation debt is 90%, which occurs in year five of the project when all three bond issues are active and early in their lives.

Because millage funds will be used to repay bond debt, the number of mills levied for this purpose does not apply toward the city's chartered 20 mill maximum, the state law preventing millage levies from exceeding 2% of a city's aggregate taxable values, nor the state law capping the total mills across all levies to 59 mills. A millage to repay a bond issuance is considered to be a separate, unrelated entity relative to these other regulations.

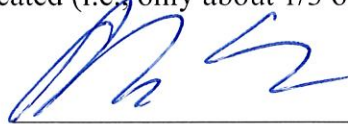
As you are aware, a small portion of westbound 11 Mile Road (westbound from the Southfield border to Southfield Road) will be repaired over the next two summers. The cost of the future repaving of the remainder of 11 Mile Road (approximately \$1.15M in 2019 dollars) is not included in this project. Once this project begins, the city will no longer need to use most of its Act 51 road money nor dedicated general fund money (currently 1.3326 mills) for road repaving, as all repaving efforts will be covered in the cost of this project. As such, these two funding sources can be mostly "banked" for future use. By the time this project is completed, enough money should be banked to cover most, if not all, of the future cost of repaving the remainder of 11 Mile Road, as well as the ongoing maintenance suggested below.

The project cost noted above includes the cost for ditch reconditioning (for non-functional ditches), replacement of non-functional driveway culverts and the cleaning of culverts not needing replacement. In addition, money has also been appropriated in this project to clean, but not replace, culverts that have been extended past the driveways by residents. Because both road replacement and ditch maintenance often requires partial driveway approach removal and replacement, along with landscaping repairs, significant savings will be achieved by rehabilitating our road and ditch systems simultaneously. In particular, individual residents will achieve significant savings relative to a separate recommendation for road and ditching programs. Individual homeowners who have placed items in the ditches that are not permitted via city ordinance (e.g., large rocks, boulders, decorative items, etc.) will be responsible for removing these items before any work commences.

Also, the city engineering firm will do their best to coordinate planned water main replacements with this road project. This will also result in significant savings by doing water system work simultaneously and also eliminate the need to remove the sides of newly repaved roads to later replace water main.

Lastly, the committee recommends an ongoing road maintenance program to protect the large investment that the residents would be putting into the road system with this project. More specifically, a crack sealing program should begin 3 to 4 years after the project begins to repair normal cracking that will occur with the new roads. Crack sealing should then occur annually after that. Likewise, the ditch system should be proactively monitored by Code Enforcement officials and/or the City Engineer, with all ditches being assessed at intervals no longer than three years apart. This proactive approach will ensure homeowners, who by ordinance are responsible for the upkeep of their ditch and culvert, are notified of ditch issues on an ongoing basis. This will prevent a future situation like the one we are currently experiencing, where a lack of city observation and enforcement caused significant degradation of function over the long-term. It is recommended that both the future crack sealing program and post-project ditch monitoring schedules be added to the city calendar. This will ensure these tasks are not overlooked or neglected by future administrations.

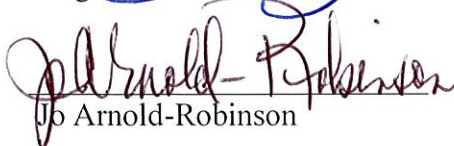
If this recommendation is approved by the City Council, the Infrastructure Committee will begin developing and conducting an education campaign for residents. This will include town halls, meet-and-greets, door-to-door campaigns and more. Education will focus on the project goals, creating a tentative timeline indicating when each street will be improved, municipal finance, tax allocations, etc. The committee also feels that the primary goal of this campaign will be to educate residents as to why the roads are in the current state (lack of money due to reduced State Shared Revenue, property value loss in 2008, Proposal A, Headlee Amendment, etc.) and how our high taxes are currently allocated (i.e., only about 1/3 of the taxes the city collects is actually kept by the city).



Bruce Kantor, Mayor Pro Tem



Hugo Cardenas



Jo Arnold-Robinson



Michael Kennan



Greg Ruvolo

RESOLUTION SUBMITTING STREET IMPROVEMENTS BOND PROPOSAL

CITY OF LATHRUP VILLAGE
County of Oakland, State of Michigan

Minutes of a regular meeting of the City Council of the City of Lathrup Village, County of Oakland, State of Michigan, held on the 22nd day of July, 2019, at 7:00 p.m., Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the City Council (the “City Council”) of the City of Lathrup Village (the “City”) has determined that it is necessary to pay the cost of constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing and improving streets, including drainage, culvert and related improvements (the “Project”); and

WHEREAS, the City Council has determined that the City should borrow money in an amount not to exceed Twenty-One Million Three Hundred Thousand Dollars (\$21,300,000), and issue general obligation unlimited tax bonds of the City, in one or more series, in such amount for the purpose of paying all or part of the cost of the Project; and

WHEREAS, the City Council has determined that a proposal to issue the bonds for the Project shall be submitted to the qualified electors of the City at the election to be held in the City on Tuesday, November 5, 2019 (the “Election Date”); and

WHEREAS, in order for the bond proposal to be submitted to the qualified electors, it is necessary for the City Council to certify the ballot wording of the proposal to the City Clerk and to the County Clerk of the County of Oakland (the “County Clerk”), as required by Act 116, Public Acts of Michigan, 1954, as amended (the “Michigan Election Law”).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The bond proposal attached hereto as Exhibit A (the “Bond Proposal”) shall be submitted to a vote of the qualified electors of the City on the Election Date.
2. The ballot wording of the Bond Proposal is hereby certified to the City Clerk and the County Clerks for submission to the City’s electors on the Election Date. The City Clerk is hereby authorized and directed to file this Resolution and/or complete any such forms, certificates or documents as may be required by the County Clerks to evidence the foregoing certification and/or submission by no later than Tuesday, August 13, 2019.

3. The City Clerk and the County Clerk are hereby directed to (a) post and publish notice of last day of registration and notice of election as required by the Michigan Election Law; and (b) have prepared and printed, as provided by the Michigan Election Law, ballots for submitting the bond proposal at the election, which ballots shall contain the proposal appearing herein, or the proposition shall be stated as a proposal on the voting machines, which ballots may include other matters presented to the electorate on the same date.

4. The estimated millage rate in the first year and simple average annual millage rate set forth in the Bond Proposal, which have been prepared for the City by Bendzinski & Co., financial advisors to the City, are reasonable estimates of such millage rates based on current assumptions.

5. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) If the ballot proposal is approved by the electors, the City reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from the general funds of the City subsequent to sixty (60) days prior to today.
- (b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$21,300,000.
- (c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the Bonds to reimburse the City for a capital expenditure made pursuant to this resolution.

6. Miller, Canfield, Paddock and Stone, P.L.C. is hereby confirmed as Bond Counsel to the City in connection with the issuance of the Bonds.

7. Bendzinski & Co., Inc. is hereby confirmed as the registered municipal advisor to the City in connection with the issuance of the Bonds.

8. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are hereby repealed.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

Yvette Talley
City Clerk

I HEREBY CERTIFY that the attached is a true and complete copy of a resolution adopted by the City Council of the City of Lathrup Village, County of Oakland, State of Michigan, at a regular meeting held on July 22, 2019, and that the meeting was conducted and public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Yvette Talley
City Clerk

EXHIBIT A

Street Improvements Bond Proposal

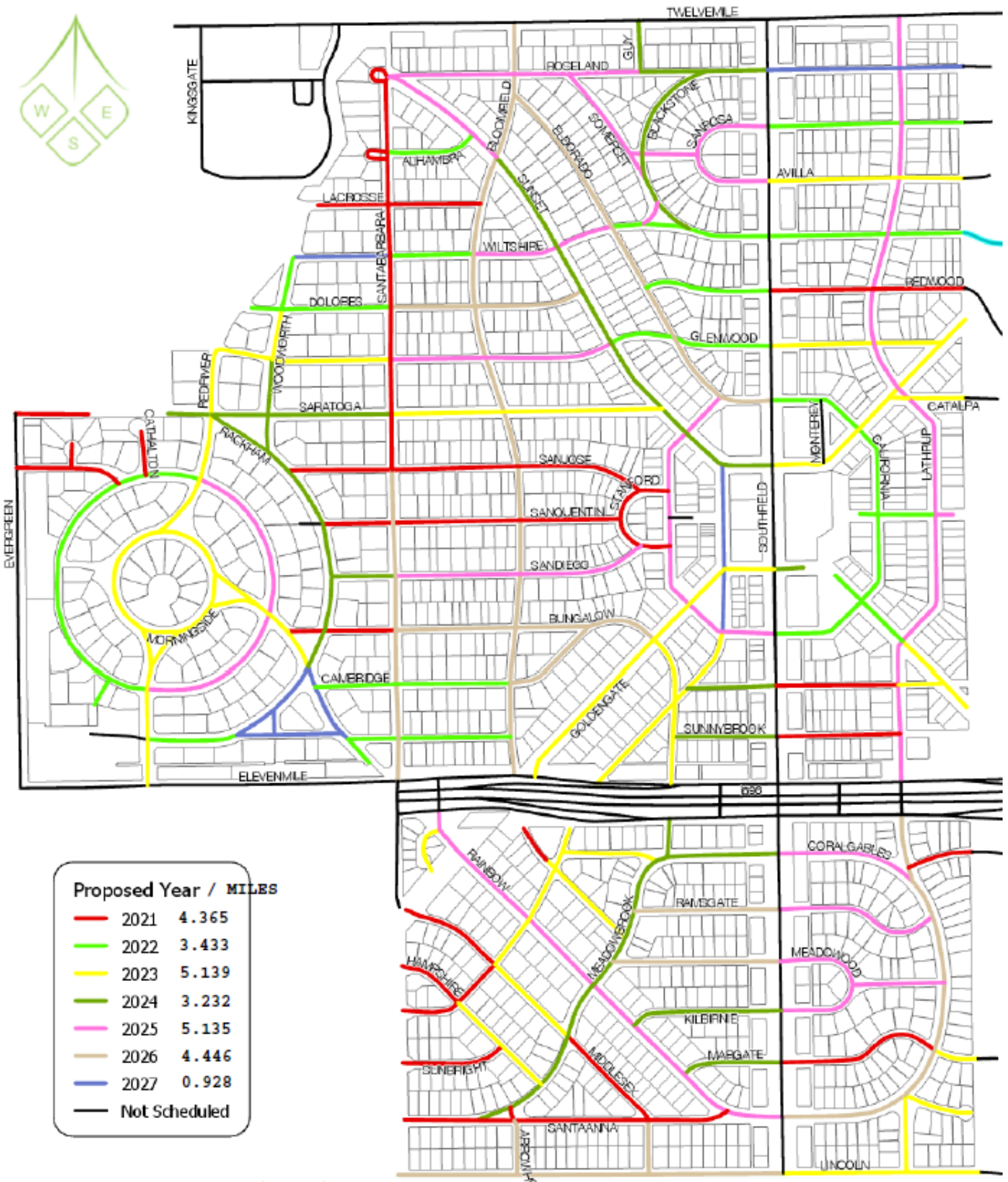
Shall the City of Lathrup Village, County of Oakland, Michigan, borrow the principal sum of not to exceed Twenty-One Million Three Hundred Thousand Dollars (\$21,300,000), and issue its unlimited tax general obligation bonds, in one or more series, payable in not to exceed fifteen (15) years from the date of issue, to pay the cost of constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing and improving streets, including drainage, culvert and related improvements? If approved, the estimated millage to be levied in 2020 is 4.4843 mills (\$4.48 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 8.3105 mills (\$8.31 per \$1,000 of taxable value).

YES

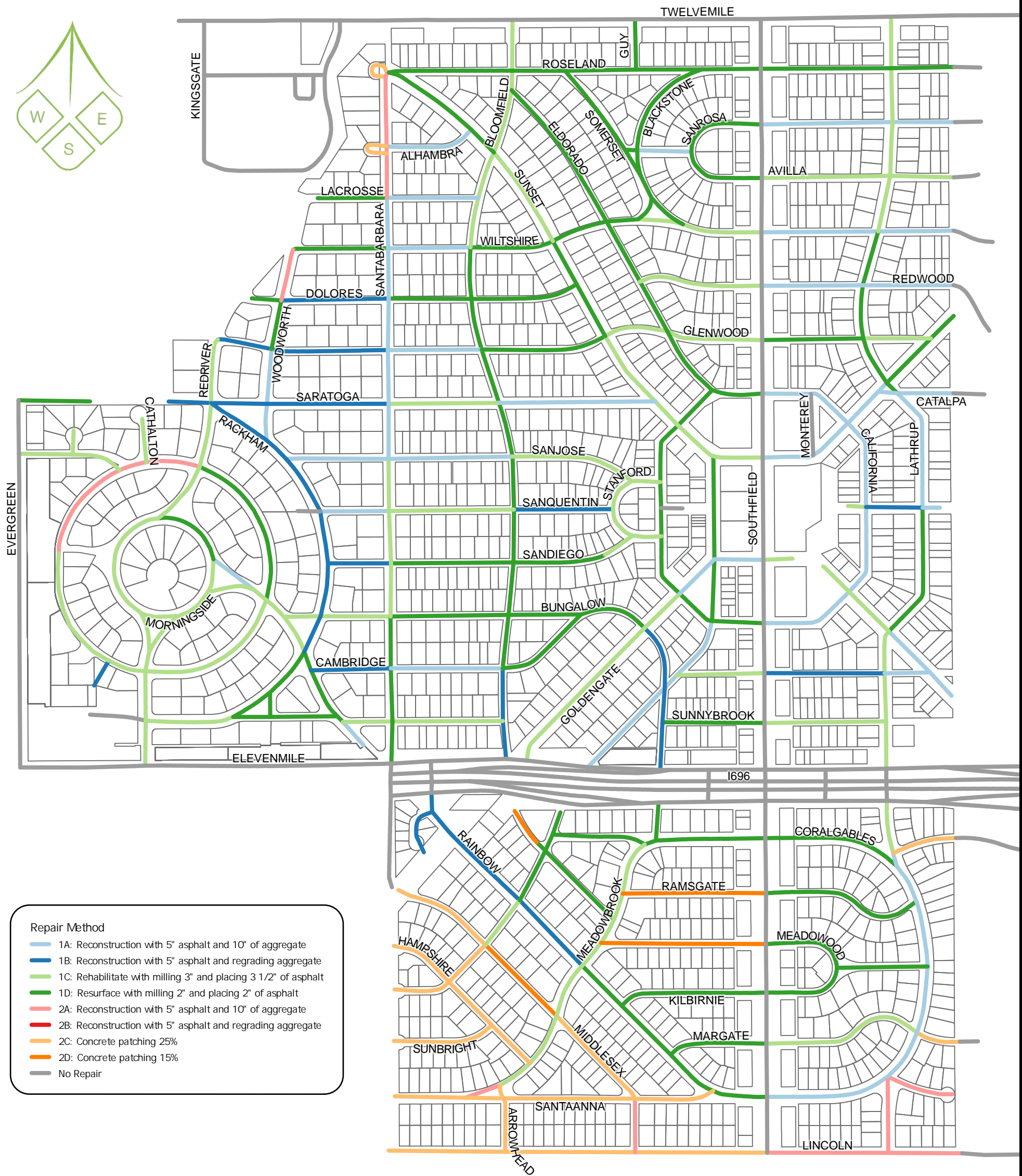
NO

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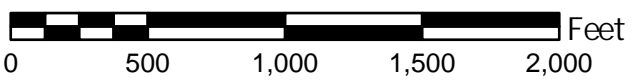
PROPOSED ROAD CONSTRUCTION SCHEDULE – 2021 - 2027



Lathrup Village 2019 Repair Methods



- Repair Method**
- 1A: Reconstruction with 5" asphalt and 10" of aggregate
 - 1B: Reconstruction with 5" asphalt and regrading aggregate
 - 1C: Rehabilitate with milling 3" and placing 3 1/2" of asphalt
 - 1D: Resurface with milling 2" and placing 2" of asphalt
 - 2A: Reconstruction with 5" asphalt and 10" of aggregate
 - 2B: Reconstruction with 5" asphalt and regrading aggregate
 - 2C: Concrete patching 25%
 - 2D: Concrete patching 15%
 - No Repair



1025 E. Maple Road, Suite 100
 Birmingham, MI 48009
 P: (248) 852.3100
 F: (313) 962.5068

Engineers
 Surveyors
 Planners
 Landscape Architects
 GIS Specialists

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 of Giffels Webster.





COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: July 22, 2019

RE: **MOTION TO APPROVE RESOLUTION ACCEPTING PERMANENT UTILITY EASEMENT AT 27327 AND 27315 RAINBOW CIRCLE**

The properties located at 27327 and 27315 Rainbow Circle are adjacent to the Michigan First Credit Union (MFCU) property and have been experiencing ponding of water. MFCU has proposed to install a stormwater drainage system to correct the issue of water retention. The City of Lathrup Village is agreeing to operate and maintain the sewer and related appurtenances, as part of the system.

The owners of the subject property are granting a temporary construction easement and a sewer easement to the City of Lathrup Village.

Suggested Motion:

To Approve the Resolution accepting the permanent utility easement at 27327 and 27315 Rainbow Circle.

Motion by _____, Seconded by _____,

Motion by _____, Seconded by _____,

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

RESOLUTION NO. _____-19

**RESOLUTION ACCEPTING PERMANENT UTILITY EASEMENT
AT 27327 AND 27315 RAINBOW CIRCLE**

At a regular meeting of the City Council of the City of Lathrup Village, Oakland County, Michigan, (the "City"), held on the 22nd day of July, 2019.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and seconded by _____.

WHEREAS, Michigan First Credit Union has proposed to install a stormwater drainage system located on the properties of 27327 and 27315 Rainbow Circle to correct an issue of water retention.

WHEREAS, the City of Lathrup Village as agreed to operate and maintain the sewer and related appurtenances as part of the City system.

WHEREAS, the City of Lathrup Village will require granting of a permanent sewer easement in order to effectuate its operation and said maintenance.

NOW, THEREFORE, BE IT RESOLVED that in accordance with City of Lathrup Village's desire to operate and maintain the proposed sewer improvements the City hereby accepts the attached construction and utility easements.

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a special meeting duly called and held on the 22nd day of July, 2019, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Yvette Talley
City Clerk

GRANT OF TEMPORARY CONSTRUCTION EASEMENT

1. **PARCEL NUMBER: 24-14-355-038**
2. **PARTIES:** This is a Grant of Easement to the City of Lathrup Village, its agents, assigns, successors or administrators whose address is 27400 Southfield Road, Lathrup Village, Michigan 48076, hereafter referred to as **Grantee**.

FROM: Willie and Lynn Pearson
27327 Rainbow Circle
Lathrup Village, MI 48076

hereinafter referred to as **Grantor**.

3. **PURPOSE:** The purpose of this grant and conveyance is to provide the Grantee with a temporary easement to permit construction, installation, operation, maintenance, replacement and removal of sewer lines and related appurtenances, as well as other municipal public services, and to provide the Grantee with access to the burdened property described herein for the limited purpose of constructing installing, operating, maintaining, replacing or removal of the sewer lines and related appurtenances or other municipal public services.
4. **GRANT OF TEMPORARY CONSTRUCTION EASEMENT:** Grantor hereby grants to Grantee a temporary easement for the purposes described in Paragraph 3 above. Additionally, the Grantor hereby grants and conveys to Grantee the right to enter upon the property described in Paragraph 6 below for the purpose of access to the temporary easement conveyed herein for construction purposes. This temporary easement shall expire upon completion of the construction of this project.
5. **BURDENED PROPERTY:** The property to be burdened by the easement granted and conveyed is described on attached Exhibit A.
6. **DESCRIPTION OF EASEMENT:** The easement granted and conveyed to Grantee is described on attached Exhibit A.
7. **CONSIDERATION:** Grantor hereby acknowledges receipt of the sum of One Dollar (\$1.00) for this grant and conveyance of this easement.
8. **RESTORATION OF PROPERTY:** Any portion of the property described in Paragraph 5 which is damaged by the Grantee's exercise of the easement granted shall be reasonably repaired by Grantee.

9. **DATE OF GRANT AND CONVEYANCE:** 15th day of July, 2019. This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors, and assigns.

GRANTORS:
Walter E. Brown

STATE OF MICHIGAN)
)SS.
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 15th day of July, 2019, by Jill Jaeger.

Jill Jaeger
_____, Notary Public
Oakland County, Michigan
My commission expires: 10-11-2021
(acting in Oakland County)

Drafted by and when recorded return to:

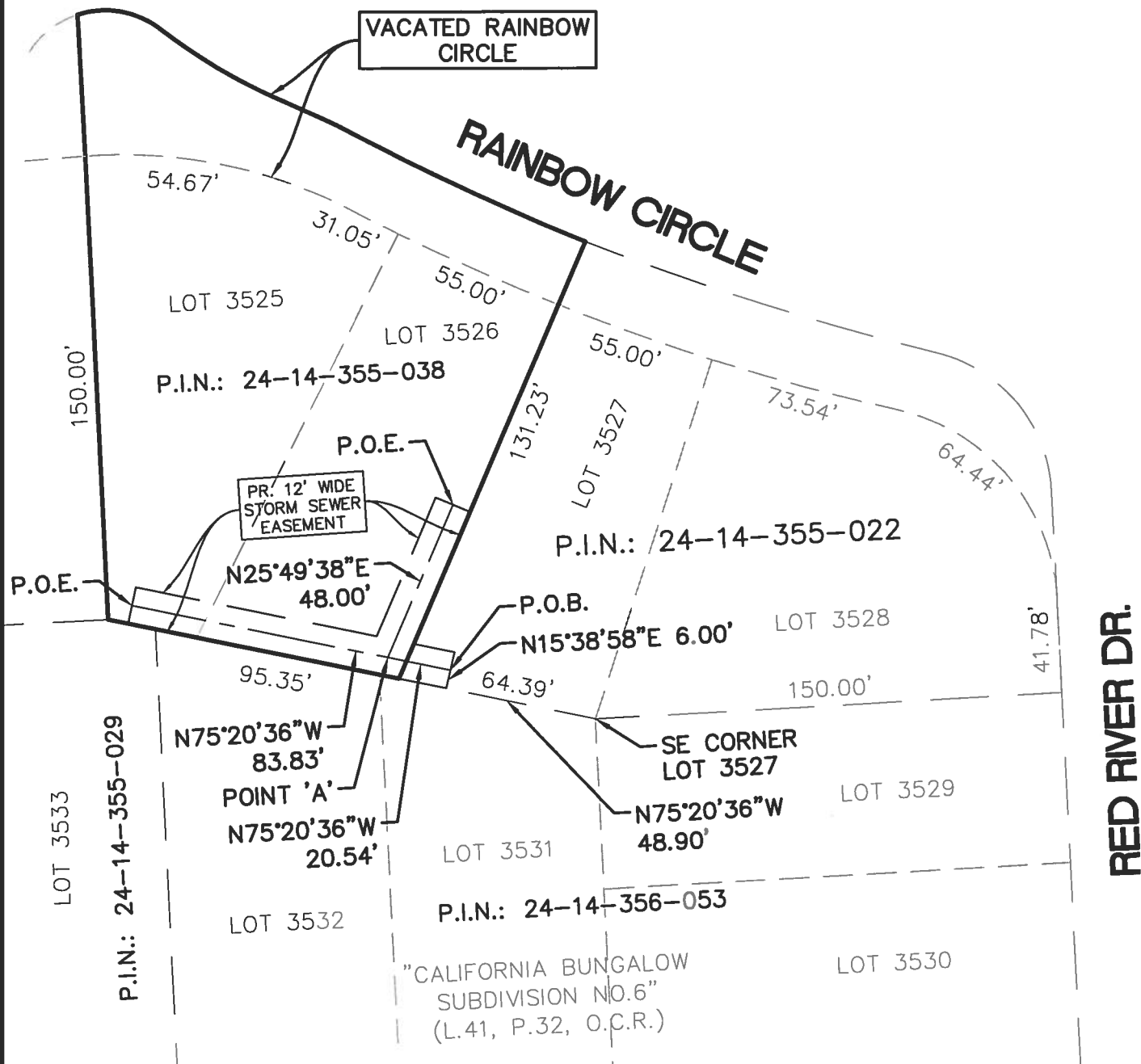
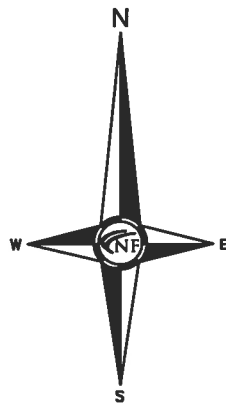
Scott A. Ringler, PE
Giffels Webster
1025 E. Maple
Suite 100
Birmingham, MI 48009

JILL JAEGER
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Oct 11, 2021
ACTING IN COUNTY OF Oakland

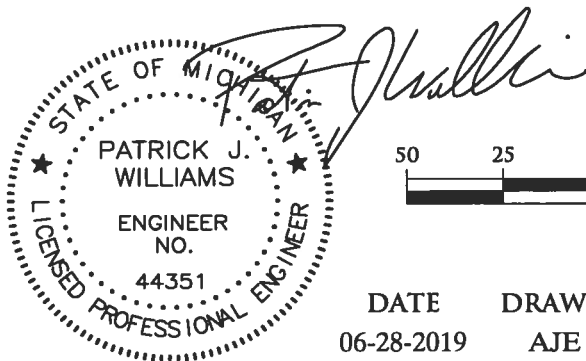


EXHIBIT A

STORM SEWER EASEMENT (SKETCH)



NOWAK & FRAUS ENGINEERS
 46777 WOODWARD AVE.
 PONTIAC, MI 48342-5032
 TEL. (248) 332-7931
 FAX. (248) 332-8257



SCALE: 1" = 50'

DATE	DRAWN	JOB NO.	SHEET
06-28-2019	AJE	D373-02	1 of 2

EXHIBIT A

STORM SEWER EASEMENT (LEGAL DESCRIPTIONS)

LEGAL DESCRIPTION - P.I.N.: 24-14-355-038

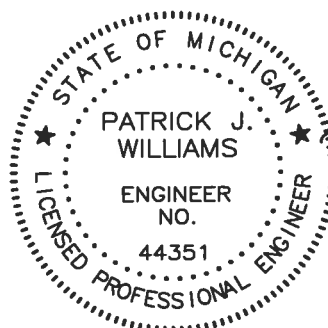
LAND SITUATED IN SECTION 14, TOWN 1 NORTH, RANGE 10 EAST, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS: ALL OF LOTS 3525 AND 3526, "CALIFORNIA BUNGALOW SUBDIVISION NO. 6", AS RECORDED IN LIBER 41 OF PLATS, PAGE 32, OAKLAND COUNTY RECORDS, ALSO VACATED PORTION OF RAINBOW CIRCLE, ADJACENT TO SAID LOTS 3525 AND 3526.

LEGAL DESCRIPTION - EASEMENT

A 12 FOOT WIDE STORM SEWER EASEMENT LOCATED WITHIN LOTS 3525 AND 3526, "CALIFORNIA BUNGALOW SUBDIVISION NO. 6", AS RECORDED IN LIBER 41 OF PLATS, PAGE 32, OAKLAND COUNTY RECORDS, LYING IN THE SOUTHWEST 1/4 OF SECTION 14, TOWN 1 NORTH, RANGE 10 EAST, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN, WHOSE CENTERLINE IS MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE SOUTHEAST CORNER OF LOT 3527 OF SAID "CALIFORNIA BUNGALOW SUBDIVISION NO. 6"; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 48.90 FEET ALONG THE SOUTH LINE OF LOT 3527 OF SAID "CALIFORNIA BUNGALOW SUBDIVISION NO. 6"; THENCE NORTH 15 DEGREES 38 MINUTES 58 SECONDS EAST, 6.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 20.54 FEET TO POINT A; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 83.83 FEET TO A POINT OF ENDING; THENCE CONTINUING FROM SAID POINT A, NORTH 25 DEGREES 49 MINUTES 38 SECONDS EAST, 48.00 FEET TO A POINT OF ENDING.

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257



A handwritten signature in black ink that reads "Patrick J. Williams".

DATE	DRAWN	JOB NO.	SHEET
06-28-2019	AJE	D373-02	2 of 2

GRANT OF SEWER EASEMENT

1. **PARCEL NUMBER: 24-14-355-038**

2. **PARTIES:** This is a Grant of Easement to the City of Lathrup Village, a Michigan municipal corporation, whose address is 27400 Southfield Road, Lathrup Village, MI, hereafter referred to as **Grantee**.

FROM: Willie and Lynn Pearson
27327 Rainbow Circle
Lathrup Village, MI 48076

hereinafter referred to as **Grantor**.

3. **PURPOSE:** The purpose of this grant and conveyance is to provide the Grantee with an easement to permit construction, installation, operation, maintenance, replacement and removal of a sewer and related appurtenances, and to provide the Grantee with access to the burdened property described herein for the limited purpose of constructing, installing, operating, maintaining, replacing or removal of the sewer and related appurtenances.

4. **GRANT OF PERMANENT EASEMENT:** Grantor hereby grants and conveys to Grantee an easement for the purpose described in Paragraph 3 above. Additionally, the Grantor hereby grants and conveys to Grantee the right to enter upon the property described in Paragraph 6 below for the purpose of access to the easement conveyed herein. The Grantor herewith agrees not to build or convey to others permission to build any permanent structures within the described permanent easement.

5. **DESCRIPTION OF EASEMENT:** The easement granted and conveyed to Grantee is described on attached **Exhibit "A"**.

6. **BURDENED PROPERTY:** The property to be burdened by the easement granted and conveyed is described on attached **Exhibit "A"**.

7. **CONSIDERATION:** Grantor hereby acknowledges receipt of the sum of **ONE DOLLAR (\$1.00)** for this grant and conveyance of this easement.

8. **RESTORATION OF PROPERTY:** Any portion of the property described in Paragraph 6 which is damaged by the Grantee's exercise of the easement granted shall be reasonably repaired by Grantee.

9. **DATE OF GRANT AND CONVEYANCE:** 15th day of July, 2019. This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors, and assigns.

GRANTOR:

Willie C. Pearson

By: Willie C. Pearson

Its: Own

STATE OF MICHIGAN)
)SS.
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 15th day of July, 2019, by Jill Jaeger

Jill Jaeger
(Notary Public)
Oakland County, Michigan
My commission expires: 10-11-2021
Acting in Oakland County

Drafted by and when recorded return to:

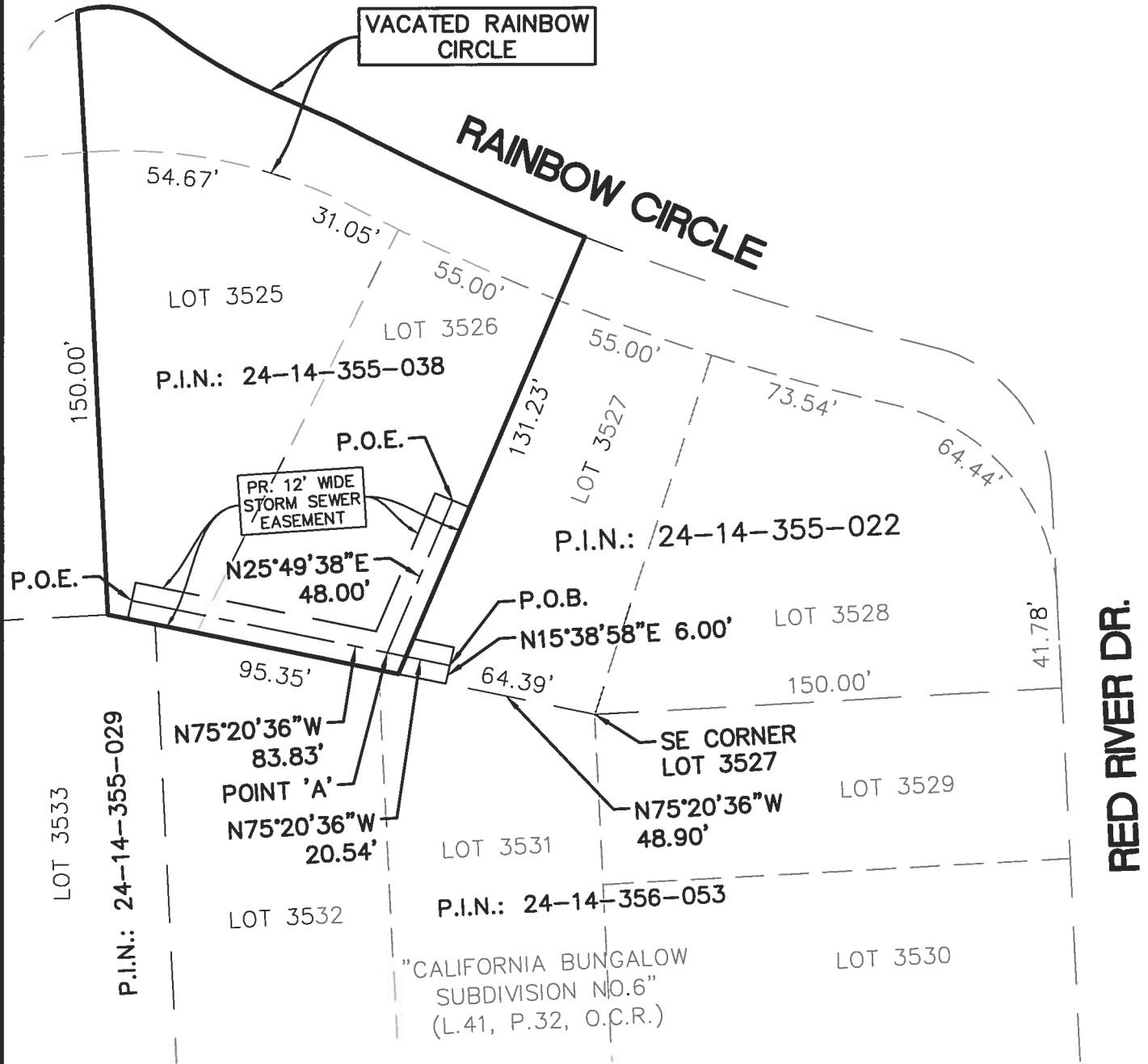
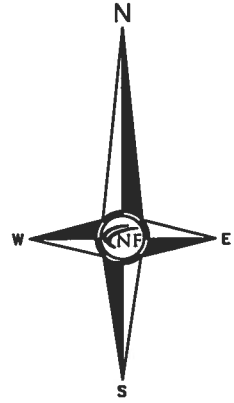
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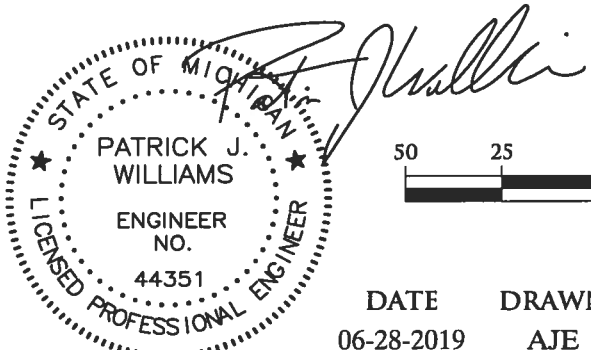


EXHIBIT A

STORM SEWER EASEMENT (SKETCH)



NOWAK & FRAUS ENGINEERS
 46777 WOODWARD AVE.
 PONTIAC, MI 48342-5032
 TEL. (248) 332-7931
 FAX. (248) 332-8257



SCALE: 1" = 50'

DATE	DRAWN	JOB NO.	SHEET
06-28-2019	AJE	D373-02	1 of 2

EXHIBIT A

STORM SEWER EASEMENT (LEGAL DESCRIPTIONS)

LEGAL DESCRIPTION - P.I.N.: 24-14-355-038

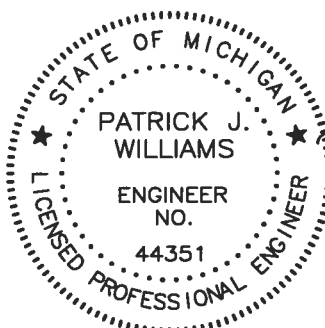
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LEGAL DESCRIPTION - EASEMENT

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COMMENCING AT THE SOUTHEAST CORNER OF LOT 3527 OF SAID "CALIFORNIA BUNGALOW SUBDIVISION NO. 6"; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 48.90 FEET ALONG THE SOUTH LINE OF LOT 3527 OF SAID "CALIFORNIA BUNGALOW SUBDIVISION NO. 6"; THENCE NORTH 15 DEGREES 38 MINUTES 58 SECONDS EAST, 6.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 20.54 FEET TO POINT A; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 83.83 FEET TO A POINT OF ENDING; THENCE CONTINUING FROM SAID POINT A, NORTH 25 DEGREES 49 MINUTES 38 SECONDS EAST, 48.00 FEET TO A POINT OF ENDING.

NOWAK & FRAUS ENGINEERS
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PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257



A handwritten signature in black ink that reads "Patrick J. Williams".

DATE	DRAWN	JOB NO.	SHEET
06-28-2019	AJE	D373-02	2 of 2

GRANT OF SEWER EASEMENT

1. **PARCEL NUMBER: 24-14-355-022**

2. **PARTIES:** This is a Grant of Easement to the City of Lathrup Village, a Michigan municipal corporation, whose address is 27400 Southfield Road, Lathrup Village, MI, hereafter referred to as **Grantee**.

FROM: Ulysses Martin
27315 Rainbow Circle
Lathrup Village, MI 48076

hereinafter referred to as **Grantor**.

3. **PURPOSE:** The purpose of this grant and conveyance is to provide the Grantee with an easement to permit construction, installation, operation, maintenance, replacement and removal of a sewer and related appurtenances, and to provide the Grantee with access to the burdened property described herein for the limited purpose of constructing, installing, operating, maintaining, replacing or removal of the sewer and related appurtenances.

4. **GRANT OF PERMANENT EASEMENT:** Grantor hereby grants and conveys to Grantee an easement for the purpose described in Paragraph 3 above. Additionally, the Grantor hereby grants and conveys to Grantee the right to enter upon the property described in Paragraph 6 below for the purpose of access to the easement conveyed herein. The Grantor herewith agrees not to build or convey to others permission to build any permanent structures within the described permanent easement.

5. **DESCRIPTION OF EASEMENT:** The easement granted and conveyed to Grantee is described on attached **Exhibit "A"**.

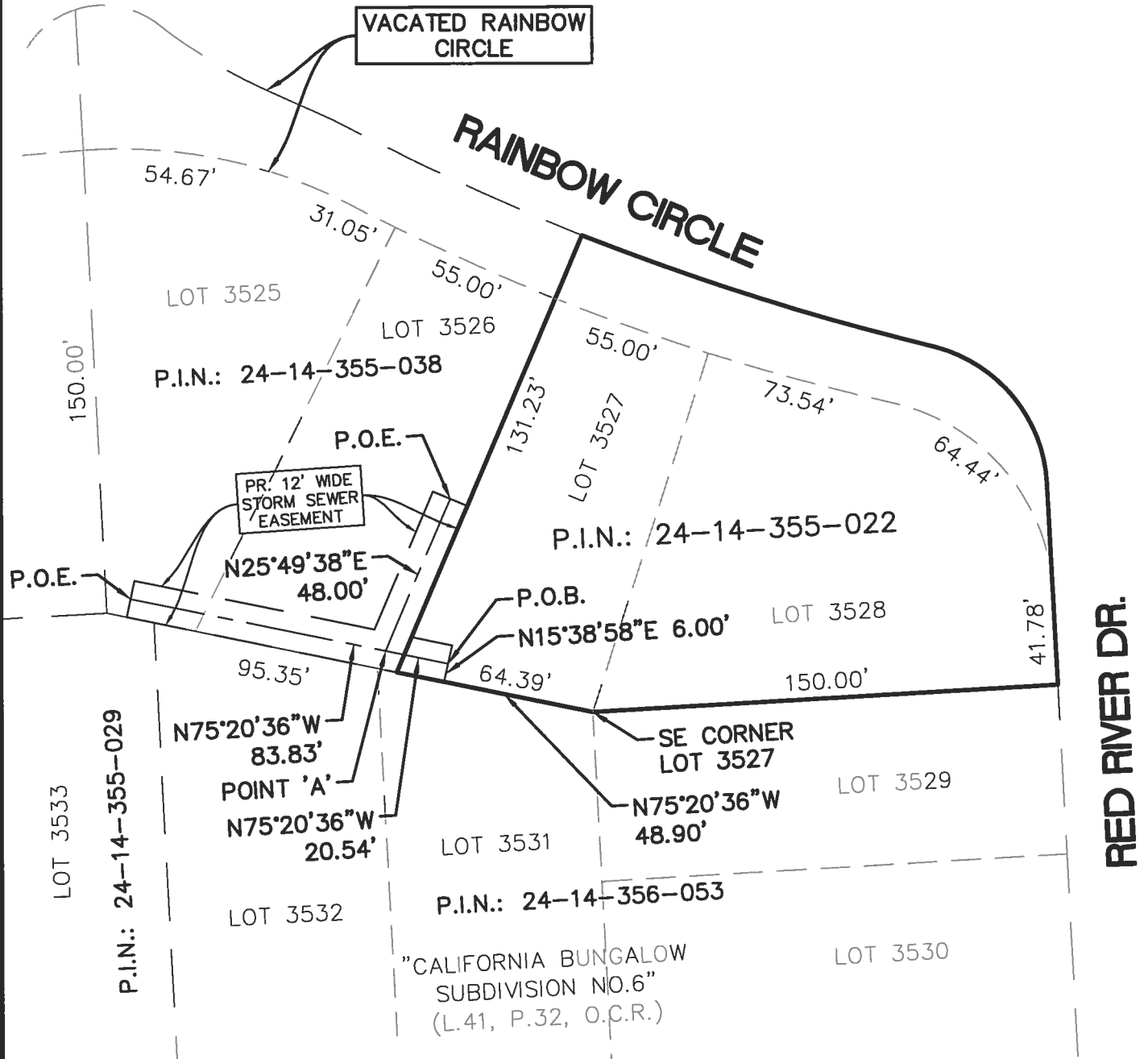
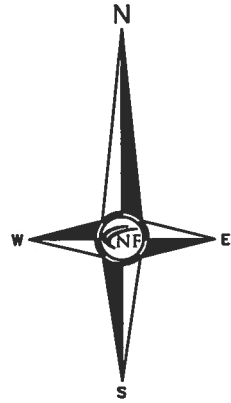
6. **BURDENED PROPERTY:** The property to be burdened by the easement granted and conveyed is described on attached **Exhibit "A"**.

7. **CONSIDERATION:** Grantor hereby acknowledges receipt of the sum of **ONE DOLLAR (\$1.00)** for this grant and conveyance of this easement.

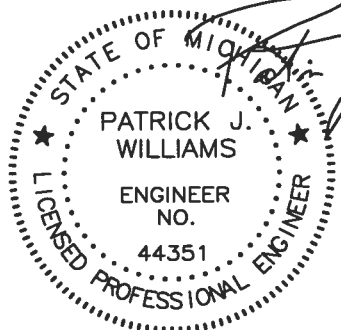
8. **RESTORATION OF PROPERTY:** Any portion of the property described in Paragraph 6 which is damaged by the Grantee's exercise of the easement granted shall be reasonably repaired by Grantee.

EXHIBIT A

STORM SEWER EASEMENT (SKETCH)



NOWAK & FRAUS ENGINEERS
 46777 WOODWARD AVE.
 PONTIAC, MI 48342-5032
 TEL. (248) 332-7931
 FAX. (248) 332-8257



SCALE: 1" = 50'

DATE	DRAWN	JOB NO.	SHEET
06-28-2019	AJE	D373-02	1 of 2

EXHIBIT A

STORM SEWER EASEMENT (LEGAL DESCRIPTIONS)

LEGAL DESCRIPTION - P.I.N.: 24-14-355-022

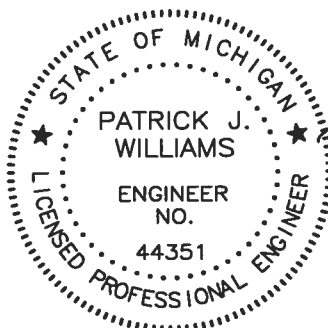
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LEGAL DESCRIPTION - EASEMENT

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COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 3527; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 48.90 FEET ALONG THE SOUTH LINE OF SAID LOT 3527; THENCE NORTH 15 DEGREES 38 MINUTES 58 SECONDS EAST, 6.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 20.54 FEET TO POINT A; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 83.83 FEET TO A POINT OF ENDING; THENCE CONTINUING FROM SAID POINT A, NORTH 25 DEGREES 49 MINUTES 38 SECONDS EAST, 48.00 FEET TO A POINT OF ENDING.

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257



A handwritten signature in black ink that reads "Patrick J. Williams".

DATE	DRAWN	JOB NO.	SHEET
06-28-2019	AJE	D373-02	2 of 2

GRANT OF TEMPORARY CONSTRUCTION EASEMENT

1. **PARCEL NUMBER: 24-14-355-022**
2. **PARTIES:** This is a Grant of Easement to the City of Lathrup Village, its agents, assigns, successors or administrators whose address is 27400 Southfield Road, Lathrup Village, Michigan 48076, hereafter referred to as **Grantee**.

FROM: Ulysses Martin
27315 Rainbow Circle
Lathrup Village, MI 48076

hereinafter referred to as **Grantor**.
3. **PURPOSE:** The purpose of this grant and conveyance is to provide the Grantee with a temporary easement to permit construction, installation, operation, maintenance, replacement and removal of sewer lines and related appurtenances, as well as other municipal public services, and to provide the Grantee with access to the burdened property described herein for the limited purpose of constructing installing, operating, maintaining, replacing or removal of the sewer lines and related appurtenances or other municipal public services.
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6. **DESCRIPTION OF EASEMENT:** The easement granted and conveyed to Grantee is described on attached Exhibit A.
7. **CONSIDERATION:** Grantor hereby acknowledges receipt of the sum of One Dollar (\$1.00) for this grant and conveyance of this easement.
8. **RESTORATION OF PROPERTY:** Any portion of the property described in Paragraph 5 which is damaged by the Grantee's exercise of the easement granted shall be reasonably repaired by Grantee.

9. **DATE OF GRANT AND CONVEYANCE:** 15th day of July, 2019. This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors, and assigns.

GRANTORS:

Elizabeth Martini

STATE OF MICHIGAN)
)SS.
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 15th day of July, 2019, by Jill Jaeger.

Jill Jaeger
oakland County, Michigan
My commission expires: 10-11-2021
(acting in oakland County)

Drafted by and when recorded return to:

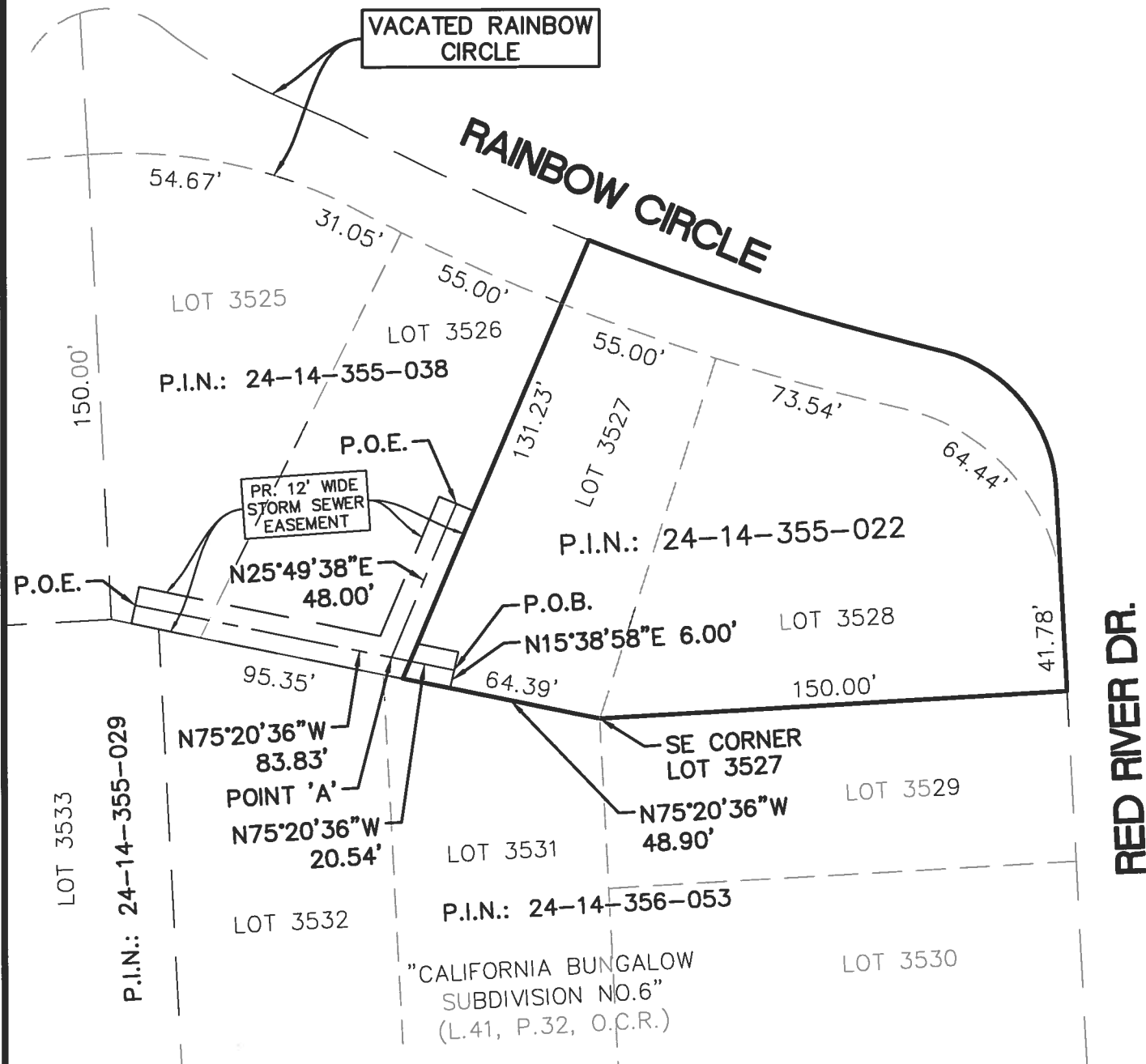
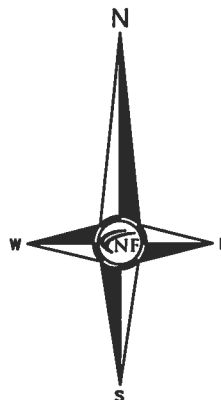
Scott A. Ringler, PE
Giffels Webster
1025 E. Maple
Suite 100
Birmingham, MI 48009

JILL JAEGER
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Oct 11, 2021
ACTING IN COUNTY OF OAKLAND

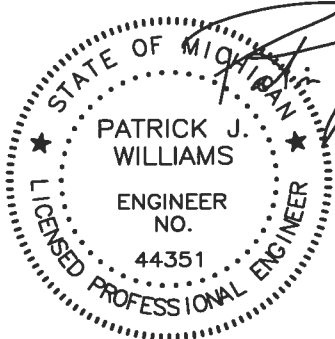


EXHIBIT A

STORM SEWER EASEMENT (SKETCH)



NOWAK & FRAUS ENGINEERS
 46777 WOODWARD AVE.
 PONTIAC, MI 48342-5032
 TEL. (248) 332-7931
 FAX. (248) 332-8257



SCALE: 1" = 50'

DATE	DRAWN	JOB NO.	SHEET
06-28-2019	AJE	D373-02	1 of 2

EXHIBIT A

STORM SEWER EASEMENT (LEGAL DESCRIPTIONS)

LEGAL DESCRIPTION - P.I.N.: 24-14-355-022

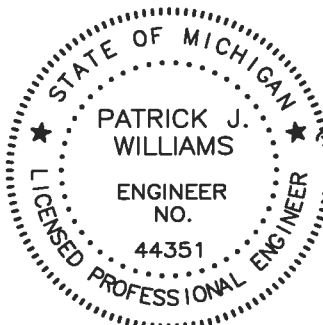
LAND SITUATED IN SECTION 14, TOWN 1 NORTH, RANGE 10 EAST, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS: ALL OF LOTS 3527 AND 3528, "CALIFORNIA BUNGALOW SUBDIVISION NO. 6", AS RECORDED IN LIBER 41 OF PLATS, PAGE 32, OAKLAND COUNTY RECORDS, ALSO VACATED PORTION OF RAINBOW CIRCLE, ADJACENT TO SAID LOTS 3527 AND 3528.

LEGAL DESCRIPTION - EASEMENT

A 12 FOOT WIDE STORM SEWER EASEMENT LOCATED WITHIN LOT 3527, "CALIFORNIA BUNGALOW SUBDIVISION NO. 6", AS RECORDED IN LIBER 41 OF PLATS, PAGE 32, OAKLAND COUNTY RECORDS, LYING IN THE SOUTHWEST 1/4 OF SECTION 14, TOWN 1 NORTH, RANGE 10 EAST, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN, WHOSE CENTERLINE IS MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 3527; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 48.90 FEET ALONG THE SOUTH LINE OF SAID LOT 3527; THENCE NORTH 15 DEGREES 38 MINUTES 58 SECONDS EAST, 6.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 20.54 FEET TO POINT A; THENCE NORTH 75 DEGREES 20 MINUTES 36 SECONDS WEST, 83.83 FEET TO A POINT OF ENDING; THENCE CONTINUING FROM SAID POINT A, NORTH 25 DEGREES 49 MINUTES 38 SECONDS EAST, 48.00 FEET TO A POINT OF ENDING.

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257

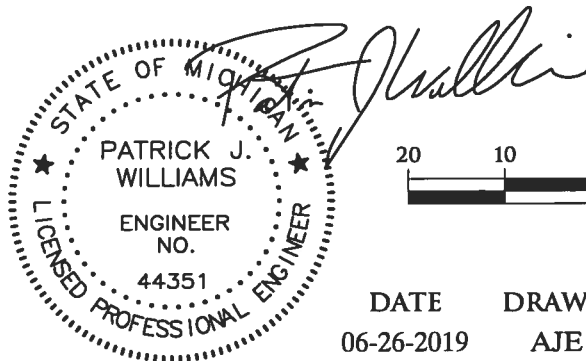
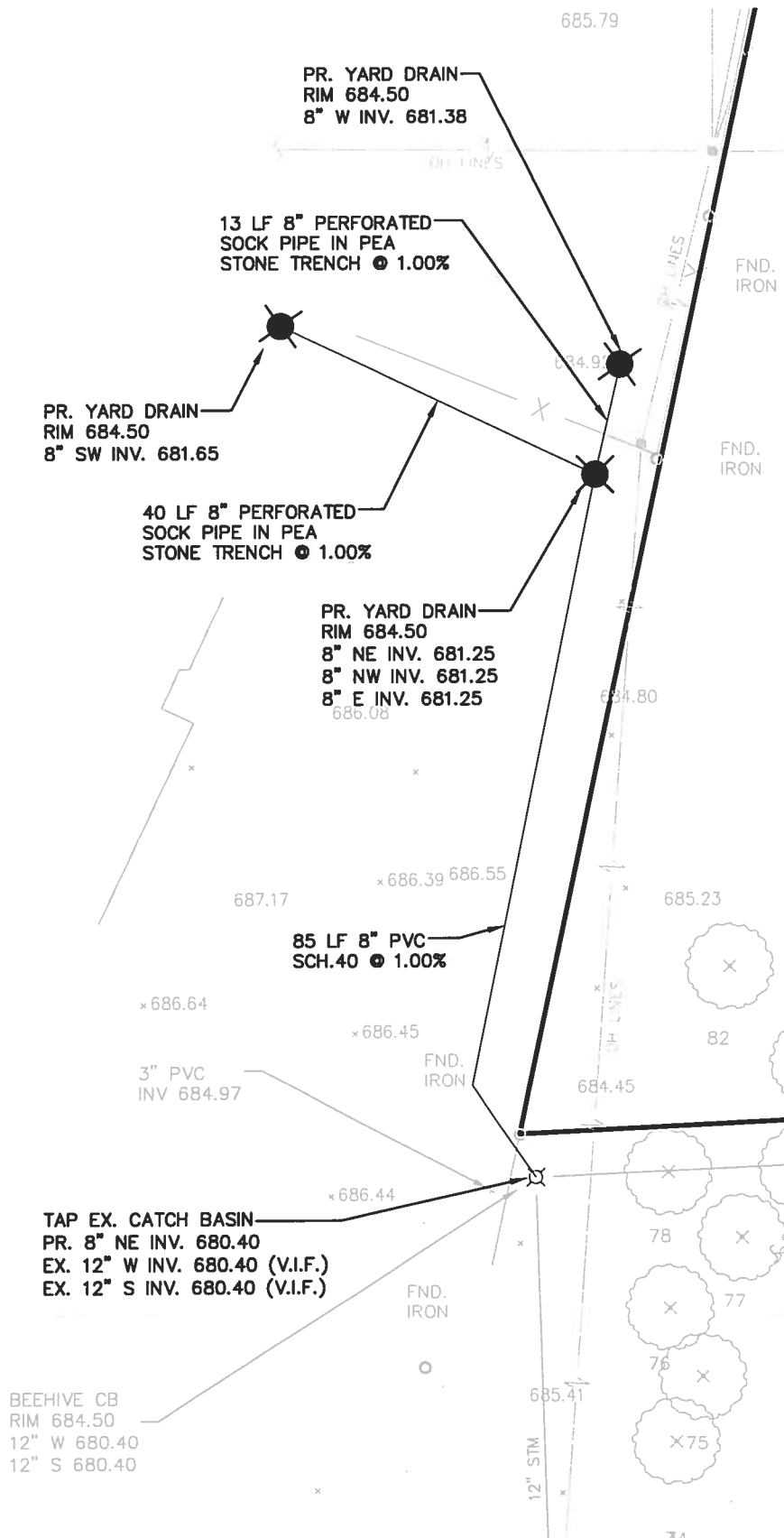
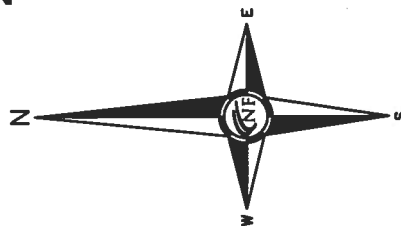


A handwritten signature in black ink that reads "Patrick J. Williams".

DATE	DRAWN	JOB NO.	SHEET
06-28-2019	AJE	D373-02	2 of 2

STORM SEWER PLAN

NORTH PROPERTY LINE



NOWAK & FRAUS ENGINEERS
 46777 WOODWARD AVE.
 PONTIAC, MI 48342-5032
 TEL. (248) 332-7931
 FAX. (248) 332-8257



SCALE: 1" = 20'

DATE	DRAWN	JOB NO.	SHEET
06-26-2019	AJE	D373-02	1 of 1



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: July 22, 2019

RE: **MOTION TO APPROVE AN ORDINANCE TO AMEND THE CITY OF LATHRUP VILLAGE CODE OF ORDINANCES AT CHAPTER 14. BUILDINGS AND REGULATIONS, ARTICLE VI. – PROPERTY MAINTENANCE CODE; BY DELETING ARTICLE VI IN ITS ENTIRETY AND REPLACING AS FOLLOWS; IN ORDER TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE AS THE PROPERTY MAINTENANCE CODE FOR THE CITY AND TO INCLUDE THE NECESSARY ADDITIONS, INSERTIONS AND CHANGES TO THE PROPERTY MAINTENANCE CODE NECESSITATED BY THE ADOPTION.**

The ordinance updates the Property Maintenance Code's reference to the 2006 edition of International Property Maintenance Code to the more current 2018 edition. Also, updates the ordinance to eliminate the Building Board of Review.

Suggested Motion:

To Approve the 1st reading of the Ordinance to amend the City of Lathrup Village Code of Ordinances at Chapter 14 – Buildings and Regulations, Article VI – Property Maintenance Code.

Motion by _____, Seconded by _____,

ORDINANCE NO. _____-19

CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CITY OF LATHRUP VILLAGE CODE OF ORDINANCES AT CHAPTER 14. BUILDINGS AND REGULATIONS, ARTICLE VI. – PROPERTY MAINTENANCE CODE; BY DELETING ARTICLE VI IN ITS ENTIRETY AND REPLACING AS FOLLOWS; IN ORDER TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE AS THE PROPERTY MAINTENANCE CODE FOR THE CITY AND TO INCLUDE THE NECESSARY ADDITIONS, INSERTIONS AND CHANGES TO THE PROPERTY MAINTENANCE CODE NECESSITATED BY THE ADOPTION.

THE CITY OF LATHRUP VILLAGE ORDAINS:

Section 1. Amendment.

Chapter 14 - Buildings and Regulations; Article VI – Property Maintenance Code, shall be amended in its entirety and shall read as follows:

14-151 Code Adoption.

The International Property Maintenance Code, 2018 Edition, as published by the International Code Council, is hereby adopted as the Property Maintenance Code for the City of Lathrup Village, with the insertions and amendments specified in this chapter. A copy of the International Property Maintenance Code, 2018 Edition, is available for inspection at the office of the City Clerk.

14-152 Insertions.

The following sections of the International Property Maintenance Code, 2018 Edition, are completed by inserting the following information:

101.1 Title. Insert: “City of Lathrup Village.”

103.5 Fees. Insert: “As adopted by Resolution of the City of Lathrup Village Council.”

112.4 Failure to comply. Insert: “...a fine established by Section 2-214, Effect of criminal offense; civil fines, costs, damages, expenses, of Article VI, Municipal Civil Infractions, of Chapter 2 Administration, of Part Two Code of Ordinances.”

302.4 *Weeds*. Insert: “seven (7”) inches.”

304.14 *Insect screens*. Insert: “March 1 to December 1.”

602.3 *Heat Supply*. Insert: “October 1 to May 15.”

602.4 *Occupiable work spaces*. Insert: “October 1 to May 15.”

14-153 Amendments.

(a) The following sections of the International Property Maintenance Code, 2018 Edition, are amended to read as follows:

103.1 General. The City of Lathrup Village Building Official is designated as the code official for purposes of administering and enforcing this Code.

106.3 Prosecution of violation. Any person failing to comply with a notice of violation or order served in accordance with section 107 shall be deemed responsible for a municipal civil infraction, and the violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the code official may institute the appropriate proceeding at law or in equity to restrain, correct, or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure or premises in violation of the provisions of this Code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the violation is located and shall be a lien upon such real estate that may be assessed and collected on the tax rolls in the same manner and with the same interest and penalties as delinquent special assessments.

106.4. Violation penalties. Any person, firm or corporation who shall violate a provision of this Code, or fail to comply therewith, or with any of the requirements thereof, shall be responsible for a municipal civil infraction and be subject to the penalties, including civil fines, costs, damages, expenses and court judgments and orders to enforce or enjoin violations of this Code as provided in Chapter 2 Article VI of the City of Lathrup Village Code of Ordinances. Each day that a violation continues after due notice has been served, in accordance with the terms and provisions hereof, shall be deemed a separate offense. A violation of any of the provisions of this Code is hereby declared to be a public nuisance per se and may be abated by order of any court of competent jurisdiction.

111.2. Membership of the board. As authorized by Section 14 of the Stille-DeRossett-Hale Single State Construction Code Act, Public Act

No. 230 of 1972, the Construction Board of Appeals for the City of Lathrup Village shall serve as the Board of Appeals as provided by Section 111.

(b) Sections 111.2.1, 111.2.2, 111.2.3, 111.2.4 and 111.2.5 of the International Property Maintenance Code, 2018 Edition, are deleted.

Sec. 14-154. - Firewood storage.

(a) *Definitions.* Firewood means and includes all wood, logs, twigs, branches, stumps, stakes, scrap wood, wooden shingles and similar materials kept or stored outside upon property within the city, which materials are capable of being burned in a fireplace or wood burning stove.

(b) *Storage.* Any firewood stored or kept outside upon property within the city shall not be placed or stored within 12 inches of any adjoining property line. Storage shall be permitted only on a secure rack, base or other device that keeps the firewood eight inches above the ground to prevent the infestation of rodents and vermin.

(c) *Locations restricted.* Any firewood stored or kept outside upon property within the city shall not be placed or kept in the front yard of a residential home.

(d) *Penalty.* Any person who shall violate this section shall be deemed to have committed a civil infraction.

Secs. 14-155—14-180. - Reserved.

Section 2. Repealer.

This Ordinance hereby repeals any ordinances in conflict herewith.

Section 3. Savings Clause.

That nothing in this Ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections, and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 5. Adoption and Effective Date.

This Ordinance shall be published in the manner required by law and shall become effective ten (10) days after the date of its publication. A copy of the ordinance shall also be made available for public use and inspection in the office of the City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN THIS ____ DAY OF _____, 2019.

Yvette Talley, City Clerk

Date of Introduction: July 22, 2019
Date of Adoption: 2019
Date of Publication of
Notice of Adoption: 2019

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of the ordinance passed at a meeting of the City of Lathrup Village held on the ____ day of _____, 2019.

Yvette Talley, City Clerk



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: July 22, 2019

RE: MOTION TO APPROVE AN ORDINANCE TO AMEND THE CITY OF LATHRUP VILLAGE CODE OF ORDINANCES AT CHAPTER 46. MISCELLANEOUS OFFENSES, PROVISIONS, FORFEITURES AND PENALTIES, BY ADDING ARTICLE XII. PARKS AND RECREATION PROTECTION AND TO REPEAL EXISTING SECTION 46-31

The 1st reading of the ordinance was held on June 22, 2019. The ordinance allows for the enforcement of the policies for the parks. The ordinance addresses policies including: park rentals are by permit only; hours; conduct; trash; animals (and their poo); parking; fire arms; fireworks; and fire. Violations are a civil infraction and fines are \$100 for the first offense; \$200 for a 2nd offense; and \$300 for a 3rd and subsequent offenses.

Suggested Motion:

To Approve The 2nd Reading And Adoption Of The Ordinance To Amend The City Of Lathrup Village Code Of Ordinances At Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures And Penalties, By Adding Article Xii. Parks And Recreation Protection And To Repeal Existing Section 46-31

Motion by _____, Seconded by _____,

Motion by _____, Seconded by _____,

ORDINANCE NO. _____-19

CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CITY OF
LATHRUP VILLAGE CODE OF ORDINANCES AT
CHAPTER 46. MISCELLANEOUS OFFENSES, PROVISIONS, FORFEITURES AND
PENALTIES, BY ADDING ARTICLE XII. PARKS AND RECREATION PROTECTION
AND TO REPEAL EXISTING SECTION 46-31

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

PART I. TITLE.

This Ordinance shall be known as the "Parks and Recreation Protection Ordinance".

PART II. ORDINANCE AMENDMENT.

That Chapter 46. Miscellaneous Offense Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection of the City of Lathrup Village Code of Ordinances is hereby added to read as follows in its entirety:

ARTICLE XII. - PARKS AND RECREATION PROTECTION

Sec. 46-172. - Definition.

The words "park" and "park area", when used in this article, shall mean any public park, recreation area or recreation facility operated by the department of parks and recreation.

Sec. 46-173. General Rental Policies.

- (a) Park rental is by permit only;
- (b) The rental applicant must remain on site for the duration of the rental period;
- (c) Event organizers must have a printed copy of their rental agreement to display upon request;
- (d) Reservation holders may not transfer a park permit;
- (e) The use of any park is at your own risk, the City does not assume responsibility for injury or any loss, theft or damage to personal items.

Sec. 46-174. - Hours.

(a) All parks of the city shall be open from 8:00 a.m. to 10:00 p.m., unless otherwise posted.

(b) It shall be unlawful for any person to utilize a park other than during park hours.

(c) When renting a park setup may not begin before 8:00am, All activities, including cleanup, must be completed by 9:00 pm.

Sec. 46-175. - Protection of structures, plants, earth, waters and wildlife generally.

It shall be unlawful within a park for any person to:

(a) Mark, deface, disfigure, injure, tamper with or displace or remove any park property or appurtenances whatsoever, either real or personal;

(b) Misuse or abuse any park restroom, washroom or similar facility to the detriment of its maintenance in a neat and sanitary condition;

(c) Dig or remove any soil, rock, sand, stones, trees, grass, shrubs or plants or other wood or materials, or make any excavation by tool, equipment, blasting or other means or agency;

(d) Damage, cut, carve, mark, transplant or remove any plant, or injure the bark, or pick flowers or seed of any tree or plant, or in any other way injure the natural beauty or usefulness of any area;

(e) Climb, stand or sit upon monuments, planters, trees, fountains, railings, fences or upon any other property not designated or customarily used for such purpose;

(f) Attach any rope or cable or other contrivance to any tree, fence, railing, bridge, bench, or other structure;

(g) Throw, discharge, or otherwise place or cause to be placed in the waters of any fountains, ponds, lake, stream or other body of water in or adjacent to any park or any tributary stream, storm sewer, or drain flowing into such water, any substance, matter or thing, liquid or solid, which will or may result in the pollution of such waters;

(h) Tie or hitch an animal to any tree or plant; or

(i) Hunt, molest, harm, frighten, kill, trap, pursue, chase, tease, shoot or throw any object at any animal, wildlife, or bird.

Sec. 46-176. - Conduct within parks.

It shall be unlawful within a park for any person to:

- (a) Prevent or interfere with another's lawful use of a park or any park facility;
- (b) Conduct or participate in any form of gambling, lottery or game of chance, except as permitted by state law and approved by the council and department of parks and recreation;
- (c) Consume alcoholic liquor unless authorized by resolution of city council and posted with a notice that such consumption has been authorize;
- (d) Smoke, vape, use an electronic cigarette, use marijuana or any marijuana infused product;
- (e) Play any musical instrument, radio, record, tape player or other device in a manner which interferes with the enjoyment of the park by others or which is disturbing to adjacent residents, music levels must stay under 65 decibels.
- (f) Attach decorations to a pavilion/ picnic shelter or gazebo in any way, loose decorations such as confetti and glitter are also prohibited.
- (g) Erect or maintain any bounce house, inflatable, petting zoo and/or animal ride, except for City sponsored events
- (h) Engage in commercial activity, promote any business or commercial venture, fundraise, or require anyone to pay or make a donation to attend the event.

Sec. 46-177. - Rubbish.

- (a) It shall be unlawful for any person to take into, carry through, or put into any park, any rubbish, refuse, garbage or other waste material;
- (b) It shall be unlawful for any person responsible for the presence of rubbish, refuse, garbage or waste material in any park to fail to deposit such in receptacles so provided within a park or fail to remove such from a park for proper disposal elsewhere. Where receptacles are not provided in a park or are filled to capacity, all such rubbish, refuse, garbage or waste material shall be removed from a park by the person responsible for its presence for proper disposal elsewhere;
- (c) Used charcoal must be disposed of in designated charcoal bins.

Sec. 46-178. - Animals.

(a) It shall be unlawful for any person to:

1. Take any dog or other pet into any park except when kept on a leash not more than six (6) feet in length and kept under the immediate control of the owner or person having custody of the animal; or
2. Fail to remove any animal excrement deposited in a park by any dog or pet taken into a park by such person.

(b) This section shall not apply to service animals.

Sec. 46-179. - Operation and parking of vehicles.

It shall be unlawful for any person to do any of the following with a city park:

- (a) Drive any vehicle in excess of fifteen (15) miles per hour;
- (b) Park a vehicle anywhere except in a designated parking area, including setup and cleanup;
- (c) Park a vehicle when the operator or a passenger is not making active use of the park, or allow a vehicle to remain within a park when the operator or passenger has left the park;
- (d) Leave a vehicle standing or parked during hours when the park is closed;
- (e) Park any type of trailer at any time, except for the purpose of conducting official city business;
- (f) Ride a bicycle without reasonable regard to the safety of others;
- (g) Drive any vehicle on any area except the park roads or parking areas designated as open to public travel or such areas as may on occasion be specifically designated by signs as temporary driving areas;
- (h) If any vehicle or trailer is parked or left standing in violation of the rules set forth in this subsection, the city may immediately remove such vehicle or trailer and impound the same, and thereafter process such vehicle or trailer in accordance with applicable provisions of law or ordinance; or
- (i) Subsections (b) through (7g) shall not apply to city personnel engaged in official business.

Sec. 46-180. - Firearms and fireworks.

It shall be unlawful for any person to bring into any park or have in his possession in any park:

- (a) Any firearm as defined in Act No. 189 of the Public Acts of Michigan of 1959 (MCL 8.3t, MSA 2.212(20)), as amended, BB gun, pellet gun, air gun, spring gun, slingshot, bow, or other weapon from which a dangerous projectile may be propelled by explosives, spring, gas or air, except as otherwise expressly authorized by law;
- (b) Any starter pistol or other device from which blank cartridges may be discharged; or
- (c) Any fireworks as defined in the Michigan Fireworks Safety Act, Act 256 of 2011, Section 28.452, as amended.

Sec. 46-181. - Fires.

It shall be unlawful within a park for any person to:

- (a) Kindle, build, maintain or use a fire except in portable picnic stoves or in such places provided for such purposes;
- (b) Operate a deep-fryer;
- (c) Dump any burning or hot ash into any trash receptacle or elsewhere in a park unless the receptacle shall be marked as being a receptacle for such material.

Section 46-182. Penalty and Enforcement

(a) Any person who shall violate any section within this Article shall be guilty of a municipal civil infraction and responsible for a fine in the amount of \$100 for a first offense, \$200 for a second offense and \$300 for third and subsequent offenses.

(b) In addition to the police department, the provisions of this section shall be enforced by the director, deputy director and foreman in the department of public works of the city and by the director, deputy director, supervisors and assistant supervisors in the department of parks and recreation of the city.

Sections 46-182 – 46-192 Reserved.

PART III.

REPEALER.

That within Chapter 46 Miscellaneous Offense Provisions, Forfeitures and Penalties, Article II. Offenses Affecting Government Functions Section 46-31 is hereby repealed.

**PART IV.
SEVERABILITY.**

If any section, subsection, clause, phrase, or portion of this article is for any reason held invalid by a court of competent jurisdiction, such portion shall be deemed a separate and distinct provision, and such holding shall not affect the validity of the remaining portions.

PART V. SAVINGS.

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force where they commenced.

PART VI. EFFECTIVE DATE.

This Ordinance shall be published in the manner required by law and shall become effective ten (10) days after the date of its publication. A copy of the ordinance shall also be made available for public use and inspection in the office of the City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN THIS ____ DAY OF _____, 2019.

Yvette Talley, City Clerk

Date of Introduction: June 17, 2019
Date of Adoption: 2019
Date of Publication of
Notice of Adoption: 2019

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of the ordinance passed at a meeting of the City of Lathrup Village held on the ____ day of _____, 2019.

Yvette Talley, City Clerk



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: July 22, 2019

RE: MOTION TO APPROVE ROAD COMMISSION FOR OAKLAND COUNTY – TRAFFIC SIGNAL LED RE-LAMPING (WB I-696 X – OVER E. SOUTHFIELD AND EB I-696 X – OVER W SOUTHFIELD) FOR \$11,000

The City of Lathrup Village and the Road Commission for Oakland County (RCOC) have a long-standing agreement for sharing costs for the installation, maintenance, and operation of traffic control devices. The proportionate share of all costs are billed monthly. The RCOC has given a notification that the traffic signals that are scheduled to be re-lamped in Lathrup Village are:

- West Bound I-696 Expressway – Over East Southfield
- East Bound I-696 Expressway – Over West Southfield

There is a 50% cost split and the estimated cost to Lathrup Village is \$11,000. The typical intersection costs about \$10,000.

Suggested Motion:

To Approve the cost sharing with the Road Commission for Oakland County for the Traffic Signal LED Re-lamping project, for an estimated cost of \$11,000.

Motion by _____, Seconded by _____,

Motion by _____, Seconded by _____,



QUALITY LIFE THROUGH GOOD ROADS:
ROAD COMMISSION FOR OAKLAND COUNTY
"WE CARE."

Board of Road Commissioners

Gregory C. Jamian
Commissioner

Ronald J. Fowkes
Commissioner

Andrea LaLonde
Commissioner

Dennis G. Kolar, P.E.
Managing Director

Gary Piotrowicz, P.E., P.T.O.E.
Deputy Managing Director
County Highway Engineer

May 3, 2019

Lathrup Village,

In the fall of 2019, your monthly traffic signal invoices will include the costs for the re-lamping of the LEDs. The traffic signals that are scheduled to be re-lamped in your community are as follows:

- WB I-696 X-Over E Southfield
- EB I-696 X-Over W Southfield

A typical intersection will cost about \$10,000. This cost will be split per the traffic signal maintenance agreements in place at each intersection. It is expected that your agency signal costs are estimated to be \$11,000.

If you have any questions or concerns, please feel free to contact Ahmad Jawad at (248) 858-7250

Sincerely,

Danielle Deneau
Director
Traffic Safety Department

Traffic-Safety
Department
Traffic Operations Center

1200 N. Telegraph, West 49
Pontiac, MI
48341

248-858-7250

FAX
248-858-7251

www.rcocweb.org



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: July 22, 2019

**RE: MOTION TO APPROVE AMENDED ARTICLES OF INCORPORATION OF THE
SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY**

The SOCWA Board is proposed changes to the Articles of Incorporation. This requires adoption by each of the member communities. A summary of the changes and a copy of the existing Articles and proposed amendments are provided in your packet. A number of the changes are to remove obsolete provisions and add clarity.

Suggested Motion:

To Approve the amended Articles of Incorporation of the Southeastern Oakland County Water Authority.

Motion by _____, Seconded by _____,

Motion by _____, Seconded by _____,

July 3, 2019

Board of Trustees
Southeastern Oakland County Water Authority

Subject: Revisions to SOCWA's Articles of Incorporation

Board Members:

Attached to this letter, please find the following:

1. A draft of SOCWA's Articles of Incorporation,
2. A summary of the proposed revisions to the existing Articles and the reasons for the proposed revisions,
3. The current Articles of Incorporation.

The draft Articles were developed by Mr. Davis and me. We are proposing to review the draft Articles with the Board at the July Board meeting and to ask for unanimous approval of the Articles at the August Board meeting. Following Board approval of the Articles, I will be contacting each member of the Board to discuss the approval process that will be required in each member community.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: "That the report on Revisions to SOCWA's Articles of Incorporation be received and filed."

AMENDED
ARTICLES OF INCORPORATION
OF THE
SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY

(Amended as of ----- 2019)

These Amended Articles of Incorporation are adopted by the constituent municipalities for the purpose of continuing an Authority under the provisions of Act No. 196 of the Michigan Public Acts of 1952.

ARTICLE I

Legal Name

The name of this Authority is "Southeastern Oakland County Water Authority."

ARTICLE II

Constituent Municipalities

The names of the municipalities constituting this Authority are: City of Berkley, Village of Beverly Hills, Village of Bingham Farms, City of Birmingham, City of Clawson, City of Huntington Woods, City of Lathrup Village, City of Pleasant Ridge, City of Royal Oak, City of Southfield and Township of Southfield, all in Oakland County, Michigan, sometimes herein referred to as the "constituent municipalities." The Village of Franklin shall become a constituent municipality upon the exercise of jurisdiction over a water supply system within its boundaries.

ARTICLE III

Purposes of SOCWA

The purposes of SOCWA are all lawful proposes allowed under the Enabling Law and these Articles.

ARTICLE IV

Powers of SOCWA

This Authority shall be a body corporate with power to sue or to be sued in any court of this state. The Authority shall be comprised of the territory lying within the constituent municipalities. No change in municipal jurisdiction over any territory within the Authority shall in any manner affect the Authority or its boundaries. This Authority shall possess all the powers granted by

statute and by these Articles, and all powers necessary to carry out the purpose of its incorporation and those incident thereto. The enumeration of any powers herein shall not be construed as a limitation upon its general powers unless the context shall clearly indicate otherwise. This Authority shall have a corporate seal. The powers granted to SOCWA under the Enabling Law shall be in addition to those granted by any other state statute or these Articles.

ARTICLE V

Dissolution of SOCWA

This Authority shall continue in existence until dissolved by act of the parties or by law. This Authority shall not be dissolved if such dissolution would operate as an impairment of any of its existing contracts.

ARTICLE VI

Fiscal Year

The fiscal year of the Authority shall commence on the first day of July in each year and end on the 30th day of June of the following year.

ARTICLE VII

The Board

The governing body of this Authority shall be a Board of Trustees (sometimes hereinafter referred to as the "Board") which shall be constituted of one (1) representative from each constituent municipality, who shall be appointed by the governing body of such municipality on or before the 15th day of June of each year, and shall serve during the next fiscal year and until their successor is appointed. The members of the Board of Trustees shall serve without compensation but the Board in its discretion may authorize the payment of the actual expenditures of any member, incurred in connection with the business of the Authority.

The Board shall, at its July meeting of each year, place on its Agenda the issue of "organization". At the July organizational meeting, the Board shall select a Chair, a Vice-Chair, and a Secretary, who shall otherwise be existing members of the Board. At such organization meeting, the Board shall also select a Treasurer and a Finance Director, who may or may not be members of the Board. Such officers shall serve until the July organizational meeting of the following year and/or until

their respective successors shall be selected. No person shall serve as Chair, Vice Chair or Secretary after he/she ceases to be a member of the Board.

The governing body of each Constituent municipality shall, at the time of appointing its regular representative on the Board of Trustees also appoint an alternate representative who shall have the right to act in the place of the regular representative in event of the latter's absence from any meeting of the Board of Trustees, but the alternate's authority shall be limited to the business conducted at such meeting. For any other purpose he/she shall not be considered a member of the Board. It shall not be necessary to serve notice of meeting upon such alternates. No appointment to the Board and no selection of an officer of the Board shall be deemed to be invalid because it was not made within or at the time specified in these Articles. Any Board member or any alternate may be removed at any time by action of the governing body of the municipality which he/she represents. Any officer of SOCWA may be removed by action of the Board by a majority vote of the Constituent Members.

ARTICLE VIII

Board Vacancy

In event of a vacancy on the Board, the governing body of the municipality entitled to such representative, shall fill the vacancy for the unexpired term. In event of a vacancy in any office of the Board, such vacancy shall be filled by the Board for the unexpired term. In case of the temporary absence or disability of any officer, the Board may appoint some person to temporarily act in their stead except that, in event of the temporary absence or disability of the Chair, the Vice-Chair shall so act.

ARTICLE IX

Voting Power

The number of votes to which each representative on the Board of Trustees shall from time to time be entitled, be one vote for each 200 million gallons, or a major fraction thereof, of water delivered during the preceding fiscal year by the Authority to the municipality which he/she represents. Under all circumstances, each representative shall have at least one vote.

The representative of any municipality becoming a constituent municipality in the future shall be entitled to one (1) vote until that municipality shall have been a constituent municipality of the Authority for a complete fiscal year, at which time the number of votes shall be determined in accordance with the provisions of this Article.

ARTICLE X

Board Meetings and Voting

All meetings of the Board shall comply with Michigan's Open Meetings Act, MCL 12.261, et. Seq., including all future amendments. Meetings of the Board shall be held monthly, at such times and places as shall be prescribed by resolution of the Board. Special meetings of the Board may be called by the Chair, or any three (3) Constituent Members of the Board, by serving written notice of the time, place and purpose thereof, upon each member of the Board, personally, or by leaving it at his/her office, at least seventy-two (72) hours prior to the time of such meeting, or by depositing the same in a United States Post Office or mail box within the limits of SOCWA, at least seventy-two (72) hours prior to the time of such meeting, enclosed in a sealed envelope properly addressed to him/her at his/her home or office address, with postage fully prepaid thereon. Special meetings of the Board at which all Constituent Members are present shall be deemed to be valid even though no written notice thereof may have been given as above provided. Any Constituent Member of the Board may waive notice of any meeting either before or after the holding thereof. The presence of not less than four members of the Board holding more than fifty per centum of the total voting power of the entire Board, shall be required for a quorum.

The Board shall act by motion, resolution, or ordinance. For the passage of any motion, resolution or ordinance, there shall be required the affirmative vote of not less than four members of the Board possessing more than one-half of the total votes of the entire Board, except where a larger vote is required by these Articles. The Board shall have the right to adopt, from time to time, rules governing the procedure which are not in conflict with the terms of any statute or of these Articles. Board procedures shall be governed by Robert's Rules of Order, as amended from time to time. The Board shall keep minutes of its proceedings, which shall be approved and signed by the Chair

and Secretary. All votes shall be by "Yeas" and "Nays". The journal shall show how each member voted and the total number of votes for and against each motion, resolution or ordinance.

ARTICLE XI

General Manager

The Board of Trustees shall appoint a General Manager. The General Manager shall be the chief administrative officer of the Authority and shall perform all of the purely administrative functions of the Authority, unless otherwise expressly delegated in these Articles. All such functions shall be performed in harmony with the adopted policies and direction of the Board. The General Manager shall serve at the will and direction of the Board.

ARTICLE XII

Board Officers

The Chair of the Board shall be the presiding officer thereof. Except as herein otherwise provided, he/she shall not have any executive or administrative functions. In the absence or disability of the Chair, the Vice-Chair shall perform the duties of the Chair. The Secretary shall be the recording officer of the Board. The Treasurer shall be custodian of the funds of the Authority. The Finance Director shall be the chief accounting officer of the Authority. All monies shall be deposited in a bank or banks, to be designated by the Board, and all checks or other forms of withdrawal therefrom shall be signed by the Treasurer, Chairman or Secretary of the Board and countersigned by the Finance Director or General Manager. The Treasurer, and such other officers and employees as the Board shall determine, shall give to the Authority a bond in an amount as determined by the Board, conditioned upon the faithful performance of the duties of their respective offices. The cost of said bonds shall be paid by the Authority. The officers of the Board shall have such other powers and duties as may be conferred upon them by the Board.

ARTICLE XIII

Property

The Authority may acquire private property for a water supply system by purchase, construction, lease, gift, devise or condemnation, either within or without its corporate limits, and may hold, manage, control, sell, exchange or lease such property. For the purpose of condemnation, the

Authority may proceed under the provisions of Act 149 of the Public Acts of 1911, as now or hereafter amended, or any other appropriate statute.

ARTICLE XIV

Contracts-Members

The Authority and its constituent municipalities shall enter into a contract or contracts for the sale by the Authority and purchase by the municipalities, of water provided that such contracts shall be for a period not exceeding fifty (50) years. The Authority shall continue to furnish water to any constituent municipality for such of its non-resident customers as were described by name or location in the original water supply contract between it and the Authority, and the daily water demand of such non-resident customers shall be included in the daily water demand of the municipality. In other cases, the furnishing of water by a constituent municipality to non-resident customers shall be contingent upon approval of the Board. If such a contract shall specify the charges to be made for such service, then such charges shall be subject to increase by the Authority at any time if necessary, in order to provide funds to meet its obligations.

As of the effective date of these Articles, the current members of the Authority have purchased and paid for the Allocated Capacity values displayed in the table below:

<u>Municipality</u>	<u>Allocated Capacity M.G.D. (Million of Gallons Per Day)</u>
City of Berkley	5.53
Village of Beverly Hills	7.80
Village of Bingham Farms	1.00
City of Birmingham	8.49
City of Clawson	4.40
*Village of Franklin	0.00
City of Huntington Woods (Exclusive of the Rackham Golf Course and Detroit Zoological Properties)	3.22
City of Huntington Woods (portion within Rackham Golf Course and Detroit Zoological Properties)	2.09
City of Lathrup Village	3.20
City of Pleasant Ridge	1.96
City of Royal Oak	21.42
City of Southfield	38.00
Township of Southfield	<u>0.00</u>
Total:	97.11

*If Franklin becomes a constituent municipality.

The contract with the City of Huntington Woods shall be exclusive of the properties therein owned by the City of Detroit and designated as the Rackham Municipal Golf Course and the Detroit Zoological Park. There shall be a separate contract between the Authority and the City of Detroit for furnishing water to these Detroit properties.

Should any constituent municipality use water in any one day in excess of its allocated capacity as herein specified during any two 24-hour periods, its allocated capacity shall be increased as of July 1 of the next succeeding fiscal year to an amount corresponding to the average of the two days when the maximum use had occurred, and a demand charge shall then be paid based upon said increased allocation. The Board may enter into agreements with the constituent municipalities to provide for additional allocated capacity prior to the financing and construction of additions or improvements to the Authority system to provide additional water supply.

The demand charge (Ready-To-Serve Charge) shall be calculated by dividing the Net Position (or equivalent) of the Authority in dollars as determined by the Auditors of the Authority at the end of the most recent fiscal year by the then current total Allocated Capacity (in million gallons per day). This demand charge (in \$ per million gallons per day) shall be multiplied by the additional allocated capacity to obtain a Total Increased Demand Charge that shall be paid to the Authority over a twenty-five (25) year period in equal annual amounts.

If the Board approves a new member community, including the Village of Franklin, following the provisions of Article XXIII, the contract for the new member community shall contain a Demand Charge (Ready-to-Serve) charge as calculated above.

ARTICLE XV

Contracts – Non-Members

The Authority may also enter into a contract with any non-constituent city, village or township or with any city water supply district as defined in Section 3 of Act 107 of the Public Acts of 1941, as now amended, or to any similar independently financed and operated water supply system in a prescribed water supply district, for the sale and purchase of water, and may provide for charges greater than those to the constituent municipalities, but the charges thereunder shall be subject to change by the Authority from time to time.

ARTICLE XVI

Contracts – Water Purchase

The Authority shall have the power to contract with any public corporation for the purchase of water by the Authority from such public corporation.

ARTICLE XVII

Bonds

For the purpose of acquiring, improving, enlarging and/or extending a water supply system or systems, this Authority may issue self-liquidating revenue bonds, in accordance with the provisions of Act 94 of the Public Acts of 1933, as now or hereafter amended, or any other act providing for the issuance of such bonds, provided, that no such bonds shall be a general obligation of the Authority but shall be payable solely from revenues of the Authority's water supply system or systems.

ARTICLE XVIII

Board Compensation

The Board shall have the power to secure all necessary services to carry out the functions of the Authority and to fix the compensation therefor: provided, that no officer or employee of any constituent municipality shall receive any compensation from the Authority except by the vote of members of the Board possessing at least two-thirds of the total voting power of the entire Board.

ARTICLE XIX

Annual Audit

The Board shall cause an annual audit to be made of its financial transactions by a certified public accountant and shall furnish a copy thereof to each constituent municipality.

ARTICLE XX

Members Refusing to Contract

If any constituent municipality shall refuse or neglect to enter into a contract for the purchase of water from the Authority, then the Board by the vote of members thereof possessing at least two-thirds (2/3rds) of the total voting power of the entire Board, may expel such municipality as a constituent part of the Authority. The Board may not modify or cancel any contract upon which its revenues are based, if the same would impair the obligation of any bond contract. Any existing contract between a constituent municipality and the Authority shall not be modified unless approved by the vote of not less than 2/3rds of the members of the Board. Contracts with any municipality becoming a constituent member of the Authority in the future shall be approved by not less than 2/3rds of the members of the Board.

ARTICLE XXI

Revenue Shortfall

If for any reason the total income of the Authority during any fiscal year shall not be sufficient to satisfy its obligations accruing during such year, including payments to be made to the Bond and Interest Redemption Fund if revenue bonds are outstanding, then the amount of any deficiency may be prorated among the constituent municipalities, in accordance with the amount of water delivered by the Authority to said respective municipalities during such fiscal year, which amount shall be considered as an additional charge for water.

ARTICLE XXII

Amendment of Articles

These Articles of Incorporation may be amended as provided in said Act 196 of the Public Acts of 1952 as now existing or hereafter amended. All Amendments to these Articles require a positive vote of the legislative body of each Constituent Member and a unanimous vote of the Board.

ARTICLE XXIII

Addition of New Members

Any city, village or township which at any time is not a constituent part of this Authority, may become a part thereof in the manner provided by said Act 196 of the Public Acts of 1952 as now existing or hereafter amended, and shall thereafter be deemed to be both an incorporating and constituent municipality. A municipality may become a Constituent Member of SOCWA by a positive vote of that municipality's legislative body and by an Amendment of these Articles consistent with the procedure set forth in Article XXVI above.

ARTICLE XXIV

Publication of Articles

These Articles shall be published once in a newspaper circulating within the SOCWA Constituent Member communities. One printed copy of such Articles of Incorporation certified as a true copy thereof, with the date and place of publication, shall be filed with each the Secretary of State and the Clerk of the County of Oakland, within thirty (30) days after execution has been completed.

ARTICLE XXV

Effective Date

This Authority shall become effective upon the filing of printed copies of these Articles, as provided in the preceding Article.

SUMMARY OF PROPOSED CHANGES TO ARTICLES OF INCORPORATION

SECTION OF NEW ARTICLES	SECTION OF OLD ARTICLES	SUMMARY OF CHANGES	REASON FOR CHANGE
Title and Article I	Title and Article I	No change	
Each Article		Added heading to identify topic of Article	Clarity
Each Article		Eliminated specific gender references	
Article II	Article II	Include old Southfield Twp. municipalities (and Franklin) as members, delete listing of members creating SOCWA, members listed in alphabetical order	Clarity
Article III	Article III	Purpose broadened to include all lawful purposes allowed under enabling law	Allows SOCWA to perform other possible functions within the scope of the enabling law
Article IV	Article IV	Expands powers of SOCWA to include any powers granted under the Enabling Law, any other State Statutes and the Articles	Allows SOCWA to perform other possible functions, within the scope of the enabling law and State statutes
Article V	Article V	No change	
Article VI	Article VI	No change	
Article VII	Article VII	Removed second Wednesday in July at 3:00 requirement for Annual Meeting, removed Assistant Secretary position, deleted obsolete language about start up of Authority	Remove obsolete provisions
Article VIII	Article VIII	No change	
Article IX	Article IX	Eliminated references to initial year of operation and to 1959 votes, changed basis for votes from 250 million gallons to 200 million gallons	Remove obsolete provisions, more accurately reflect weighted voting
Article X	Article X	Remove requirement to notify Board Members by mail of special board meetings. Adopts Robert's Rules of Order and compliance with Michigan Open Meetings Act. Increase notification of Special Meetings from 24 hours to 72 hours.	Remove obsolete provisions. Formally adopt the use of Robert's Rules, currently used informally, at all Board meetings. Clarifies that Board meetings will be in compliance with Open Meetings Act

SECTION OF NEW ARTICLES	SECTION OF OLD ARTICLES	SUMMARY OF CHANGES	REASON FOR CHANGE
Article XI	Article XI	No change	
Article XII	Article XII	Deleted Assistant Secretary position, removed new members to new Article XXIII	Remove obsolete provision
Article XIII	Article XIII	No change	
Article XIV	Article XIV	Updated Allocated Capacity values, eliminated estimated Max Day, redefined demand charge using a formula and deleted specific value for demand charge	Provide flexibility for demand charge to change in future, remove obsolete provisions
Article XV	Article XV	No change	
Article XVI	Article XVI	No change	
Article XVII	Article XVII	No change	
Article XVIII	Article XVIII	No change	
Article XIX	Article XIX	No change	
Article XX	Article XX	No change	
Article XXI	Article XXI	Change "shall be prorated" to "may be prorated"	Provide flexibility for Board to address revenue shortfalls
Deleted	Article XXII	Deleted allocation of moneys needed for establishing SOCWA	Remove obsolete provision
Article XXII	Article XXIII	Deleted reference to incorporating members, Clarified amendment of Articles, Removed New Members to new Article XXIII	Remove obsolete provision
Article XXIII	New	Developed new Article on New Members	
Article XXIV	Article XXIV	Deleted requirement to publish Articles in Daily Tribune, eliminates requirements for specific people to publish Articles	Remove obsolete provision, provide flexibility for publication of Articles
Article XXV	Article XXV	Clarified when new Articles become effective	Clarity
		Address withdrawal?	

ARTICLES OF INCORPORATION
OF THE
SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
(Amended as of January 1983)

These Articles of Incorporation are adopted by the incorporating municipalities for the purpose of creating an Authority under the provisions of Act No. 196 of the Michigan Public Acts of 1952.

ARTICLE I

The name of this Authority is "Southeastern Oakland County Water Authority."

ARTICLE II

The names of the municipalities creating this Authority are: City of Royal Oak, City of Birmingham, City of Berkley, City of Huntington Woods, City of Pleasant Ridge, City of Clawson, and Township of Southfield, all in Oakland County, Michigan, sometimes herein referred to as the "constituent municipalities." The municipalities incorporated from the area originally included in Southfield Township, which in addition to the above, are now constituent municipalities are as follows: City of Lathrup Village, City of Southfield, Village of Beverly Hills. The Village of Franklin and the Village of Bingham Farms shall become constituent municipalities upon the exercise of jurisdiction over a water supply system within their respective boundaries.

ARTICLE III

The purpose of this Authority is to acquire, own and operate a water supply system or systems as defined in said Act.

ARTICLE IV

This Authority shall be a body corporate with power to sue or to be sued in any court of this state. The Authority shall be comprised of the territory lying within the incorporating municipalities. No change in municipal jurisdiction over any territory within the Authority shall in any manner affect the Authority or its boundaries. It shall possess all the powers granted by statute and by these Articles, and all powers necessary to carry out the purpose of its incorporation and those incident thereto. The enumeration of any powers herein shall not be construed as a limitation upon its general powers unless the context shall clearly indicate otherwise. It shall have a corporate seal.

ARTICLE V

This Authority shall continue in existence until dissolved by act of the parties or by law: provided, that it shall not be dissolved if such dissolution would operate as an impairment of any of its contracts.

ARTICLE VI

The fiscal year of the Authority shall commence on the first day of July in each year and end on the 30th day of June of the following year.

ARTICLE VII

The governing body of this Authority shall be a Board of Trustees (sometimes hereinafter referred to as the "Board") which shall be constituted of one (1) representative from each constituent municipality, who shall be appointed by the governing body of such municipality on or before the 15th day of June of each year, and shall serve during the next fiscal year and until his successor is appointed. The members of the Board of Trustees shall serve without compensation but the Board in its discretion may authorize the payment of the actual expenditures of any member, incurred in connection with the business of the Authority. The Board shall meet on the second Wednesday in July of each year at 3:00 P.M., at the place of holding the meetings of the Board for the purpose of organization. At such organization meeting the Board shall select a Chairman, a Vice-Chairman, and a Secretary, who shall be members of

the Board. At such organization meeting, the Board shall also select a Treasurer, a Finance Director, and an Assistant Secretary, who may or may not be members of the Board. The positions of Treasurer and Assistant Secretary may be held by the same person; or the positions of Finance Director and Assistant Secretary may be held by the same person, but in that event such person shall not be authorized to act both as Assistant Secretary and Finance Director in signing and countersigning checks. Such officers shall serve until the organization meeting of the following year and/or until their respective successors shall be selected. Providing that no person shall serve as Chairman, Vice-Chairman or Secretary after he ceases to be a member of the Board. Within twenty (20) days after this Authority shall become effective, the governing body of each constituent municipality shall select its representative on the Board to serve for the remainder of the then fiscal year and within thirty (30) days after such effective date the Board members shall meet for the purpose of organizing the Board for the balance of such fiscal year. The time and place of such meeting shall be fixed in writing by members of the Board holding at least fifty-one per centum of the voting power of the entire Board, and notice thereof served upon all members in the manner provided in Article X. The agreement for such meeting may name the temporary chairman thereof. The governing body of each constituent municipality shall at the time of appointing its regular representative on the Board of Trustees also appoint an alternate representative who shall have the right to act in the place of the regular representative in event of the latter's absence from any meeting of the Board of Trustees, but his authority shall be limited to the business conducted at such meeting. For any other purpose he shall not be considered a member of the Board. It shall not be necessary to serve notice of meeting upon such alternates. No appointment to the Board and no selection of an officer of the Board shall be deemed to be invalid because it was not made within or at the time specified in these Articles. Any board member or any alternate may be removed at any time by action of the governing body of the municipality which he represents. Any officer may be removed by action of the Board of Trustees.

ARTICLE VIII

In event of a vacancy on the Board, the governing body of the municipality entitled to such representative, shall fill the vacancy for the unexpired term. In event of a vacancy in any office of the Board, such vacancy shall be filled by the Board for the unexpired term. In case of the temporary absence or disability of any officer, the Board may appoint some person to temporarily act in his stead except that, in event of the temporary absence or disability of the Chairman, the Vice-Chairman shall so act.

ARTICLE IX

When the Authority shall have operated its water supply system for a complete fiscal year, then thereafter each representative on the Board of Trustees shall be entitled to one vote for each 250 million gallons, or a major fraction thereof, of water delivered during the preceding fiscal year by the Authority to the municipality which he represents: Provided, that each such representative shall have at least one vote. For the fiscal year beginning July 1, 1959, each representative on the Board of Trustees shall be entitled to the number of votes hereinafter indicated after the name of the municipality which he represents:

<u>Constituent Municipality</u>	<u>No. of Votes</u>
City of Berkley	3
Village of Beverly Hills	1
City of Birmingham	4
City of Clawson	1
City of Huntington Woods	1
City of Lathrup Village	1
City of Pleasant Ridge	1
City of Royal Oak	10
City of Southfield	2
Township of Southfield	1

The representative of any municipality becoming a constituent municipality in the future shall be entitled to one (1) vote until that municipality shall have been a constituent municipality of the Authority for a complete fiscal year, at which time the number of votes shall be determined in accordance with the provisions of this Article.

ARTICLE X

Meetings of the Board shall be held at least bi-monthly, at such times and place as shall be prescribed by resolution of the Board. Special meetings of the Board may be called by the Chairman, or any three (3) members thereof, by serving written notice of the time, place and purpose thereof, upon each member of the Board, personally, or by leaving it at his place of residence, at least twenty-four (24) hours prior to the time of such meeting, or by depositing the same in a United States Post Office or mail box within the limits of the Authority, at least seventy-two (72) hours prior to the time of such meeting, enclosed in a sealed envelope properly addressed to him at his home or office address, with postage fully prepaid thereon. Special meetings of the Board at which all members are present shall be deemed to be valid even though no written notice thereof may have been given as above provided. Any member of the Board may waive notice of any meeting either before or after the holding thereof. The presence of not less than four members of the Board holding more than fifty per centum of the total votes of the entire Board, shall be required for a quorum. The Board shall act by motion, resolution, or ordinance. For the passage of any motion, resolution or ordinance, there shall be required the affirmative vote of not less than four members of the Board possessing more than one-half of the total votes of the entire Board, except where a larger vote is required by these Articles. The Board shall have the right to adopt rules governing its procedure which are not in conflict with the terms of any statutes or of these Articles. The Board shall keep a journal of its proceedings, which shall be signed by the Chairman and Secretary. All votes shall be by "Yeas" and "Nays". The journal shall show how each member voted and the total number of votes for and against each motion, resolution or ordinance.

ARTICLE XI

The Board of Trustees shall appoint a General Manager. The General Manager shall be the chief administrative officer of the Authority, and shall perform all of the purely administrative functions of the Authority, unless otherwise delegated in these Articles. All such functions shall be performed in harmony with the adopted policies of the Board.

ARTICLE XII

The Chairman of the Board shall be the presiding officer thereof. Except as herein otherwise provided, he shall not have any executive or administrative functions. In the absence or disability of the Chairman, the Vice-Chairman shall perform the duties of the Chairman. The Secretary shall be the recording officer of the Board. The Treasurer shall be custodian of the funds of the Authority. The Finance Director shall be the chief accounting officer of the Authority. All monies shall be deposited in a bank or banks, to be designated by the Board, and

all checks or other forms of withdrawal therefrom shall be signed by the Treasurer, Chairman or Secretary of the Board and countersigned by the Finance Director or General Manager. The Assistant Secretary shall under all conditions and circumstances be authorized to act in place of the Secretary. Except as in these Articles otherwise provided, the Assistant Secretary shall have custody of the official records of the Authority. The Treasurer, and such other officers and employees as the Board shall determine, shall give to the Authority a bond in an amount as determined by the Board, conditioned upon the faithful performance of the duties of their respective offices. The cost of said bonds shall be paid by the Authority. The officers of the Board shall have such other powers and duties as may be conferred upon them by the Board. Any city, village or township which at any time is not a constituent part of this Authority, may become a part thereof in the manner provided by said Act 196 of the Public Acts of 1952 as now existing or hereafter amended, and shall thereafter be deemed to be both an incorporating and constituent municipality.

ARTICLE XIII

The Authority may acquire private property for a water supply system by purchase, construction, lease, gift, devise or condemnation, either within or without its corporate limits, and may hold, manage, control, sell, exchange or lease such property. For the purpose of condemnation it may proceed under the provisions of Act 149 of the Public Acts of 1911, as now or hereafter amended, or any other appropriate statute.

ARTICLE XIV

The Authority and its several constituent municipalities shall enter into a contract or contracts for the sale by the Authority and purchase by the municipalities, of water: Provided that such contracts shall be for a period not exceeding fifty (50) years. The Authority shall continue to furnish water to any constituent municipality for such of its non-resident customers as were described by name or location in the original water supply contract between it and the Authority, and the daily water demand of such non-resident customers shall be included in the daily water demand of the municipality. In other cases, the furnishing of water by a constituent municipality to non-resident customers shall be contingent upon approval of the Board. If such a contract shall specify the charges to be made for such service, then such charges shall be subject to increase by the Authority at any time if necessary in order to provide funds to meet its obligations. Each such contract shall provide that, in addition to any other charges, the constituent municipality shall pay to the Authority in each fiscal year a demand charge (Ready-To-Serve Charge) of Three Thousand Eighteen Dollars and Eighteen Cents (\$3,018.18) per million gallons of allocated capacity as hereinafter set forth, said allocated capacity being based upon a maximum day's capacity of seventy million gallons; said payments to begin as of July 1, 1956, and to continue for a period of twenty-five (25) years. Each municipality shall pay these demand charges on an annual basis, and in those instances when payments are deferred and made at a date later than this schedule provides, these deferred payments shall bear interest at the rate of three per cent (3%) per annum compounded semi-annually from the due date of the payment to the actual date of said payment. Said allocated capacity and estimated maximum day for each constituent municipality is specified as follows:

<u>Municipality</u>	<u>Allocated Capacity M.G.D. (Million Gallons Daily)</u>	<u>Estimated Maximum Day M.G.D.</u>
City of Berkley	5.53	5.30
Village of Beverly Hills	5.50	6.25
*Village of Bingham Farms	0.00	1.50
City of Birmingham	8.49	9.75
City of Clawson	4.40	4.80
*Village of Franklin	0.00	2.70
City of Huntington Woods (Exclusive of the Rackham Golf Course and Detroit Zoological Properties)	3.22	3.95
City of Huntington Woods (portion within Rackham Golf Course and Detroit Zoological Properties)	2.09	2.09
City of Lathrup Village	3.20	3.80
City of Pleasant Ridge	1.96	1.75
City of Royal Oak	21.42	21.00
City of Southfield	14.19	40.00
Township of Southfield	<u>0.00</u>	<u>0.00</u>
Total:	70.00	102.89

*If they become constituent municipalities.

The contract with the City of Huntington Woods shall be exclusive of the properties therein owned by the City of Detroit and designated as the Rackham Municipal Golf Course and the Detroit Zoological Park. There shall be a separate contract between the Authority and the City of Detroit for furnishing water to these Detroit properties. Should any constituent municipality use water in any one day in excess of its allocated capacity as herein specified during any two 24-hour periods, its allocated capacity shall be increased as of July 1 of the next succeeding fiscal year to an amount corresponding to the average of the two days when the maximum use had occurred, and the demand charge shall then be paid based upon said increased allocation. The Board may enter into agreements with the constituent municipalities to provide for additional allocated capacity prior to the financing and construction of additions or improvements to the Authority system to provide additional water supply: Provided that such municipalities shall not be required to acquire allocated capacity in excess of the "estimated maximum day" as heretofore listed, except in those cases where the actual usage exceeds this estimate.

The demand charge based upon the allocated capacity, in the total amount of seventy million gallons per day as is herein set forth shall be on the basis of Three Thousand Eighteen Dollars and Eighteen Cents (\$3,018.18) per million gallons per day of allocated capacity to be paid in each year for a period of twenty-five (25) years from and after July 1, 1956. Any payments not made in accordance with the above schedule shall bear interest at the rate of three per cent (3%) per annum compounded semi-annually from said due date as provided for herein to the actual date of said payment. If any allocated capacity, in addition to that provided for to any constituent municipality in the allocation of the seventy million gallons per day as specified herein, is provided by agreement or is required as a result of usage as is herein authorized, an annual demand charge in the amount of Three Thousand Eighteen Dollars and Eighteen Cents (\$3,018.18) per million gallons per day of said additional allocated capacity shall be paid by the constituent municipality and the amount of such increase in demand charge shall be in effect for

a period of twenty-five (25) years from the date of such increase. Such demand charge shall be payable monthly in advance.

ARTICLE XV

The Authority may also enter into a contract with any non-constituent city, village or township or with any city water supply district as defined in Section 3 of Act 107 of the Public Acts of 1941, as now amended, or to any similar independently financed and operated water supply system in a prescribed water supply district, for the sale and purchase of water, and may provide for charges greater than those to the constituent municipalities, but the charges thereunder shall be subject to change by the Authority from time to time.

ARTICLE XVI

The Authority shall have the power to contract with any public corporation for the purchase of water by the Authority from such public corporation.

ARTICLE XVII

For the purpose of acquiring, improving, enlarging and/or extending a water supply system or systems, this Authority may issue self-liquidating revenue bonds, in accordance with the provisions of Act 94 of the Public Acts of 1933, as now or hereafter amended, or any other act providing for the issuance of such bonds, provided, that no such bonds shall be a general obligation of the Authority but shall be payable solely from revenues of the Authority's water supply system or systems.

ARTICLE XVIII

The Board shall have the power to secure all necessary services to carry out the functions of the Authority and to fix the compensation therefor: provided, that no officer or employee of any constituent municipality shall receive any compensation from the Authority except by the vote of members of the Board possessing at least two-thirds of the total voting power of the entire Board.

ARTICLE XIX

The Board shall cause an annual audit to be made of its financial transactions by a certified public accountant, and shall furnish a copy thereof to each constituent municipality.

ARTICLE XX

If any constituent municipality shall refuse or neglect to enter into a contract for the purchase of water from the Authority, then the Board by the vote of members thereof possessing at least two-thirds (2/3rds) of the total voting power of the entire Board, may expel such municipality as a constituent part of the Authority. The Board may not modify or cancel any contract upon which its revenues are based, if the same would impair the obligation of any bond contract. Any existing contract between a constituent municipality and the Authority shall not be modified unless approved by the vote of not less than 2/3rds of the members of the Board. Contracts with any municipality becoming a constituent member of the Authority in the future shall be approved by not less than 2/3rds of the members of the Board.

ARTICLE XXI

If for any reason the total income of the Authority during any fiscal year shall not be sufficient to satisfy its obligations accruing during such year, including payments to be made to the Bond and Interest Redemption Fund if revenue bonds are outstanding, then the amount of any deficiency shall be prorated among the constituent municipalities, in accordance with the amount of water delivered by the Authority to said respective municipalities during such fiscal year, which amount shall be considered as an additional charge for water.

ARTICLE XXII

The legislative body of each city, village or township which is a constituent part of this Authority shall raise by tax or pay from its general or water funds, moneys necessary to pay its portion of the cost of incorporating this Authority and operating the same until such time as its water supply system shall be in operation and producing revenues, and also its portion of any

preliminary capital expenditures. The proportionate share of each municipality shall be determined by applying that percentage which its estimated 1970 Maximum Daily Demand bears to the total estimated 1970 Maximum Daily Demand of all constituent municipalities.

ARTICLE XXIII

These Articles of Incorporation may be amended as provided in said Act 196 of the Public Acts of 1952 as now existing or hereafter amended. Any city, village or township which at any time is not a constituent part of this Authority, may become a part thereof in the manner provided by said Act 196 of the Public Acts of 1952 as now existing or hereafter amended, and shall thereafter be deemed to be both an incorporating and constituent municipality.

ARTICLE XXIV

These Articles shall be published once in "The Daily Tribune", a newspaper circulating within the Authority. One printed copy of such Articles of Incorporation certified as a true copy thereof with the date and place of publication, shall be filed with each the Secretary of State and the Clerk of the County of Oakland, within thirty (30) days after execution has been completed. Edward M. Shafter of the City of Royal Oak, Michigan, is hereby designated as the person to cause these Articles to be published, certified and filed as aforesaid. In event he shall be unable to act or shall neglect to act, then Donald C. Egbert of the City of Birmingham, Michigan, shall act in his stead.

ARTICLE XXV

This Authority shall become effective upon the filing of printed copies of these Articles, as provided in the preceding Article.

These Articles have been adopted by the several incorporating municipalities, as hereinafter set forth in the following endorsements, and in witness whereof the Mayor and Clerk of each city, and the Supervisor and Clerk of the Township of Southfield, have endorsed hereon the statement of such adoption.



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: July 22, 2019

RE: **MOTION TO APPOINT TO HISTORIC DISTRICT COMMISSION**

The Historic District Commission (Section 40-26) consists of seven (7) members. The terms are for 3 years and expire on December 31 of the year of expiration. Mr. Mark Piotrowski has served for 2 terms and indicated that he is not seeking a reappointment.

The members of the board are appointed by the Mayor, and approved by the City Council, for 3-year terms.

The current members are:

- Joanne Endres
- Dane Johnson (Secretary)
- Annette Kingsbury (Chair)
- Robin Roberts (Vice Chair)
- Brigid Taylor

An application has been received from:

John Dunivant

Mayor Garrett is recommending the re-appointment of Mr. John Dunivant to a 3-year term, ending December 31, 2022.

RECOMMENDED MOTION

TO APPOINT John Dunivant to the Historic District Commission, for a 3-year term ending December 31, 2022.



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

RECEIVED
APR 09 2019
CITY CLERKS OFFICE

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: 4/5/18

Please check the committee for which you are applying:

- | | |
|---|---|
| <input type="checkbox"/> Board of Review | <input checked="" type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Building Authority | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Downtown Development Authority (DDA) | <input type="checkbox"/> Marijuana Study Group (*new) |
| <input type="checkbox"/> DDA – Economic Vitality Committee | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> DDA – Promotions Committee | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> DDA – Design Committee | <input type="checkbox"/> Streets, Drains & Sidewalks Study Group (*new) |
| | <input type="checkbox"/> Other: <input type="text"/> |

Name: <u>JOHN DUNIVANT</u>			
Street Address: <u>27774 CALIFORNIA DR NE</u>	City: <u>LATHRUP VILLAGE</u>	State: <u>MICHIGAN</u>	Zip: <u>48076</u>
Home Phone: <u>248-752-4391</u>	Alt. Phone: <u>586-212-5257</u>		
Email: <u>dunivant13@gmail.com</u>			
Are you at least 18 years of age? Check one: <input checked="" type="checkbox"/> <input type="checkbox"/>	Are you a registered voter in Lathrup Village? <input checked="" type="checkbox"/> <input type="checkbox"/>	Have you been a resident of Lathrup Village for over 1 year? <input checked="" type="checkbox"/> <input type="checkbox"/>	

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

IM AN ARTIST ~~THAT HAS~~ MY WORK IS BASED, IN PART, IN ARCHITECTURAL AND HISTORICAL REFERENCES. I HAVE A KRESGE FELLOWSHIP AND HAVE BEEN RECOGNIZED WITH A GRANT THROUGH THE KNIGHT FOUNDATION.

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

I'VE CREATED AND CURRENTLY DIRECT/PRODUCE AN INTERNATIONALLY RECOGNIZED EVENT THAT EMPLOYS HUNDREDS OF PEOPLE, AND SERVES THOUSANDS.

[Signature] Applicant Signature 4/5/18 Date

Return completed application to:
Lathrup Village City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: July 22, 2019

RE: APPOINTMENTS TO RECREATION ADVISORY COMMITTEE

In May 1983, the City Council adopted a resolution to create the Recreation Advisory Committee, which consists of seven (7) members appointed by the City Council. The terms of office are for three (3) years and no more than two (2) consecutive terms are permitted according to the bylaws. The Recreation Coordinator acts as the chairperson of the Committee.

The Recreation Advisory Committee makes recommendations on recreation matters and participates in the update of the 5-year Parks and Recreation Master Plan.

Applications have been received from:

- Loretta DeLoach
- Elaine Mantinan
- Marcella Rogers

Mayor Garrett is recommending appointments to 3-year terms, ending June 30, 2022.

RECOMMENDED MOTION

TO APPOINT to the Recreation Advisory Committee, for 3-year terms ending June 30, 2022:

- Loretta DeLoach
- Elaine Mantinan
- Marcella Rogers



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

RECEIVED
JUN 20 2019
CITY CLERKS OFFICE

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: 6/18/19

Please check the committee for which you are applying:

- | | |
|---|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Building Authority | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Downtown Development Authority (DDA) | <input type="checkbox"/> Marijuana Study Group (*new) |
| <input type="checkbox"/> DDA – Economic Vitality Committee | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> DDA – Promotions Committee | <input checked="" type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> DDA – Design Committee | <input type="checkbox"/> Streets, Drains & Sidewalks Study Group (*new) |
| | <input type="checkbox"/> Other: <input type="text"/> |

Name: <u>LORETTA DELOACH</u>			
Street Address: <u>18846 MIDDLESBROUGH</u>	City: <u>L.V.</u>	State: <u>MI.</u>	Zip: <u>48076</u>
Home Phone: <u>(248) 559-5215</u>	Alt. Phone: <u>(248) 455-9110</u>		
Email: <u>LADIED18@EMAIL.COM</u>			
Are you at least 18 years of age? Check one: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Are you a registered voter in Lathrup Village? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Have you been a resident of Lathrup Village for over 1 year? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

after retiring from AT&T I was employed at a charter school after school program and dealt with activities for the students.

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

enjoy meeting people

Loretta DeLoach
Applicant Signature

6/19/19
Date

Return completed application to:
Lathrup Village City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: 4/2/19

Please check the committee for which you are applying:

- | | |
|---|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input checked="" type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Downtown Development Authority | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Other: _____ |

Name: <u>ELAINE MANTINAN</u>			Are you at least 18 years of age? (check one) <input checked="" type="checkbox"/> <input type="checkbox"/>
Street Address: <u>18151 WILTSHIRE</u>	City: <u>LATHRUP VILLAGE</u>	State: <u>MI</u>	Zip: <u>48076</u>
Home Phone: <u>586-873-5116</u>	Alt. Phone: <u>Ø</u>		
Email: <u>elainemantinan@gmail.com</u>			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

I worked as a teacher for L'Anse Creuse Public Schools for six years before leaving to stay home with my kids. In addition to teaching my classes, I ran several after school activities. I have been a homeowner and resident of Lathrup Village for six years. I am active in the Lathrup Village TimeBank and have been a member of the leadership committee for four years, helping to run the Spring Roll Bike Ride and Summer Stroll festival.

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

I have two small children, and my family and I take frequent walks and bike rides around the city. We attend as many city events as possible. I am also active on the Villagers and Buy Nothing groups and have started a moms group with a few other residents. I love living in Lathrup Village, and I would like to participate in the Recreation Advisory Committee in order to represent the view point of young families here and to improve the family and kid oriented activities offered in the city.



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

RECEIVED
MAY 20 2019

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: May 20, 2019

Please check the committee for which you are applying:

- Board of Review
- Building Authority
- Downtown Development Authority (DDA)
- DDA – Economic Vitality Committee
- DDA – Promotions Committee
- DDA – Design Committee
- Historic District Commission
- Lathrup Village Foundation Board
- Marijuana Study Group (*new)
- Planning Commission
- Recreation Advisory Committee
- Streets, Drains & Sidewalks Study Group (*new)
- Other:

Name: Marcella Rogers			
Street Address: 16679 San Quentin	City: LV	State: MI	Zip: 48076
Home Phone: 248-376-1527		Alt. Phone:	
Email: cella6@yahoo.com			
Are you at least 18 years of age? Check one: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Are you a registered voter in Lathrup Village? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Have you been a resident of Lathrup Village for over 1 year? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

- LV Resident for 14 years
- 6 yrs middle school teacher
- 3 yrs school administrator
- Mother of 7 ; 9 yr old kids
- 2 yrs Elementary school PTA Vice-President
- Just elected as PTA president for next 2 years

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

- I am already connected to many Lathrup families with children.
- We have already formed our own group over the past

Marcella Rogers
Applicant Signature

May 20, 2019
Date

Return completed application to:
Lathrup Village City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076

few years because the city did not provide enough opportunities for us to gather together. I have new ideas and a passion for this city ☺

***By - Laws for the
Lathrup Village
Parks and Recreation
Advisory Committee***

ARTICLE I: PURPOSE OF THE ORGANIZATION

The purpose of this organization is:

- A. To advise and make recommendations to the recreation coordinator and/or City Council on recreation and parks matters.
- B. To seek the development of a broad variety of programs, facilities, and services to meet the needs and demands utilizing the total resources of the community.
- C. To inform and educate the public about the importance of and need for recreation programs, facilities, and services.
- D. To strive to involve the citizens in the planning and development of the recreation system and identify local needs.
- E. To provide a close liaison and coordinate with other agencies to ensure total cooperative community effort to provide the most effective and economical services possible.
- F. To evaluate the agency's programs, facilities, and services, and relationships periodically to assure that its goals and objectives are being achieved.
- G. To provide encouragement, support, and work in partnership with the Recreation Coordinator to provide a team approach to agency programs.
- H. To make recommendation to the staff and /or City Council with respect to programs, policies, fees, and other matters effecting the City parks, recreation center, and any programs existing or contemplated.

ARTICLE II: MEMBERSHIPS

The board shall consist of seven members appointed by the City Council. Members shall serve without pay. Terms of Office shall be seven members, each serving three (3) year terms, and no more than two (2) consecutive terms.

ARTICLE III: OFFICERS

Section 1. At the annual meeting, the members of the Recreation Advisory Committee shall elect from its membership a Chairperson and Vice-Chairperson and a Secretary.

Section 2. The Chairperson shall preside at meetings of the Committee, appoint responsibilities, and perform all duties generally pertaining to the office of Chairperson.

Section 3. The Vice-Chairperson shall perform these duties in the absence of the Chairperson.

Section 4. The staff liaison shall record the minutes of all Advisory Committee meetings.

ARTICLE IV: MEETINGS

Section 1. The annual meeting shall be held in July of each year and the officers elected at the annual meeting shall take office the following month.

Section 2. The Committee shall develop regular meeting dates, on a quarterly basis minimum. Each member shall show their commitment to the Recreation Advisory Committee through attendance.

Section 3. Special meetings may be called by the Chairperson, the Recreation Coordinator, or a majority of members at any time deemed necessary or desirable.

Section 4. A majority of the Recreation Advisory Committee, appointed and serving, shall constitute a quorum, and the affirmative vote of the majority of the those present, shall be necessary for the transaction of any and all business or the passage resolution.

Section 5. The absence for three (3) consecutive meetings of any member of the Committee, without due and acceptable excuse, shall constitute a vacancy on the Committee.

Section 6. Any member(s) finding a conflict of interest with one or more agenda items shall excuse himself/herself, and refrain from discussing and voting on said item(s). Any abstention shall be noted in the minutes.

Section 7. The Secretary shall notify the Chairperson of a members third absence during the year in which it occurs. The Chairperson shall forward a letter to the member addressing the member's absence and attendance record. The transmittal of this letter and the member's response shall occur to its placement as an agenda item at a Recreation Advisory meeting.

ARTICLE V: COMMITTEE RESPONSIBILITIES

Section 1. The Advisory Committee is responsible for advising and making recommendations on all recreation matters.

Section 2. The Committee shall operate under the adopted by - laws as approved by the City Council

Section 3. The Committee shall prepare and recommend for approval, regulations for proper conduct of public recreation facilities for the City of Lathrup Village.

Section 4. The Committee shall advise in the development of programs for all citizens of the City.



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: July 22, 2019

RE: **APPOINTMENT OF 2019 MERS CONFERENCE OFFICER (AND ALTERNATE) AND EMPLOYEE (AND ALTERNATE) AND AUTHORIZATION TO ATTEND THE CONFERENCE (OCTOBER 3-4, 201, GRAND TRAVERSE RESORT, ACME, MI**

MERS is hosting their annual Retirement Conference. The governing body of each municipality must certify the names of two (2) delegates to the Annual Meeting. One delegate shall be a member who is an officer of the municipality appointed by the governing body of the municipality. The other delegate shall be a member who is not an officer of the municipality, elected by the member officer/employees of the municipality.

Officer Delegate (or Alternate): the officer delegate shall be an officer member who holds a department head position or above, exercises management responsibility, and is directly responsible to the legislative, executive, or judicial branch of government.

Employee Delegate (or Alternate): the employee delegate shall be an employee member, who is not responsible for management decisions, receives direction from management, and, in general, is not directly responsible to the legislative, executive, or judicial branch of government. Employee delegate (alternate) selections are by secret ballot elections.

The elections are underway and the results will be provided at the Council meeting.

Suggested Motion:

Appoint 2019 MERS Conference:

_____ as Officer Delegate

_____ as Officer Alternate and

Confirm

_____ as Employee Delegate

_____ as Employee Alternate

And authorize attendance at the 2019 MERS Conference.



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: July 22, 2019

RE: **MOTION TO ELECT MEMBERS TO THE MML WORKERS COMPENSATION FUND BOARD OF TRUSTEES**

The MML Workers Compensation Board has requested the City participate in the election of members to its Board of Trustees. Attached are the biographies for the candidates who are seeking reelection to a four year term.

Devin Olson,
City Manager, City of Munising

- Adam Smith (incumbent)
City Manager/Municipal Executive, City of Grand ledge
- David J. Tossava
Mayor, City of Hastings

The slate of candidates was selected by a nominating committee within the Michigan Municipal League.

Suggested Motion:

To Affirm the Nominations as Provided By The MML Workers Compensation Board and Authorize the City Clerk to Notify the MML Before August 10, 2019.

Motion by _____, Seconded by _____,